

Town of Oyen
BUSINESS LICENSE APPLICATION
 PO Box 360
 Oyen AB T0J 2J0
 Phone 403-664-3511
 Fax 403-664-3712



Business Name or Trade Name (operating as):		
Corporation Name (if applicable):		
Primary Contact Name:		Position:
Secondary Contact Name:		Position:
Business Description:		
<i>Physical Location of Business</i>		
Street Address:		
City/Town:	Province:	Postal Code:
E-mail Address:		
Bus. Phone:	Fax:	Cell:
<i>Mailing Address for Business (if different from above)</i>		
PO Box/Street Address:		
City/Town:	Province:	Postal Code:
<i>Business Information</i>		
<input type="checkbox"/> Resident Physical location or mailing address is in Oyen If Home Based : Development Permit #		<input type="checkbox"/> Non-Resident Physical location or mailing address is <i>other than</i> Oyen
<i>Type of Business (Please Check One)</i>		
<input type="checkbox"/> Home Based Non GST Registered Your business is based from your home		<input type="checkbox"/> Commercial <input type="checkbox"/> Retail
<input type="checkbox"/> Home Based GST Registered Your business is based from your home		
<i>Length of Term</i>		
<input type="checkbox"/> Term – Day <input type="checkbox"/> Term – Week <input type="checkbox"/> Term - Month	Specify Term From: _____ To: _____	<input type="checkbox"/> Annual (January-December) Would you like your business included in the online business directory? Yes <input type="checkbox"/> No <input type="checkbox"/>
Start Date of Business in Oyen:		<input type="checkbox"/> <input type="checkbox"/>
<i>OFFICE USE ONLY</i>		
Date Received:	Payment Amount:	Receipt #

ALBERTA PROVINCIAL LICENSING OF DESIGNATED BUSINESSES – If you are any of the following business types listed below, you may require a Provincial License. A municipal business license cannot be issued until proof of compliance of the provincial license is received. Please contact the appropriate agencies as shown.

Housing & Consumer Affairs – Contact Alberta Government Services 403-297-5743 www.gov.ab.ca/gs

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Auctions | <input type="checkbox"/> Collector | <input type="checkbox"/> Electricity Marketing | <input type="checkbox"/> Prepaid Contractors |
| <input type="checkbox"/> Cemeteries | <input type="checkbox"/> Cooperative | <input type="checkbox"/> Employment Agencies | <input type="checkbox"/> Retail Homes |
| <input type="checkbox"/> Mausoleum | <input type="checkbox"/> Crematory | <input type="checkbox"/> Charitable Organization | (manufactures homes) |
| <input type="checkbox"/> Collection Agency | <input type="checkbox"/> Direct Seller (door to door sales) | | <input type="checkbox"/> Natural Gas Marketing |

Provincial License Number: _____(please provide copy)

Alberta Motor Vehicle Industry Council – Contact 1-877-979-8100 www.amvic.org

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|--|---|------------------------------------|
| <input type="checkbox"/> Garages | <input type="checkbox"/> Specialty Repair Shops (transmission, mufflers, etc) | |
| <input type="checkbox"/> Mobile Automobile Repairs | <input type="checkbox"/> Prepaid Auto Service Contracts | <input type="checkbox"/> Body Shop |
| <input type="checkbox"/> Vehicle Sales | <input type="checkbox"/> Consignment Sales | <input type="checkbox"/> Leasing |

Provincial License Number: _____(please provide copy)

Alberta Funeral Services Regulatory Board – Contact 1-800-563-4652

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|---|-----------------------------------|-----------------------------------|---|
| <input type="checkbox"/> Funeral Business | <input type="checkbox"/> Director | <input type="checkbox"/> Embalmer | <input type="checkbox"/> Pre-arranged Funeral Planner |
|---|-----------------------------------|-----------------------------------|---|

Provincial License Number: _____(please provide copy)

Real Estate Council of Alberta – Contact 1-888-425-2754 www.reca.ca

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|--------------------------------|---------------------------------|--|---|
| <input type="checkbox"/> Agent | <input type="checkbox"/> Broker | <input type="checkbox"/> Mortgage Broker | <input type="checkbox"/> Property Manager |
|--------------------------------|---------------------------------|--|---|

Provincial License Certificate Number: _____(please provide copy)

Alberta Insurance Council – Contact 403-233-2929 www.abcouncil.ab.ca

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|--------------------------------|---------------------------------|-----------------------------------|
| <input type="checkbox"/> Agent | <input type="checkbox"/> Broker | <input type="checkbox"/> Adjuster |
|--------------------------------|---------------------------------|-----------------------------------|

Provincial License Number: _____(please provide copy)

Alberta Gaming and Liquor Commission – Contact 403-292-7300 www.aglc.gov.ab.ca

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|---------------------------------|-----------------------------------|----------------------------------|---------------------------------|---------------------------------------|
| <input type="checkbox"/> Liquor | <input type="checkbox"/> Gambling | <input type="checkbox"/> Raffles | <input type="checkbox"/> Bingos | <input type="checkbox"/> Pull Tickets |
|---------------------------------|-----------------------------------|----------------------------------|---------------------------------|---------------------------------------|

Provincial License Number: _____(please provide copy)

Health Inspection – Contact 403-502-8648 ext 1879 Kenneth.Ast@albertahealthservices.ca

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|---|---|
| <input type="checkbox"/> Approval Granted | <input type="checkbox"/> Application Denied |
|---|---|

Inspection Approval Form Number: _____(please provide copy)

EXEMPTION

- Exempt from Municipal Licensing / Reason for Exemption: _____
Please provide copy of related legislation or certification for exemption.

DECLARATION

I hereby apply for an annual/term Business License, as per Town of Oyen Bylaw 808-11. I confirm that the information shown above, including name, address and category information are correct. I understand that a change to any existing information renders this registration VOID. I agree to provide the Town of Oyen with written notice of any further changes to this information.

This license does not authorize or permit the registrant to carry on a business or any pursuit contrary to the provision of other Town of Oyen bylaws. Where a person or business is found to be in contravention to any of the provisions of this or any other Municipal Bylaw, the officer may temporarily suspend the business until such time as the contravention is rectified.

Signature of Applicant

Print Name

Date Signed

FOIP STATEMENT

This information is being collected under the authority of Municipal Government Act, RSA 2000, C. M-26 and will be used on the Town of Oyen's website and for service promotion as outlined in the Freedom Of Information Privacy Act.