

REGULAR COUNCIL MEETING  
WEDNESDAY, APRIL 13, 2016

PRESENT

Doug Jones	Mayor
Kevin Brost	Deputy Mayor
Trevor Hittel	Councillor
Joseph Lazzari	Councillor
Dennis Punter	Councillor
Thomas Tracy	Councillor
Stacey Wiechnik	Councillor

ABSENT

None

ATTENDING

Charmain Snell	Chief Administrative Officer (CAO)
Tracy Wright	Recording Secretary

CALL TO ORDER

Mayor Jones called the meeting to order at 6:32 p.m.

AGENDA

**C361(16/04/13)**

**RESOLUTION by Deputy Mayor Brost that Council adopts the agenda governing the Regular Council Meeting of April 13, 2016 as presented.**

**CARRIED**

MINUTES

Regular Council  
Meeting held  
March 8, 2016

**C362(16/04/13)**

**RESOLUTION by Councillor Punter that Council approves the minutes of the March 8, 2016 Regular Council Meeting as presented.**

**CARRIED**

BUSINESS ARISING  
FROM PREVIOUS  
MINUTES

None.

WRITTEN and/or  
VERBAL REPORTS:

Interim Public Works  
Foreman's Report

The PWF provided a written report with verbal updates to Council on matters related to Public Works.

Recreation  
Director's Report

The RD provided a written report with verbal updates to Council on matters related to Recreation.

**C363(16/04/13)**

**RESOLUTION by Councillor Tracy that Council accepts for information the Interim Public Works Foreman's and the Recreation Director's reports as presented.**

**CARRIED**

DELEGATION(S)

Jeff Benson, JMH

Jeff Benson, Auditor for the Town of Oyen was available via conference call to review and discuss the 2015 financial statements with Mayor and Council.

NEW BUSINESS:

Calendars

Council was provided with an updated calendar of upcoming events and meetings for the period April, 2016 through June, 2016.

Initials: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

**C364(16/04/13)**

**RESOLUTION by Councillor Wiechnik that Council accepts for information the calendar of upcoming events and meetings for the period April, 2016 through June, 2016 with the following changes:**

- 1. May 5 – Big Country Victim Services – Councillor Wiechnik (Councillor Hittel Alternate)**
  - 2. May 12 – Meridian Community Futures – Councillor Wiechnik (Councillor Hittel Alternate)**
  - 3. June 15 – Big Country Waste Management Commission – Councillor Hittel (Councillor Wiechnik Alternate)**
  - 4. June 23 – Meridian Community Futures – Councillor Wiechnik (Councillor Hittel Alternate)**
- CARRIED**

2015 Draft Financial Statements

Council approval is being sought for the 2015 Audited Financial Statement.

**C365(16/04/13)**

**RESOLUTION by Councillor Punter that Council accepts for information the 2015 Audited Financial Statements as presented.**

**CARRIED**

Quality Management Plan (QMP) – Fire

The Town of Oyen was directed by the Safety Codes Council to update the previous approved Town of Oyen Fire Quality Management Plan (approved in 1995), to reflect today's accepted Standards of Practice. The QMP is a contract between the Safety Codes Council and the Town in relation to the administration of the Safety Codes Act for the fire discipline.

**C366(16/04/13)**

**RESOLUTION by Councillor Lazzari that Council approve the Town of Oyen Fire Quality Management Plan; direct Administration to prepare documents for the Mayors signature; and submit the Plan to the Safety Codes Council.**

**CARRIED**

50+ Adult Only Residential Community

A group of interested people contacted Mayor, Doug Jones and addressed Council as a delegation regarding the potential of developing a piece of land located adjacent to the Oyen Seniors Lodge in the Town of Oyen. The initial concept for development was based on the identified need for garage facilities for residents of the Oyen Seniors Lodge and Life Leases. Upon further discussion, the opportunity to develop the land South of the Lodge, into lots that could accommodate garages and park model homes for Adult 50+ years was identified as the most effective and beneficial option for the community and the individuals involved.

**C367(16/04/13)**

**RESOLUTION by Councillor Hittel that Council direct Administration to forward this project to Palliser Regional Municipal Services for further evaluation and design development.**

**CARRIED**

Big Country Victim Services

Mayor Jones, Councillor Wiechnik and Town Administration have recently been made aware of issues regarding the processes and procedures of the Big Country Victim Services Board.

**C368(16/04/13)**

**RESOLUTION by Councillor Punter that Council direct Administration, in conjunction with the Town of Hanna, to request a**

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**formal review of the Big Country Victim Services Board from the appropriate authority. CARRIED**

Stall Advertising

Oyen FCSS would like to engage the public in awareness about important social issues including family violence, mental health, drugs and alcohol consumption through advertising in local bathroom stalls. This public education initiative will offer the opportunity to reach community members and outside visitors to our community centers to see the community services and resources, as well as positive messaging.

**C369(16/04/13)**

**RESOLUTION by Councillor Lazzari for Council to approve the request of the Oyen FCSS to install up to fifteen (15) poster holders in Town owned bathroom stalls at the Ball Diamonds, the Oyen & District Memorial Arena and the Shirley McClellan Aquatic Facility; with the cost to purchase and install the poster holders to be bore by the Oyen FCSS. CARRIED**

Canadian Badlands Sponsorship

Administration received a request from Chris McLellan, of the Canadian Badlands, for sponsorship of a breakout session, an event, or a scholarship for a student in the tourism field to be utilized at the Canadian Badlands Tourism Development Conference.

**C370(16/04/13)**

**RESOLUTION by Councillor Lazzari that Council authorize the donation of \$500.00 to the Canadian Badlands for the promotion of youth and tourism in the region. CARRIED**

Purchase of Land Special Areas

Council discussed the feasibility and necessity of purchasing Special Areas owned land that surrounds the Town for future expansion and economic development.

**C371(16/04/13)**

**RESOLUTION by Councillor Lazzari that Council direct Administration to contact the Special Areas Board and inquire as to the possibility of purchasing land within or around the Town Boundary that we have had previous interest or operations on. CARRIED**

Destruction of Documents

Council was provided with a listing of records and documents that are slated for destruction, and approval was sought for Administration to proceed with the destruction as per Bylaw 814-12.

**C372(16/04/13)**

**RESOLUTION by Councillor Hittel that Council authorize the destruction of the nine (9) boxes of records listed and detailed in the listing attached to the request and destroyed as required under Section 5(d) of the Town of Oyen Bylaw 814-12. CARRIED**

Sale of Physicians House - #4 Byler Place

The Big Country Medical Dental Board received notification from Doctor Roxanne Conde regarding her intention to exercise the option to purchase the home that was purchased by the Big Country Medical Dental Board of which the Town the Oyen is a member.

**C373(16/04/13)**

**RESOLUTION by Councillor Wiechnik that Council authorize the Big Country Medical Dental Board to sell the home located at #4 Byler Place to Doctor R. Conde for the original purchase price, plus the**

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**cost of the improvements that were made by the Big Country Medical Dental Board, less the rental payments that have been received from Doctor Conde.** **CARRIED**

RECESS Mayor Jones called the meeting to recess at 9:45 p.m.

RECONVENE Mayor Jones calls the meeting to reconvene at 9:55 p.m.

BYLAWS

Bylaw 851-16  
Fire Works Bylaw

Council was presented with Bylaw 851-16 for the purpose of providing for the safe possession, sale, storage, purchase and discharge of fireworks in compliance with municipal policy, the Alberta Fire Code as amended, the Safety Codes Act and the Explosives Act.

**C374(16/04/13)** **RESOLUTION by Councillor Lazzari for Council to table this bylaw and instruct Administration to bring it forward to the next regular Council meeting; and further, to have the Fire Chief, Paul Lijdsman and Project Manager, Debbie Kovitch attend the meeting to answer questions in regards to this Bylaw.** **CARRIED**

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings since the March 8, 2016 regular Council Meeting.

**C375(16/04/13)** **RESOLUTION by Councillor Punter that Council accept for information the verbal Councillor Reports received on activity and meetings that were attended since the March 8, 2016 Regular Council Meeting.** **CARRIED**

CAO REPORT &  
ACTION LIST

The CAO and Project Manager provided written reports with verbal updates to Council.

**C376(16/04/13)** **RESOLUTION by Councillor Wiechnik that Council accepts for information the Chief Administrative Officer's report as presented.** **CARRIED**

**C377(16/04/13)** **RESOLUTION by Councillor Hittel that Council direct Administration to include total funding in the amount of \$20,000.00 for the Oyen & District Golf and Country Club and the Oyen Curling Club in the 2016 Operating Budget.** **CARRIED**

FINANCIAL

None.

CORRESPONDENCE

Council was presented with the following information for review:

1. Letter received from the Historical Society re: Ukrainian Catholic Church
2. Letter received from the Oyen Lion's Club re: Main Street Closure for Annual Show N' Shine Event
3. Report received from AUMA re: Final Submission to Province's Review of Linear Property Tax Revenue
4. Leadercast Event – Architects of Tomorrow – May 6, 2016
5. Letter from Municipal Affairs re: ACP Grant Funding for Physicians Clinic
6. Letter from Municipal Affairs re: ACP Grant Funding for Legion Renovations

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- 7. Letter from the Town of Fox Creek re: Request for Letter of Support
- 8. Letter from Alberta Labour re: STEP Funding
- 9. Letter from Oyen Community Handibus Association re: Annual Operating Grant
- 10. Oyen RCMP Detachment Quarterly Statistics
- 11. Letter from Farm Safety Centre re: Request for Donation

**C378(16/04/13)**      **RESOLUTION by Councillor Wiechnik for Mayor and Council to proclaim on behalf of the Town of Oyen, the week of May 2-8, 2016 as "Mental Health Awareness" Week.** **CARRIED**

**C379(16/04/13)**      **RESOLUTION by Councillor Tracy that Council approve the request of the Oyen Lion's Club for a street closure on July 16, 2016 from the Special Areas Office North to the end of Main Street at the Park for the purposes of hosting their annual Show n' Shine event.** **CARRIED**

**C380(16/04/13)**      **RESOLUTION by Councillor Wiechnik for Council to accept for information the balance of the correspondence as presented.** **CARRIED**

RECESS      Mayor Jones called the meeting to recess at 10:55 p.m.

RECONVENE      Mayor Jones calls the meeting to reconvene at 11:00 p.m.

**C381(16/04/13)**      **RESOLUTION by Councillor Hittel that Council go in Camera at 11:00 p.m. to discuss a matters related to labour.** **CARRIED**

**C382(16/04/13)**      **RESOLUTION by Councillor Wiechnik that Council comes out of camera at 11:19 p.m.** **CARRIED**

ADJOURNMENT      Mayor Jones adjourned the Regular Council Meeting on April 13, 2016 at 11:20 pm.

*Original Signed by  
Doug Jones*

\_\_\_\_\_  
DATE      MAYOR

*Original Signed by  
Charmain Snell*

\_\_\_\_\_  
DATE      CHIEF ADMINISTRATIVE OFFICER (CAO)

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Mayor

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CAO