

REGULAR COUNCIL MEETING  
WEDNESDAY, JULY 13, 2016

PRESENT

Doug Jones	Mayor
Kevin Brost	Deputy Mayor
Joseph Lazzari	Councillor
Thomas Tracy	Councillor
Stacey Wiechnik	Councillor

ABSENT

Trevor Hittel	Councillor
Dennis Punter	Councillor

ATTENDING

Charmain Snell	Chief Administrative Officer (CAO)
Tracy Wright	Recording Secretary

CALL TO ORDER

Mayor Jones called the meeting to order at 6:35 p.m.

AGENDA

**C410(16/07/13)**

**RESOLUTION by Deputy Mayor that Council adopts the agenda governing the Regular Council Meeting of July 13, 2016 as presented.**

**CARRIED**

MINUTES

Regular Council  
Meeting held  
June 8, 2016

**C411(16/07/13)**

**RESOLUTION by Councillor Wiechnik that Council approves the minutes of the June 8, 2016 Regular Council Meeting as presented.**

**CARRIED**

BUSINESS ARISING  
FROM PREVIOUS  
MINUTES

None.

WRITTEN and/or  
VERBAL REPORTS:

Public Works  
Foreman's Report

The PWF provided a written report with verbal updates to Council on matters related to Public Works.

Recreation  
Director's Report

The RD provided a written report with verbal updates to Council on matters related to Recreation.

**C412(16/07/13)**

**RESOLUTION by Councillor Lazzari that Council accepts for information the Public Works Foreman's and the Recreation Director's reports as presented.**

**CARRIED**

DELEGATION(S)

Jason Birchmore,  
ATCO Electric

Jason Birchmore was in attendance to demonstrate for Council the differences between the original HPS 2300K Street Light, the Roadway 5000K Street Light, and the GE Evolve 3000K Street Light. Council was informed that the new standard that is being recommended by the ATCO Engineers is the GE Evolve 3000K Street Light.

**C413(16/07/13)**

**RESOLUTION by Councillor Lazzari that Council direct Administration to inform ATCO Electric that they wish to proceed with the**

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Mayor

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**installation of the GE Evolve 3000K Street Light when they are ready to proceed with the project to transfer our existing Roadway Street Lights to Fort McMurray.** **CARRIED**

NEW BUSINESS:

Calendars

Council was provided with an updated calendar of upcoming events and meetings for the period August, 2016 through October, 2016.

**C414(16/07/13)**

**RESOLUTION by Deputy Mayor Brost that Council accepts for information the calendar of upcoming events and meetings for the period July, 2016 through September, 2016 with the following changes:**

- 1. July 27 – Oyen & District Golf and Country Club Executive – Deputy Mayor Brost (Councillor Lazzari Alternate)**
  - 2. August 25 – Henry Kroeger Regional Water Services Commission Annual BBQ – Councillor Lazzari (Councillor Tracy Alternate)**
  - 3. September 1 – Canadian Badlands – Councillor Punter (Mayor Jones Alternate)**
- CARRIED**

Leave of Absence

Council approval is being sought for a Leave of Absence for members of Council unable to attend the July 13, 2016 Regular Council Meeting.

**C415(16/07/13)**

**RESOLUTION by Councillor Wiechnik that Council approve the absence of Councillor Trevor Hittel and Councillor Dennis Punter from the July 13, 2016 regular Council Meeting.** **CARRIED**

AUMA Resolution

Authorized registry agents such as the members of the Association of Alberta Registry Agents (AARA) have been licensed as Service Centers for the Government of Alberta for the past 22 years. Agents have also been offering online registry services to Albertans for over 10 years. Traffic fines and vehicle renewals are the two largest transactions processed by the Registry Agent Network (206 independent registry agents plus the AMA). The cancellation of these online contracts will result in a \$3M loss of revenue to independent registry agents, AARA, and AMA. But more importantly, this step is the precedent that could be used to eliminate registry agents from offering future online registry services to the customers that they have been serving for 22+ years. AARA is proposing Contract amendments to the Online Fines contract with Alberta Justice that would see the contract operate in perpetuity with a 365-day termination clause. This would give the registry industry a measure of certainty to modernize existing online technology at no cost to GoA.

AARA seeks Government's approval to work with Service Alberta IT managers and staff to add a link to the myAlberta.ca portal that would then allow AARA and AMA to build the necessary infrastructure behind that link to enhance and expand services to Albertans. This would be done at no cost to the government. It would be redundant for Service Alberta to build a parallel online registry support structure when existing agents of the Crown already have that structure in operation, and are willing to modernize it at no cost to the government.

Initials: \_\_\_\_\_  
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C416(16/07/13)

**RESOLUTION by Councillor Tracy that Council support the following AUMA resolution to be put forward at the AUMA Convention in October, 2016:**

**WHEREAS the 206 Alberta Registry Agents (ARA) have been acting for the past 22 years as Agents of the Crown in 150 Alberta Communities (118 or 57% in rural Alberta), providing a wide range of 200+ essential services mandated by the Government of Alberta on behalf of Service Alberta, Alberta Transportation, Alberta Health and Alberta Justice; and**

**WHEREAS, for over 10 years, ARA have shown support for the modernization of delivery of Government services by successfully offering online services to Albertans through their affiliation with the Association of Alberta Registry Agents as well as at their 206 Agencies throughout the Province, including the payment of traffic fines and online vehicle renewals, and by investing to meet new technology demands; and**

**WHEREAS the Government of Alberta regulates the Industry through the Registry Agents' Regulation by capping the fee amounts for services provided by the Alberta Registry Agents, which fees that have not been adjusted to reflect the increases to the minimal wage or cost of living and inflationary increases in Alberta; and**

**WHEREAS Service Alberta has now prepared a Strategic Registry Plan for review by the Minister of Service Alberta with 2 options, one of which is of grave concern to ARA because it sets the government in direct competition with its own agent network by offering online services directly to Albertans and excludes ARA from offering online services to Albertans (such as the payment of fines as of July 2, 2016); and**

**WHEREAS the Association of Alberta Registry Agents (AARA) has developed a Modernization Plan as a companion to the above mentioned Service Alberta's plan based on enhanced online services and on fair compensation to support online transactions; and**

**WHEREAS the ARA offer essential professional and personalized online service to clients near their homes, a fact of significant importance to aging rural Alberta clients with distance restricted driver's licences, and/or with no ability to use the Internet for the conduct of personal government business; and WHEREAS the proposal of the Government of Alberta's exclusive centralization plan for online services threatens the viability of all Alberta Registry Agencies if it eliminates the critical mass of registry online transactions and associated online transaction fees, and by limiting the scope of ARA business to the handling of a small volume of difficult in person registration transactions, which are time consuming , labour intensive, more costly and less profitable for the Alberta Registry Agent; and**

**WHEREAS the potential closure of rural Alberta registry Agencies would have a negative impact on the local rural economy by diverting the spending of rural Albertans outside of the municipality's boundaries;**

Initials: \_\_\_\_\_  
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CAO

**THEREFORE LET IT BE RESOLVED that the Alberta Urban Municipalities Association requests that the Government of Alberta recognize the vital role of Alberta Registry Agents and particularly its positive impact in rural Alberta communities, and work to strengthen their partnership with the Association of Alberta Registry Agents by enhancing the ARA ability to offer more online services and support the sustainability of its Agents' Network through fairly compensated online service transactions. CARRIED**

Signing Authority

With the anticipated departure of Carri Clarke, Tax/Utility Clerk, signing authority with the ATB Financial needs to be revoked and assigned to the newly appointed Tax/Utility Clerk, Tanya Greenan. It is necessary to provide signing authority to members of council and staff in order to permit the transaction of business on behalf of the Town of Oyen.

**C417(16/07/13)**

**RESOLUTION by Councillor Wiechnik that Council to revoke the signing authority granted to Carri Clarke, the former Tax/Utility Clerk, and provide signing authority to Charmain Snell, Chief Administrative Officer for the Town of Oyen, or in the absence of the CAO, Tanya Greenan, the Tax/Utility Clerk; together with the Mayor, or in the absence of the Mayor, the Deputy Mayor.**

**CARRIED**

RFP for Consultant to Manage Clinic Project

Administration would like to recommend that a consultant be hired to manage the Clinic Project and work with the specific stakeholders such as the Big Country Medical Dental Board, the Physicians, Nurses, Medical Personnel, and Alberta Health on behalf of the Town of Oyen, Special Areas, and the MD of Acadia. A consultant would be able to offer expertise as they would have the experience and track record in this field and would be able to expedite this process.

**C418(16/07/13)**

**RESOLUTION by Councillor Tracy that Council direct Administration to prepare and issue a Request for Proposal for Consulting Services to assist with the design and construction of a new Medical Clinic in the Town of Oyen.**

Canada 150

To celebrate Canada's 150th birthday, the RCMP Musical Ride is organizing a Coast to Coast Canadian tour. The Musical Ride provides the public with an opportunity to experience the heritage and traditions of the RCMP and is recognized and admired around the world. The Big Country Ag Society has expressed interest in submitting an application to have the Musical Ride come to Oyen. The event could be hosted at their facility. In 2017 the Bull-A-Rama would be on July 19th, and the Ag Society suggested that July 20th would be the day that they would request the Musical Ride to be performed in Oyen. We could combine these two events into a three (3) day festival in which we celebrate Canada's 150th birthday culminating with a fireworks display on the Friday night. We would be able to apply for a matching grant from the Medicine Hat Community Foundation of up to \$15,000 to assist with the cost of these events. A committee would need to be created to assist with the planning of these events.

Initials: \_\_\_\_\_  
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CAO

**C419(16/07/13)**

**RESOLUTION by Councillor Wiechnik that Council direct Administration to advertise for volunteers from community organizations, the business community, residents of the Town of Oyen, and any other representatives Council may deem appropriate to sit on a committee formed to organize events to mark Canada's 150th birthday; and further to direct Administration to allocate funding in the 2017 Budget; and to apply for grant funding for the event.**

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings since the June 8, 2016 regular Council meeting.

**C420(16/07/13)**

**RESOLUTION by Deputy Mayor Brost that Council accept for information the verbal Councillor Reports received on activity and meetings that were attended since the June 8, 2016 regular Council meeting. CARRIED**

CAO REPORT &  
ACTION LIST

The CAO and Project Manager provided written reports with verbal updates to Council.

**C421(16/07/13)**

**RESOLUTION by Councillor Wiechnik that Council direct Administration to prepare a grant application to be submitted under the Federal Grants & Contributions Program that supports capital costs of construction and renovations to improving physical accessibility and safety for people with disabilities. CARRIED**

**C422(16/07/13)**

**RESOLUTION by Councillor Lazzari that Council accepts for information the balance of the CAO and Project Manager's reports as presented. CARRIED**

RECESS

Mayor Jones called the meeting to recess at 8:26 p.m.

RECONVENE

Mayor Jones calls the meeting to reconvene at 8:30 p.m.

FINANCIAL

The CAO presented the Budget Performance Report for the Year-to-Date Period ending June 30, 2016.

**C423(16/07/13)**

**RESOLUTION by Councillor Wiechnik that Council accepts for information the Budget Performance Report as presented. CARRIED**

CORRESPONDENCE

Council was presented with the following information for review:

1. Email received from Rebecca Johnson, Alberta Health Services re: 2017-2020 Operational Health Plan
2. Email received from Justin Hill, Palliser Regional Municipal Services re: Contribution to Asset and Cemetery Upgrade Functions on the Webmap
3. Email received from Christie Dick, SAMDA re: Rural Community Visit & Skills Day in Oyen for Medical, Nursing and EMS students from U of C & Medicine Hat College at Big Country Hospital
4. Letter received from the Big Country Medical Dental Board re: Advisory Committee for New Physicians Clinic
5. Letter received from Oyen & District Historical Society re: Appreciation for Donation
6. Letter received from Oyen Municipal Library Board re: Appreciation for Continued Financial Support

Initials: \_\_\_\_\_  
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- C424(16/07/13)** RESOLUTION by Councillor Tracy that Council approves of the commitment by the Town of Oyen to provide funding in the amount of \$2,000.00 to support the modification and enhancements to the Webmap to provide a more intuitive, user friendly interface for managing infrastructure and other assets, and directs Administration to transfer the funding for this request, if required, at the end of 2012 from the Rate Stabilization Reserve. CARRIED
- C425(16/07/13)** RESOLUTION by Deputy Mayor Brost that Council accept the balance of the correspondence for information as presented. CARRIED
- C426(16/07/13)** RESOLUTION by Councillor Wiechnik that Council go in Camera at 8:45 p.m. to discuss a matters related to labour. CARRIED
- C427(16/07/13)** RESOLUTION by Councillor Lazzari that Council comes out of camera at 8:54 p.m. CARRIED
- C428(16/07/13)** RESOLUTION by Councillor Lazzari that Council direct Administration to respond to the letter received from Trent and Kathy Martin and inform them that their request for compensation has been denied. CARRIED

ADJOURNMENT

Mayor Jones adjourned the Regular Council Meeting on July 13, 2016 at 9:05 pm.

*Original Signed by  
Doug Jones*

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DATE

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MAYOR

*Original Signed by  
Charmain Snell*

\_\_\_\_\_  
DATE

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CHIEF ADMINISTRATIVE OFFICER (CAO)

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Mayor

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