

REGULAR COUNCIL MEETING  
WEDNESDAY DECEMBER 14, 2016

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PRESENT

Doug Jones	Mayor
Stacey Wiechnik	Deputy Mayor
Kevin Brost	Councillor
Trevor Hittel	Councillor
Joseph Lazzari	Councillor
Dennis Punter	Councillor
Tom Tracy	Councillor

ABSENT

None.

ATTENDING

Charmain Snell	Chief Administrative Officer (CAO)
Tracy Wright	Recording Secretary

CALL TO ORDER

Mayor Jones called the meeting to order at 6:34 p.m.

AGENDA

**C501(16/12/14)**

**RESOLUTION by Councillor Punter that Council adopts the agenda governing the regular Council meeting of December 14, 2016 as presented.**

**CARRIED**

MINUTES

Regular Council  
Meeting held  
November 9, 2016

**C502(16/12/14)**

**RESOLUTION by Councillor Punter that Council approves the minutes of the November 9, 2016 regular Council meeting as presented.**

**CARRIED**

BUSINESS ARISING  
FROM PREVIOUS

MINUTES

Council Remuneration

**C503(16/12/14)**

**RESOLUTION by Councillor Punter that Council table the discussion on Council remuneration until the next regular Council meeting.**

**CARRIED**

WRITTEN and/or  
VERBAL REPORTS:

Public Works  
Foreman's Report

The PWF provided a written report with verbal updates to Council on matters related to Public Works.

Recreation  
Director's Report

The RD provided a written report with verbal updates to Council on matters related to Recreation.

**C504(16/12/14)**

**RESOLUTION by Councillor Tracy that Council accepts for information the Public Works Foreman's and the Recreation Director's reports as presented.**

**CARRIED**

DELEGATION(S)

Robert and Kim Gates

Robert and Kim Gates of 413 – 1<sup>st</sup> Avenue East were in attendance to discuss with Council the intermittent sewer smell in their home for

Initials: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

approximately the last year and requested that Council approve the cost of removing a tree and repairing the service connection as a possible solution to these issues.

Corporal Jamie Day

Corporal Jamie Day of the RCMP Detachment was in attendance at the request of Mayor Jones to discuss matters of priority with Council.

**C505(16/12/14)**

**RESOLUTION by Councillor Lazzari that Council approve the cost of removing a tree and repairing the service line connection at 413 – 1<sup>st</sup> Avenue East and direct Administration to include the costs in the 2017 Budget.** **CARRIED**

NEW BUSINESS:

Calendars

Council was provided with an updated calendar of upcoming events and meetings for the period December, 2016 through February, 2017.

**C506(16/12/14)**

**RESOLUTION by Deputy Mayor Wiechnik that Council accepts for information the calendar of upcoming events and meetings for the period December, 2016 through February, 2017 with the following changes:**

1. **January 18 – Oyen Golf and Country Club – Councillor Brost (Councillor Lazzari Alternate)**
2. **January 27 – SE Mayors & Reeves – Mayor Jones (Deputy Mayor Wiechnik Alternate)** **CARRIED**

2017 Interim  
Operating and  
Capital Budget

Council is being requested to adopt interim operating and capital budgets for 2017.

**C507(16/12/14)**

**RESOLUTION by Councillor Tracy that Council adopts the Town of Oyen 2016 Operating Budget as the Town of Oyen 2017 Interim Budget.** **CARRIED**

**C508(16/12/14)**

**RESOLUTION by Councillor Punter that Council authorize Administration to make expenditures for Capital in 2017 if the expenditures are for items that have been carried forward from the 2016 Capital Budget; and directs Administration to bring any other requests for Capital Expenditures in 2017 to Council for prior approval until such time as a Capital Budget is adopted for 2017.** **CARRIED**

Surface Lease  
Agreement

Eugene Hauck is requesting the discharge of Caveat No. 831 209 290 on his property located at Section 36-27-4-W4M.

**C509(16/12/14)**

**RESOLUTION by Councillor Lazzari that Council direct Administration to contact Dan Smith and inform him that Council has determined future requirements for the right of way and desires to keep the Caveat on Section 36-27-4-W4M in place.** **CARRIED**

Appoint Returning  
Officer

Administration is requesting that Council formalize the appointment of a returning officer as per Section 13 of the Local Authorities

Initials: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

Election Act for the purpose of conducting an election under the Local Authorities Election Act.

**C510(16/12/14)**

**RESOLUTION by Deputy Mayor Wiechnik that Council appoint Charmain Snell as the returning officer election as per Section 13 of the Local Authorities Election Act. CARRIED**

Bylaw 853-16  
Code of Conduct for  
Members of Council

Council was presented with Bylaw 853-16 for second and third reading to provide for certain basic rules for elected officials within the Town of Oyen so that they may carry out their entrusted duties with impartiality and dignity, recognizing that the function of Council members is, at all times, service to the community and the public.

**C511(16/12/14)**

**RESOLUTION by Deputy Mayor Wiechnik that Council provide 2<sup>nd</sup> reading to Bylaw 853-16 as presented. CARRIED**

**C512(16/12/14)**

**RESOLUTION by Councillor Punter that Council provide 3<sup>rd</sup> reading to Bylaw 853-16 as presented CARRIED**

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings since the November 9, 2016 regular Council meeting.

**C513(16/12/14)**

**RESOLUTION by Councillor Brost that Council accept for information the verbal Councillor reports received on activity and meetings that were attended since the November 9, 2016 regular Council meeting. CARRIED**

CAO REPORT &  
ACTION LIST

The CAO and Project Manager provided written reports with verbal updates to Council.

**C514(16/12/14)**

**RESOLUTION by Councillor Lazzari that Council renew the contract with Alberta Tourism and Culture for the 2017 operating season and direct Administration to include the revenue and expenses in the 2017 operating budget. CARRIED**

**C515(16/12/14)**

**RESOLUTION by Councillor Brost that Council accepts for information the CAO and Project Manager's reports as presented. CARRIED**

FINANCIAL

The CAO presented the Budget Performance Report for the Year-to-Date Period ending November 30, 2016.

**C516(16/12/14)**

**RESOLUTION by Deputy Mayor Wiechnik that Council accepts for information the Budget Performance Report as presented. CARRIED**

CORRESPONDENCE

1. Letter received from Christie Dick re: Resignation from SAMDA
2. Letter received from ATCO Gas re: Notice of Claim for Damages
3. Letter received from GLEE re: Placement of Book House
4. Letter received from Big Country Agriculture Society re: Sewer Charge Calculation

Initials: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

C517(16/12/14)

**RESOLUTION by Councillor Hittel that Council receives for information the correspondence presented at the December 14, 2016 regular Council meeting.** **CARRIED**

ADJOURNMENT

Mayor Jones adjourned the regular Council meeting on December 14, 2016 at 9:45 pm.

*Original Signed by  
Doug Jones*

\_\_\_\_\_  
DATE

\_\_\_\_\_  
MAYOR

*Original Signed by  
Charmain Snell*

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER (CAO)

Initials: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO