

REGULAR COUNCIL MEETING  
WEDNESDAY, FEBRUARY 10, 2016

PRESENT

Doug Jones	Mayor
Trevor Hittel	Councillor
Joseph Lazzari	Councillor
Dennis Punter	Councillor
Thomas Tracy	Councillor
Stacey Wiechnik	Councillor

ABSENT

Kevin Brost	Deputy Mayor
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ATTENDING

Charmain Snell	Chief Administrative Officer (CAO)
Carri Clarke	Recording Secretary

CALL TO ORDER

Mayor Jones called the meeting to order at 6:32 p.m.

AGENDA

**C318(16/02/10)**

**RESOLUTION by Councillor Punter that Council adopts the agenda governing the Regular Council Meeting of February 10, 2016 as presented.** **CARRIED**

MINUTES

Regular Council Meeting held January 13, 2016  
**C319(16/02/10)**

**RESOLUTION by Councillor Wiechnik that Council approves the minutes of the January 13, 2016 Regular Council Meeting as presented.** **CARRIED**

BUSINESS ARISING FROM PREVIOUS MINUTES

None.

WRITTEN and/or VERBAL REPORTS:

Public Works Foreman's Report

The PWF provided a written report with verbal updates to Council on matters related to Public Works.

**C320(16/02/10)**

**RESOLUTION by Councillor Hittel that Council accepts for information the Public Works Foreman's report as presented.** **CARRIED**

Recreation Director's Report

The RD provided a written report with verbal updates to Council on matters related to Recreation.

**C321(16/02/10)**

**RESOLUTION by Councillor Tracy that Council accepts for information the Recreation Director's report as presented.** **CARRIED**

DELEGATION(S)

Dana Williams and Heather Norris

Dana Williams of GLEE (Growing and Learning through Early Education) and Heather Norris of the Oyen and District Family and Community Support Services were in attendance to inform Council that one of the main focuses of the GLEE coalition is to ensure that rural communities receive proper education and programs to support children in the early years (first 2000 days of life). The main concern

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Mayor

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CAO

that is being voiced in our community is the lack of a safe playground that is appropriate for children under the age of 5. If the Town is planning to put a new playground out at the baseball diamonds near the skate park, G.L.E.E would like assist in this process. They would be able to facilitate and possibly fund a course of action that would support community members, including children, becoming part of the process.

NEW BUSINESS:

Calendars

Council was provided with an updated calendar of upcoming events and meetings for the period February, 2016 through April, 2016.

**C322(16/02/10)**

**RESOLUTION by Councillor Wiechnik that Council approve changing the March Regular Council Meeting to March 8<sup>th</sup>, 2016. CARRIED**

**C323(16/02/10)**

**RESOLUTION by Councillor Lazzari that Council accepts for information the calendar of upcoming events and meetings for the period February, 2016 through April, 2016 with the following changes:**

- 1. February 25 – Economic Development and Tourism Committee – Deputy Mayor Brost, Councillor Hittel, and Councillor Lazzari;**
- 2. February 28 – Big Country Recycling Society – Councillor Wiechnik (Councillor Hittel Alternate);**
- 3. March 8 – Regular Council Meeting - All;**
- 4. March 9 – Meeting with Minister of Transportation, Brian Mason – Mayor Jones;**
- 5. March 10 – FCSS – Councillor Punter;**
- 6. March 16 – Budget Meeting – All;**
- 7. March 22 – Meridian Community Futures – Councillor Wiechnik (Councillor Hittel Alternate);**
- 8. April 23 – Marigold Library Board – Councillor Punter (Deputy Mayor Brost Alternate). CARRIED**

Leave of Absence

Council approval is being sought for a Leave of Absence for members of Council unable to attend the February 10, 2016 Regular Council Meeting.

**C324(16/02/10)**

**RESOLUTION by Councillor Punter that Council approve the absence of Deputy Mayor Brost from the February 10, 2016 Regular Council Meeting. CARRIED**

Drainage Study  
Proposal – MPE  
Engineering

Administration presented Council with an engineering proposal received from MPE Engineering to prepare a stormwater drainage study for the Town of Oyen. The study was initiated by the Storm Lift Station Replacement which is being considered to allow expansion of the hospital. The objective of the study is to review upgrade options to find the most effective and economical option to manage the Town's stormwater collection and treatment facilities. The proposal outlines two options for the stormwater study.

**C325(16/02/10)**

**RESOLUTION by Councillor Lazzari that Council direct Administration to retain the services of MPE Engineering to prepare and complete the objectives and provide the deliverables outlined in their**

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**Drainage Study Proposal, Option A for a cost not to exceed \$35,000 plus GST. CARRIED**

Appointment to Senior  
Garage Committee

Members of Council need to be appointed to meet with the Senior Garage Committee to discuss the possibility of the construction of a garage complex on Town property.

**C326(16/02/10)**

**RESOLUTION by Councillor Punter that Council appoint Mayor Jones and Councillor Hittel with Councillor Lazzari as the Alternate to the Senior Garage Committee. CARRIED**

Appointment to  
Economic  
Development  
And Tourism  
Committee

An additional Member at Large has been recruited to sit as a Member at Large on the Economic Development and Tourism Committee and requires a resolution of Council to become a member of the Committee.

**C327(16/02/10)**

**RESOLUTION by Councillor Hittel that Council appoint Tim Davey as a Member at Large to the Economic Development & Tourism Committee. CARRIED**

Alberta Community  
Partnership Program -  
Town of Hanna

The Town of Hanna, as the Managing Partner, has requested the support of the municipality in their application for funding support to the Alberta Community Partnership Grant for the construction of a Fire Training/Burn Tower to be built in the Town of Hanna.

**C328(16/02/10)**

**RESOLUTION by Councillor Wiechnik that Council agree to support as a participating municipality the Town of Hanna, Alberta Community Partnership Program application for funding assistance with the development of a Fire Training/Burn Tower facility in the Town of Hanna. CARRIED**

Alberta Community  
Partnership Program -  
Palliser Regional  
Municipal Services

As part of their GIS Strategy, Palliser Regional Municipal Services is looking to modify and enhance the Webmap to provide a more intuitive, user friendly interface for managing infrastructure and other assets. In addition, they are looking at enhancing the ability to interact with cemetery data by building better search functions for locating deceased persons as well as providing two summer staff students to aid in cemetery data collection (taking pictures of headstones, data collection/entry). They are requesting municipal support for their Alberta Community Partnership Grant Application to support this project.

**C329(16/02/10)**

**RESOLUTION by Councillor Punter that the Town of Oyen Council agree to participate in an application for the "Regional Asset Management Implementation" submitted by the Town of Trochu with Palliser Regional Municipal Services as Primary Contractor under the Intermunicipal Collaboration component of the Alberta**

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CAO

**Municipal Affairs Alberta Community Partnership Program; and further that the Town of Oyen, as a participant, agrees to abide by the terms of a Conditional Grant Agreement governing the purpose and use of the grant funds.** **CARRIED**

Alberta Community Partnership Program – Palliser Economic Partnership

Palliser Economic Partnership (PEP), in collaboration with South East Alberta municipalities wants to initiate a project to explore Gigabit Broadband opportunities in the Region.

The project will:

- Establish the current high speed services currently available,
- Determine the potential benefits, and
- What might be a “Region-wide approach”

The project will include the following municipalities:

City of Medicine Hat, City of Brooks, Cypress County, County of Newell #4, Town of Redcliff, Special Area 2, Special Area 3, Special Area 4, County of Forty Mile #8, Town of Hanna, Town of Bow Island, Town of Bassano, Town of Oyen, Village of Foremost, Municipal District of Acadia, Village of Rosemary, Village of Empress, Village of Youngstown, Village of Cereal, Village of Consort, Village of Duchess, and Village of Veteran.

**C330(16/02/10)**

**RESOLUTION by Councillor Tracy Council direct administration to provide a letter of support to the Palliser Economic Partnership indicating:**

**(a) Broadband access is an issue for our Municipality, and**

**(b) that the Town of Oyen supports the proceeding with the purposed, and further**

**that the Town of Oyen Council supports the grant application submitted by the Village of Empress as the managing partner and the Municipal District of Acadia as the partnering municipality to the Alberta Community Partnership (ACP) program to undertake the exploration of GigaBit Broadband opportunities, needs, benefits and strategic approaches relevant to the municipalities of South East Alberta.** **CARRIED**

Alberta Community Partnership Program – Big Country Medical Dental Board

It has been identified by the partnering Municipalities (Town of Oyen, Special Areas Board, and the MD of Acadia No. 34), Alberta Health Services, the medical personnel, and the public within our communities that a new and expanded physician’s clinic would provide long-term sustainability and viability of the medical services within our region.

**C331(16/02/10)**

**RESOLUTION by Councillor Lazzari that the Town of Oyen Council agrees to act as the managing partner with the Special Areas Board and the MD of Acadia No. 34 as the partner municipalities in an application for grant funding under the Alberta Community Partnership Program, for grant funding to complete Phase 1 of the construction of a new Physician Clinic, that would provide for the engineering and architectural design, the preparation of tender documents, and site preparation.** **CARRIED**

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Alberta Community  
Partnership Program –  
Royal Canadian Legion  
Hall

The Legion Hall serves as the primary community facility within the region. It is utilized for meetings, conferences, weddings, funerals, fund-raisers, graduation ceremonies, drama productions, dance recitals, public meetings, election voting stations and all other social functions. It is also, the designated command centre/reception centre should a local or regional disaster occur. The Legion Hall is the only facility within the Town that is large enough to accommodate these functions.

**C332(16/02/10)**

**RESOLUTION by Councillor Wiechnik that the Council of the Town of Oyen agrees to act as the managing partner with the Special Areas Board as the partner municipality in an application for grant funding under the Alberta Community Partnership Program, for grant funding re-grade and re-pave the parking lot of the Legion Hall.**

**CARRIED**

Off-Site Delineation  
Project Report

CTA & Associates Engineering, at the request of Municipal Affairs, prepared a report for the scope of work to delineate the extent of off-site hydrocarbon contamination with respect to the private lands situated along 1<sup>st</sup> Street East and South of Railway Avenue. The contamination is related to the operation of the former underground fuel tanks once situated within the east portion of the gas station property, located at the southwest corner of Railway Avenue and 1<sup>st</sup> Street East.

**C333(16/02/10)**

**RESOLUTION by Councillor Lazzari that Council direct Administration to include the cost of the Off-Site Delineation Proposal in the 2016 Operating Budget, and further to inform Municipal Affairs to proceed with a detailed review of the proposal as the Town intends to proceed with the project.**

**CARRIED**

BYLAWS

None.

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings since the January 13, 2016 Regular Council Meeting.

**C334(16/02/10)**

**RESOLUTION by Councillor Tracy that Council accept for information the verbal Councillor Reports received on activity and meetings that were attended since the January 13, 2016 Regular Council Meeting.**

**CARRIED**

CAO REPORT &  
ACTION LIST

The CAO provided a written report with verbal updates to Council.

**C335(16/02/10)**

**RESOLUTION by Councillor Wiechnik that Council accepts for information the Chief Administrative Officers report as presented.**

**CARRIED**

FINANCIAL

The CAO presented the Budget Performance Report for the Year-to-Date Period ending December 31, 2015.

**C336(16/02/10)**

**RESOLUTION by Councillor Tracy that Council accepts for information the Budget Performance Report as presented. CARRIED**

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CORRESPONDENCE

Council was presented with the following information for review:

1. Letter received from Alberta Transportation re: Meeting with the Minister
2. Board Leadership Event, February 24, 2016
3. Board Leadership Event, March 12, 2016
4. Letter Received from Michelle Toombs, Marigold Library System re: Proclamation to declare Freedom to Read Week.
5. 2015 Quarterly Crime Report – Oyen RCMP Detachment
6. 2015 Detailed Annual Crime Report – Oyen RCMP Detachment
7. 2015 Fire Chief’s Report

C337(16/02/10)

**RESOLUTION by Councillor Punter that Council proclaim the week of February 21-27, 2016 the Freedom to Read Week in the Town of Oyen.** **CARRIED**

C338(16/02/10)

**RESOLUTON by Councillor Hittel that Council support the request from the Fire Chief, Paul Lijdsman, for the Fire Department to move the current Handi Bus building from its current location at the Hospital to the Fire Hall for the storage of the antique fire truck.** **CARRIED**

C339(16/02/10)

**RESOLUTION by Councillor Wiechnik that Council accepts for information the balance of the correspondence as presented.** **CARRIED**

ADJOURNMENT

Mayor Jones adjourned the Regular Council Meeting on February 10, 2016 at 9:07 pm.

*Original Signed by  
Doug Jones*

\_\_\_\_\_  
DATE

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MAYOR

*Original Signed by  
Charmain Snell*

\_\_\_\_\_  
DATE

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CHIEF ADMINISTRATIVE OFFICER (CAO)

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Mayor

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