

REGULAR COUNCIL MEETING
WEDNESDAY, OCTOBER 12, 2016

Page 1 of 4

PRESENT

Doug Jones	Mayor
Kevin Brost	Deputy Mayor
Trevor Hittel	Councillor
Joseph Lazzari	Councillor
Dennis Punter	Councillor
Thomas Tracy	Councillor
Stacey Wiechnik	Councillor

ABSENT

None.

ATTENDING

Charmain Snell	Chief Administrative Officer (CAO)
Tracy Wright	Recording Secretary

CALL TO ORDER

Mayor Jones called the meeting to order at 6:31 p.m.

AGENDA

C462(16/10/12)

RESOLUTION by Councillor Wiechnik that Council adopts the agenda governing the Regular Council Meeting of October 12, 2016 as presented. **CARRIED**

MINUTES

Regular Council
Meeting held
September 14, 2016

C463(16/10/12)

RESOLUTION by Deputy Mayor Brost that Council approves the minutes of the September 14, 2016 Regular Council Meeting as presented. **CARRIED**

BUSINESS ARISING
FROM PREVIOUS
MINUTES

None.

WRITTEN and/or
VERBAL REPORTS:

Public Works
Foreman's Report

The PWF provided a written report with verbal updates to Council on matters related to Public Works.

Recreation
Director's Report

The RD provided a written report with verbal updates to Council on matters related to Recreation.

C464(16/10/12)

RESOLUTION by Councillor Tracy that Council accepts for information the Public Works Foreman's and the Recreation Director's reports as presented. **CARRIED**

DELEGATION(S)

None.

NEW BUSINESS:

Calendars

Council was provided with an updated calendar of upcoming events and meetings for the period October, 2016 through December, 2016.

Initials: _____
Mayor

CAO

C465(16/10/12)

RESOLUTION by Councillor Punter that Council accepts for information the calendar of upcoming events and meetings for the period October, 2016 through December, 2016 with the following changes:

1. **October 19 – Canadian Badlands – Mayor Jones**
2. **November 3 – Big Country Victim Services – Councillor Wiechnik (Councillor Hittel Alternate)**
3. **November 7 – FCSS – Councillor Wiechnik (Councillor Hittel Alternate), Meeting date changed to November 10**

CARRIED

Street Lighting on 8th
Avenue and Skate Park

Council had requested that street lighting be installed in the Skate Park at the RCMP Centennial Park and on the 8th Avenue Subdivision directly across from the Shirley McClellan Aquatic Facility. ATCO Electric is prepared to install the new street lights and have prepared sketches and a quote for approval by Council. Based upon the sketches the construction cost would be approximately \$32,000.00, minus ATCO Electric's available investment of \$7,743.00. Total cost to the Town for this project would be \$24,257.00 plus GST.

C466(16/10/12)

RESOLUTION by Deputy Mayor Brost that Council approve the installation of three new street lights, one to be installed in the RCMP Centennial Skate Park and two to be installed on the East side of the 8th Avenue Subdivision; further for Council to direct Administration to complete an application to the Gas Tax Fund for the funding to complete the project.

CARRIED

Pool Scholarships

The Town of Oyen offers financial support to current high school and post-secondary students who wish to pursue employment opportunities with the Shirley McClellan Aquatic Center. The Awards Committee (consisting of Chief Administrative Officer and the Recreation Director) have received and reviewed applications from six (6) students who worked at the Shirley McClellan Aquatic Centre during the 2016 summer season and have committed to returning to the facility during the 2017 summer season. Each application was reviewed and based upon their education and aquatic experience level a dollar value was determine and is being brought forward to Council for final approval.

C467(16/10/12)

RESOLUTION by Councillor Wiechnik that Council approve a total disbursement of \$2,600.00 in education assistance scholarships to the six qualifying candidates as presented.

CARRIED

Contract for Phase
One of Physician's
Clinic Construction

An RFP was issued on the Alberta Purchasing Connection and closed on September 30, 2016. Four firms submitted proposals to the Town and each proposal was reviewed and compared for their merits. Administration is seeking Council's approval to enter into an agreement to hire a consultant to manage Phase One of the Medical Clinic Project.

C468(16/10/12)

RESOLUTION by Councillor Lazzari that Council direct Administration to have a contract prepared and executed between the Town of

Initials: _____
Mayor

CAO

Oyen and Ken Hansen of Hanna, Alberta to complete Phase One of the Medical Clinic Project. CARRIED

BYLAWS

Bylaw 852-16
Borrowing Bylaw

Council was presented with Bylaw 852-16 for second and third reading to authorize the municipality to incur indebtedness by the issuance of debenture(s) to the Alberta Capital Finance Corporation for the purpose of constructing a residential subdivision.

C469(16/05/11)

RESOLUTION by Councillor Wiechnik that Bylaw 852-16, a bylaw of the Town of Oyen to authorize the municipality to incur indebtedness by the issuance of debenture(s) to the Alberta Capital Finance Corporation for the purpose of constructing a residential subdivision, be given second reading. CARRIED

C470(16/05/11)

RESOLUTION by Councillor Punter that Council, with the unanimous consent of the Council members present, to proceed to 3rd reading of Bylaw 852-16 at this meeting. CARRIED UNANIMOUSLY

C471(16/05/11)

RESOLUTION by Councillor Tracy that Bylaw 852-16, a bylaw of the Town of Oyen to authorize the municipality to incur indebtedness by the issuance of debenture(s) to the Alberta Capital Finance Corporation for the purpose of constructing a residential subdivision, be given third and final reading. CARRIED

Bylaw 853-16
Code of Conduct for
Members of Council

Council was presented with Bylaw 853-16 for first reading to provide for certain basic rules for elected officials within the Town of Oyen so that they may carry out their entrusted duties with impartiality and dignity, recognizing that the function of Council members is, at all times, service to the community and the public.

C472(16/10/12)

RESOLUTION by Councillor Wiechnik that Bylaw 853-16, a bylaw to provide for certain basic rules for elected officials within the Town of Oyen so that they may carry out their entrusted duties with impartiality and dignity, recognizing that the function of Council members is, at all times, service to the community and the public, be given first reading. CARRIED

Bylaw 854-16
Temporary Borrowing

Council was presented with Bylaw 854-16 to authorize temporary borrowing for 2017 if required.

C473(16/10/12)

RESOLUTION by Deputy Mayor Brost that Council provide 1st reading to Bylaw 854-16 as presented. CARRIED

C474(16/10/12)

RESOLUTION by Councillor Punter that Council provide 2nd reading to Bylaw 854-16 as presented. CARRIED

C475(16/10/12)

RESOLUTION by Councillor Lazzari that Council, with the unanimous consent of Council members present, to proceed to 3rd reading of Bylaw 854-16 at this meeting. CARRIED UNANIMOUSLY

C476(16/10/12)

RESOLUTION by Councillor Hittel that Council Provide 3rd and final reading to Bylaw 854-16. CARRIED

Initials: _____
Mayor

CAO

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings since the September 14, 2016 regular Council meeting.

C477(16/10/12)

RESOLUTION by Councillor Punter that Council accept for information the verbal Councillor reports received on activity and meetings that were attended since the September 14, 2016 regular Council meeting. CARRIED

CAO REPORT & ACTION LIST

The CAO and Project Manager provided written reports with verbal updates to Council.

C478(16/10/12)

RESOLUTION by Councillor Wiechnik that Council accepts for information the CAO and Project Manager’s reports as presented. CARRIED

FINANCIAL

The CAO presented the Budget Performance Report for the Year-to-Date Period ending September 30, 2016.

C479(16/10/12)

RESOLUTION by Councillor Wiechnik that Council accepts for information the Budget Performance Report as presented. CARRIED

C480(16/10/12)

RESOLUTION by Councillor Tracy that Council go in Camera at 8:27 p.m. to discuss a matters related to land. CARRIED

C481(16/10/12)

RESOLUTION by Councillor Punter that Council comes out of camera at 8:46 p.m. CARRIED

CORRESPONDENCE

None.

ADJOURNMENT

Mayor Jones adjourned the Regular Council Meeting on October 12, 2016 at 8:46 pm.

*Original Signed by
Doug Jones*

DATE

MAYOR

*Original Signed by
Charmain Snell*

DATE

CHIEF ADMINISTRATIVE OFFICER (CAO)

Initials: _____
Mayor

CAO