

REGULAR COUNCIL MEETING  
WEDNESDAY, MAY 11, 2016

PRESENT

Doug Jones	Mayor
Kevin Brost	Deputy Mayor
Trevor Hittel	Councillor
Joseph Lazzari	Councillor
Dennis Punter	Councillor
Thomas Tracy	Councillor
Stacey Wiechnik	Councillor

ABSENT

None

ATTENDING

Charmain Snell	Chief Administrative Officer (CAO)
Carri Clarke	Recording Secretary

CALL TO ORDER

Mayor Jones called the meeting to order at 6:33 p.m.

AGENDA

**C383(16/05/11)**

**RESOLUTION by Deputy Mayor Brost that Council adopts the agenda governing the Regular Council Meeting of May 11, 2016 will the following changes:**

**5) a) Debbie Kovitch, Project Manager**

**CARRIED**

MINUTES

Regular Council  
Meeting held  
April 13, 2016

**C384(16/05/11)**

**RESOLUTION by Councillor Punter that Council approves the minutes of the April 13, 2016 Regular Council Meeting as presented.**

**CARRIED**

Budget Meeting  
held April 18, 2016

**C385(16/05/11)**

**RESOLUTION by Councillor Wiechnik that Council approves the minutes of the April 18, 2016 Budget Meeting as presented. CARRIED**

BUSINESS ARISING  
FROM PREVIOUS  
MINUTES

None.

WRITTEN and/or  
VERBAL REPORTS:

Interim Public Works  
Foreman's Report

The PWF provided a written report with verbal updates to Council on matters related to Public Works.

Recreation  
Director's Report

The RD provided a written report with verbal updates to Council on matters related to Recreation.

**C386(16/05/11)**

**RESOLUTION by Councillor Hittel that Council direct Administration to advertise the 1969 John Deere Model 570A Motor Grader for sale by tender on an "as is, where is" basis. CARRIED**

**C387(16/05/11)**

**RESOLUTION by Councillor Tracy that Council accepts for information the Interim Public Works Foreman's and the Recreation Director's reports as presented. CARRIED**

Initials: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

DELEGATION(S)

Debbie Kovitch  
Project Manager

Debbie was in attendance in place of Fire Chief, Paul Lijdsman to discuss with Council the purpose of having a fireworks/fire bylaw for the Town. She will be working with the Fire Chief over the next month to prepare a new Fire Bylaw that will be presented at the next regular Council meeting.

Bruce Bell, Bear Hills  
Media Group

Bruce Bell of Bear Hills Media Group was in attendance at the request of the Economic Development and Tourism Committee to discuss with Council the possibilities of installing LED Signage at various locations in the Town and at the intersection of Highway 9 & 41.

Pat Boyd and Brad  
Erickson, MPE  
Engineering

At the request of Council, Pat Boyd and Brad Erickson both of MPE Engineering were in attendance to discuss the issues that have arisen during the construction of the 8<sup>th</sup> Avenue Subdivision.

RECESS

Mayor Jones called the meeting to recess at 7:37 p.m.

RECONVENE

Mayor Jones calls the meeting to reconvene at 8:15 p.m.

NEW BUSINESS:

Calendars

Council was provided with an updated calendar of upcoming events and meetings for the period May, 2016 through July, 2016.

**C388(16/05/11)**

**RESOLUTION by Deputy Mayor Brost that Council accepts for information the calendar of upcoming events and meetings for the period May, 2016 through July, 2016 as presented. CARRIED**

QMP – Building,  
Electrical, Plumbing

Palliser Regional Municipal Services, in partnership with the Town of Drumheller, is updating the required documents pertaining to the level of service provided by the various safety code disciplines, (plumbing, electrical, building, etc.). As a result of the updates to the Joint QMP, the Accreditation Coordinator for the Provincial Safety Codes Council is requiring that each of the municipal partners pass a Council resolution and sign a new, updated municipal agreement.

**C389(16/05/11)**

**RESOLUTION by Councillor Punter that Council direct Administration to prepare for signatures the Municipal Agreement between Palliser Regional Municipal Services and the Town of Oyen for a Joint Quality Management Plan for the purposes of the delivery of Safety Codes pertaining to Building, Plumbing and Electrical. CARRIED**

2016 Operating  
Budget

The mill rate required for the Town of Oyen will increase by 1.32% from 13.1047 in 2015 to 13.2777 in 2016. This will result in municipal taxes increasing for a property assessed at \$100,000 by approximately \$17.30. This does not include any changes in the Education or Acadia Foundation Requisitions.

**C390(16/05/11)**

**RESOLUTION by Councillor Tracy that Council adopt the 2016 Operating Budget for the Town of Oyen that includes a minimum municipal tax rate of \$300 as follows:**

Initials: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

	<u>REVENUES</u>	<u>EXPENSES</u>
Taxes & Grants in Lieu of Taxes	\$1,072,630.63	
General Government Services	\$ 483,234.55	\$ 791,762.84
Protective Services	\$ 74,600.00	\$ 123,179.77
Transportation Services	\$ 29,200.00	\$ 616,959.20
Utility Services	\$ 836,680.00	\$1,150,660.49
Public Health & Welfare Services	\$ 111,635.00	\$ 122,753.52
Development Services	\$ 148,000.00	\$ 138,808.87
Recreation & Culture Services	\$ 255,704.98	\$ 873,850.22
<b>SUB-TOTALS</b>	<b>\$3,111,685.16</b>	<b>\$3,817,974.90</b>
<i>Transfer through depreciation</i>	<i>\$ 736,289.74</i>	
<i>Surplus/Deficit</i>		<i>\$ 30,000.00</i>
<b>TOTALS</b>	<b>\$3,847,974.90</b>	<b>\$3,847,974.90</b>
		<b>CARRIED</b>

2016 Capital Budget

Council was reviewed the 2016 MSI/BMGT/FGTF Allocations at the April 18, 2016 Council Budget Meeting. Administration has prepared a detailed resolution for the Capital Budget and is presenting it for adoption at the May 11, 2016 regular Council meeting.

**C391(16/05/11)**

**RESOLUTION by Councillor Wiechnik that Council adopts the 2016-2021 Capital Budget for the Town of Oyen as follows:**

CAPITAL PROJECT	OPERATING	RESERVES	MSI/BMTG	FGTF	BORROWING	Alternative Funding
PW Equipment	\$38,500.00		\$90,000.00			
Arena Equipment			\$200,000.00			
Water Meters					\$350,000.00	
8 <sup>th</sup> Avenue Subdivision					\$1,265,000.00	
Doctor's Clinic			\$430,000.00			\$2,070,000.00
Arena Upgrade			\$150,000.00			\$150,000.00
Condo Roof Replacement	\$68,998.00					\$218,493.00
RCMP Park Playground			\$75,000.00			\$25,000.00
Demo of Hotel			\$85,000.00			\$15,000.00
Sidewalk Replacement			\$50,000.00			
Lift Station(s)						\$4,303,000.00
1 <sup>st</sup> Avenue to Main Street Improvement						\$3,484,180.00
Lagoon Storage Expansion						\$2,522,000.00

**CARRIED**

**BYLAWS**

Bylaw 848-16  
Mill Rate Bylaw

Bylaw 848-16, a Bylaw of the Town of Oyen to authorize the rates of taxation to be levied against assessable property within the Town of Oyen for the 2016 taxation year has been prepared based on the 2016 Operating and Capital Budgets passed by Council on May 11, 2016 and is presented for first, second, and third reading.

**C392(16/05/11)**

**RESOLUTION by Councillor Wiechnik that Bylaw 848-16, a bylaw of the Town of Oyen to authorize the rates of taxation to be levied against assessable property within the Town of Oyen for the 2016 taxation year, be given first reading.**

**CARRIED**

**C393(16/05/11)**

**RESOLUTION by Deputy Mayor Brost that Bylaw 848-16, a bylaw of the Town of Oyen to authorize the rates of taxation to be levied against assessable property within the Town of Oyen for the 2016 taxation year, be given second reading.**

**CARRIED**

Initials: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

**C394(16/05/11)** RESOLUTION by Councillor Lazzari that Council, with the unanimous consent of Council members present, to proceed to 3rd reading of Bylaw 848-16 at this meeting. **CARRIED UNANIMOUSLY**

**C395(16/05/11)** RESOLUTION by Councillor Tracy that Bylaw 848-16, a bylaw of the Town of Oyen to authorize the rates of taxation to be levied against assessable property within the Town of Oyen for the 2016 taxation year, be given third and final reading. **CARRIED**

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings since the April 13, 2016 regular Council meeting.

Councillor Lazzari left the meeting at 9:45pm.

Councillor Lazzari returned to the meeting at 9:50pm.

**C396(16/05/11)** RESOLUTION by Councillor Hittel that Council accept for information the verbal Councillor Reports received on activity and meetings that were attended since the April 13, 2016 regular Council meeting. **CARRIED**

CAO REPORT & ACTION LIST

The CAO and Project Manager provided written reports with verbal updates to Council.

FINANCIAL

None.

CORRESPONDENCE

Council was presented with the following information for review:

1. Letter received from Municipal Affairs re: MGA Review
2. E-Mail received from Corporal Jeff Clarke re: Promotion and Transfer to Estevan, SK
3. Letter received from the Town of Taber re: Request for Support for Funding Application
4. Letter received from the Grassroots Alberta Landowners Association re: Special Areas Property Rights
5. Letter received from Kathy and Trent Martin re: 8<sup>th</sup> Avenue Subdivision
6. E-Mail received from Aaron Anderson re: 8<sup>th</sup> Avenue Subdivision
7. Letter received from Glen Stouffer, Stoc Wind Farms re: Removal of Curb to Expand Driveway.

ADJOURNMENT

Mayor Jones adjourned the Regular Council Meeting on May 11, 2016 at 10:50 pm.

*Original Signed by  
Doug Jones*

\_\_\_\_\_  
DATE

\_\_\_\_\_  
MAYOR

*Original Signed by  
Charmain Snell*

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER (CAO)

Initials: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO