REGULAR COUNCIL MEETING  
WEDNESDAY, FEBRUARY 10, 2016

PRESENT
Doug Jones  Mayor
Trevor Hittel  Councillor
Joseph Lazzari  Councillor
Dennis Punter  Councillor
Thomas Tracy  Councillor
Stacey Wiechnik  Councillor

ABSENT
Kevin Brost  Deputy Mayor

ATTENDING
Charmain Snell  Chief Administrative Officer (CAO)
Carri Clarke  Recording Secretary

CALL TO ORDER
Mayor Jones called the meeting to order at 6:32 p.m.

AGENDA
C318(16/02/10) RESOLUTION by Councillor Punter that Council adopts the agenda governing the Regular Council Meeting of February 10, 2016 as presented. CARRIED

MINUTES
Regular Council Meeting held January 13, 2016
C319(16/02/10) RESOLUTION by Councillor Wiechnik that Council approves the minutes of the January 13, 2016 Regular Council Meeting as presented. CARRIED

BUSINESS ARISING FROM PREVIOUS MINUTES
None.

WRITTEN and/or VERBAL REPORTS:
Public Works Foreman’s Report
The PWF provided a written report with verbal updates to Council on matters related to Public Works.

C320(16/02/10) RESOLUTION by Councillor Hittel that Council accepts for information the Public Works Foreman’s report as presented. CARRIED

Recreation Director’s Report
The RD provided a written report with verbal updates to Council on matters related to Recreation.

C321(16/02/10) RESOLUTION by Councillor Tracy that Council accepts for information the Recreation Director’s report as presented. CARRIED

DELEGATION(S)
Dana Williams and Heather Norris
Dana Williams of GLEE (Growing and Learning through Early Education) and Heather Norris of the Oyen and District Family and Community Support Services were in attendance to inform Council that one of the main focuses of the GLEE coalition is to ensure that rural communities receive proper education and programs to support children in the early years (first 2000 days of life). The main concern

Initials: __________
Mayor

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that is being voiced in our community is the lack of a safe playground that is appropriate for children under the age of 5. If the Town is planning to put a new playground out at the baseball diamonds near the skate park, G.L.E.E would like assist in this process. They would be able to facilitate and possibly fund a course of action that would support community members, including children, becoming part of the process.

NEW BUSINESS:

Calendars

Council was provided with an updated calendar of upcoming events and meetings for the period February, 2016 through April, 2016.

C322(16/02/10) RESOLUTION by Councillor Wiechnik that Council approve changing the March Regular Council Meeting to March 8th, 2016. CARRIED

C323(16/02/10) RESOLUTION by Councillor Lazzari that Council accepts for information the calendar of upcoming events and meetings for the period February, 2016 through April, 2016 with the following changes:

1. February 25 – Economic Development and Tourism Committee – Deputy Mayor Brost, Councillor Hittel, and Councillor Lazzari;
2. February 28 – Big Country Recycling Society – Councillor Wiechnik (Councillor Hittel Alternate);
3. March 8 – Regular Council Meeting - All;
4. March 9 – Meeting with Minister of Transportation, Brian Mason – Mayor Jones;
5. March 10 – FCSS – Councillor Punter;
6. March 16 – Budget Meeting – All;
7. March 22 – Meridian Community Futures – Councillor Wiechnik (Councillor Hittel Alternate);
8. April 23 – Marigold Library Board – Councillor Punter (Deputy Mayor Brost Alternate). CARRIED

Leave of Absence

Council approval is being sought for a Leave of Absence for members of Council unable to attend the February 10, 2016 Regular Council Meeting.

C324(16/02/10) RESOLUTION by Councillor Punter that Council approve the absence of Deputy Mayor Brost from the February 10, 2016 Regular Council Meeting. CARRIED

Drainage Study Proposal – MPE Engineering

Administration presented Council with an engineering proposal received from MPE Engineering to prepare a stormwater drainage study for the Town of Oyen. The study was initiated by the Storm Lift Station Replacement which is being considered to allow expansion of the hospital. The objective of the study is to review upgrade options to find the most effective and economical option to manage the Town’s stormwater collection and treatment facilities. The proposal outlines two options for the stormwater study.

C325(16/02/10) RESOLUTION by Councillor Lazzari that Council direct Administration to retain the services of MPE Engineering to prepare and complete the objectives and provide the deliverables outlined in their

Initials: __________

Mayor

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Drainage Study Proposal, Option A for a cost not to exceed $35,000 plus GST.  

CARRIED

Appointment to Senior Garage Committee

Members of Council need to be appointed to meet with the Senior Garage Committee to discuss the possibility of the construction of a garage complex on Town property.

C326(16/02/10)

RESOLUTION by Councillor Punter that Council appoint Mayor Jones and Councillor Hittel with Councillor Lazzari as the Alternate to the Senior Garage Committee.  

CARRIED

Appointment to Economic Development And Tourism Committee

An additional Member at Large has been recruited to sit as a Member at Large on the Economic Development and Tourism Committee and requires a resolution of Council to become a member of the Committee.

C327(16/02/10)

RESOLUTION by Councillor Hittel that Council appoint Tim Davey as a Member at Large to the Economic Development & Tourism Committee.  

CARRIED

Alberta Community Partnership Program - Town of Hanna

The Town of Hanna, as the Managing Partner, has requested the support of the municipality in their application for funding support to the Alberta Community Partnership Grant for the construction of a Fire Training/Burn Tower to be built in the Town of Hanna.

C328(16/02/10)

RESOLUTION by Councillor Wiechnik that Council agree to support as a participating municipality the Town of Hanna, Alberta Community Partnership Program application for funding assistance with the development of a Fire Training/Burn Tower facility in the Town of Hanna.  

CARRIED

Alberta Community Partnership Program - Palliser Regional Municipal Services

As part of their GIS Strategy, Palliser Regional Municipal Services is looking to modify and enhance the Webmap to provide a more intuitive, user friendly interface for managing infrastructure and other assets. In addition, they are looking at enhancing the ability to interact with cemetery data by building better search functions for locating deceased persons as well as providing two summer staff students to aid in cemetery data collection (taking pictures of headstones, data collection/entry). They are requesting municipal support for their Alberta Community Partnership Grant Application to support this project.

C329(16/02/10)

RESOLUTION by Councillor Punter that the Town of Oyen Council agree to participate in an application for the "Regional Asset Management Implementation" submitted by the Town of Trochu with Palliser Regional Municipal Services as Primary Contractor under the Intermunicipal Collaboration component of the Alberta
Municipal Affairs Alberta Community Partnership Program; and further that the Town of Oyen, as a participant, agrees to abide by the terms of a Conditional Grant Agreement governing the purpose and use of the grant funds.  

CARRIED

Palliser Economic Partnership (PEP), in collaboration with South East Alberta municipalities wants to initiate a project to explore Gigabit Broadband opportunities in the Region. The project will:

- Establish the current high speed services currently available,
- Determine the potential benefits, and
- What might be a “Region-wide approach”

The project will include the following municipalities: City of Medicine Hat, City of Brooks, Cypress County, County of Newell #4, Town of Redcliff, Special Area 2, Special Area 3, Special Area 4, County of Forty Mile #8, Town of Hanna, Town of Bow Island, Town of Bassano, Town of Oyen, Village of Foremost, Municipal District of Acadia, Village of Rosemary, Village of Empress, Village of Youngstown, Village of Cereal, Village of Consort, Village of Duchess, and Village of Veteran.

C330(16/02/10)  

RESOLUTION by Councillor Tracy Council direct administration to provide a letter of support to the Palliser Economic Partnership indicating:

(a) Broadband access is an issue for our Municipality, and
(b) that the Town of Oyen supports the proceeding with the purposed, and further that the Town of Oyen Council supports the grant application submitted by the Village of Empress as the managing partner and the Municipal District of Acadia as the partnering municipality to the Alberta Community Partnership (ACP) program to undertake the exploration of GigaBit Broadband opportunities, needs, benefits and strategic approaches relevant to the municipalities of South East Alberta.

CARRIED

It has been identified by the partnering Municipalities (Town of Oyen, Special Areas Board, and the MD of Acadia No. 34), Alberta Health Services, the medical personnel, and the public within our communities that a new and expanded physician’s clinic would provide long-term sustainability and viability of the medical services within our region.

C331(16/02/10)  

RESOLUTION by Councillor Lazzari that the Town of Oyen Council agrees to act as the managing partner with the Special Areas Board and the MD of Acadia No. 34 as the partner municipalities in an application for grant funding under the Alberta Community Partnership Program, for grant funding to complete Phase 1 of the construction of a new Physician Clinic, that would provide for the engineering and architectural design, the preparation of tender documents, and site preparation.

CARRIED

Initials: __________

Mayor

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CAO
The Legion Hall serves as the primary community facility within the region. It is utilized for meetings, conferences, weddings, funerals, fund-raisers, graduation ceremonies, drama productions, dance recitals, public meetings, election voting stations and all other social functions. It is also, the designated command centre/reception centre should a local or regional disaster occur. The Legion Hall is the only facility within the Town that is large enough to accommodate these functions.

RESOLUTION by Councillor Wiechnik that the Council of the Town of Oyen agrees to act as the managing partner with the Special Areas Board as the partner municipality in an application for grant funding under the Alberta Community Partnership Program, for grant funding re-grade and re-pave the parking lot of the Legion Hall.  

CARRIED

Off-Site Delineation Project Report

CTA & Associates Engineering, at the request of Municipal Affairs, prepared a report for the scope of work to delineate the extent of off-site hydrocarbon contamination with respect to the private lands situated along 1st Street East and South of Railway Avenue. The contamination is related to the operation of the former underground fuel tanks once situated within the east portion of the gas station property, located at the southwest corner of Railway Avenue and 1st Street East.

RESOLUTION by Councillor Lazzari that Council direct Administration to include the cost of the Off-Site Delineation Proposal in the 2016 Operating Budget, and further to inform Municipal Affairs to proceed with a detailed review of the proposal as the Town intends to proceed with the project.  

CARRIED

BYLAWS

None.

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings since the January 13, 2016 Regular Council Meeting.

RESOLUTION by Councillor Tracy that Council accept for information the verbal Councillor Reports received on activity and meetings that were attended since the January 13, 2016 Regular Council Meeting.  

CARRIED

CAO REPORT & ACTION LIST

The CAO provided a written report with verbal updates to Council.

RESOLUTION by Councillor Wiechnik that Council accepts for information the Chief Administrative Officers report as presented.  

CARRIED

FINANCIAL

The CAO presented the Budget Performance Report for the Year-to-Date Period ending December 31, 2015.

RESOLUTION by Councillor Tracy that Council accepts for information the Budget Performance Report as presented.  

CARRIED

Initials: __________  
Mayor

CAO
Council was presented with the following information for review:

1. Letter received from Alberta Transportation re: Meeting with the Minister
2. Board Leadership Event, February 24, 2016
4. Letter Received from Michelle Toombs, Marigold Library System re: Proclamation to declare Freedom to Read Week.
5. 2015 Quarterly Crime Report – Oyen RCMP Detachment
6. 2015 Detailed Annual Crime Report – Oyen RCMP Detachment
7. 2015 Fire Chief’s Report

C337(16/02/10) RESOLUTION by Councillor Punter that Council proclaim the week of February 21-27, 2016 the Freedom to Read Week in the Town of Oyen. CARRIED

C338(16/02/10) RESOLUTION by Councillor Hittel that Council support the request from the Fire Chief, Paul Lijdsman, for the Fire Department to move the current Handi Bus building from its current location at the Hospital to the Fire Hall for the storage of the antique fire truck. CARRIED

C339(16/02/10) RESOLUTION by Councillor Wiechnik that Council accepts for information the balance of the correspondence as presented. CARRIED

ADJOURNMENT Mayor Jones adjourned the Regular Council Meeting on February 10, 2016 at 9:07 pm.

Original Signed by Doug Jones

DATE MAYOR

Original Signed by Charmain Snell

DATE CHIEF ADMINISTRATIVE OFFICER (CAO)

Initials: __________
Mayor

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CAO