

REGULAR COUNCIL MEETING  
WEDNESDAY JANUARY 25, 2017

PRESENT

Doug Jones	Mayor
Stacey Wiechnik	Deputy Mayor
Kevin Brost	Councillor
Trevor Hittel	Councillor
Joseph Lazzari	Councillor
Dennis Punter	Councillor
Tom Tracy	Councillor

ABSENT

None.

ATTENDING

Charmain Snell	Chief Administrative Officer (CAO)
Tracy Wright	Recording Secretary

CALL TO ORDER

Mayor Jones called the meeting to order at 6:33 p.m.

AGENDA

**C518(17/01/25)**

**RESOLUTION by Deputy Mayor Wiechnik that Council adopts the agenda governing the regular Council meeting of January 25, 2017 with the following changes:**

**Date changed to January 25, 2017**

**CARRIED**

MINUTES

Regular Council  
Meeting held  
December 14, 2016

**C519(17/01/25)**

**RESOLUTION by Councillor Punter that Council approves the minutes of the December 14, 2016 regular Council meeting as presented.**

**CARRIED**

BUSINESS ARISING  
FROM PREVIOUS  
MINUTES

Council Remuneration

**C520(17/01/25)**

**RESOLUTION by Councillor Lazzari that Council amend Policy No. 03-07, Section 2 (B) Special Council Meeting rates to the following:**

- 2 hours or Less \$75.00
- 4 hours or Less \$150.00
- 4 hours or More \$200.00

**CARRIED**

WRITTEN and/or  
VERBAL REPORTS:

Public Works  
Foreman's Report

The PWF provided a written report to Council on matters related to Public Works.

Recreation  
Director's Report

The RD provided a written report to Council on matters related to Recreation.

**C521(17/01/25)**

**RESOLUTION by Councillor Tracy that Council accepts for information the Public Works Foreman's and the Recreation Director's reports as presented.**

**CARRIED**

Initials: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

DELEGATION(S)

None.

NEW BUSINESS:

Calendars

Council was provided with an updated calendar of upcoming events and meetings for the period January, 2017 through March, 2017.

**C522(17/01/25)**

**RESOLUTION by Councillor Hittel that Council accepts for information the calendar of upcoming events and meetings for the period January, 2017 through March, 2017 with the following changes:**

1. January 26 – Big Country Medical Dental Board – Mayor Jones (Councillor Lazzari or Councillor Punter Alternates)
  2. January 27 – Palliser Economic Partnership – Cancelled
  3. January 27 – SE Mayors and Reeves Association - Cancelled
  4. January 30 – Meridian Community Futures – Deputy Mayor Wiechnik (Councillor Hittel Alternate)
  5. February 6 – Henry Kroeger Regional Water Commission – Councillor Tracy (Councillor Lazzari Alternate)
  6. February 10 – Palliser Economic Partnership – Mayor Jones and Deputy Mayor Wiechnik
  7. February 10 – SE Mayors and Reeves Association – Mayor Jones and Deputy Mayor Wiechnik
  8. February 16 – Meridian Community Futures – Deputy Mayor Wiechnik (Councillor Hittel Alternate)
  9. February 27 – Oyen & District Family and Community Support Services – Deputy Mayor Wiechnik (Councillor Punter Alternate)
  10. March 9 – Oyen & District Family and Community Support Services – Cancelled
  11. March 22-24 – Alberta Senior Citizens Housing Association Conference – Councillor Punter
- CARRIED**

EMS Service  
Transferred to Red  
Deer

Ambulance service for our region is currently dispatched out of the City of Calgary center. Effective, April 1, 2017, under a new agreement, AHS will be taking over the role of dispatching calls from 77 municipalities that are currently served by the City of Calgary. It is the recommendation of Glen Durand, the Special Areas Fire Chief, with the support of the other Fire Chief's in this region that we take this opportunity to request that our EMS dispatch service be transferred to Red Deer where our current 911 service for Fire is dispatched through.

The Red Deer facility is an approved satellite dispatch centre that is run by the City of Red Deer. If we move our EMS service all of our emergency services would then be dispatched out of the same facility. This would improve communication and ultimately patient care.

**C523(17/01/25)**

**RESOLUTION by Councillor Brost that Council support the transition of our EMS service to the satellite dispatch centre in Red Deer as per the recommendation received from Paul Lijdsman, Fire Chief for the Town of Oyen and Glen Durand, Fire Chief for the Special Areas; and further direct Administration to communicate this support to Alberta Health Services.**

**CARRIED**

Initials: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

Purchase to Olympia Resurfacers

A quote was received from Big Hill Services for the purchase of a 2017 Olympia Millennium Model H. Big Hill Services is the only distributor of Olympia ice resurfacers in Alberta and Saskatchewan; they have provided the Town with a quote for the purchase of a new machine for a total of \$117,188 plus GST.

Council requested that Administration bring forward additional information to the next regular Council meeting.

Maintenance/Repairs to the 2003 Elgin Street Sweeper

The 2003 Elgin Street Sweeper was purchased in 2010 and has never been sent for service to ensure the proper functioning of the unit. The street sweeper has been sent into Joe Johnson Equipment in Calgary and they have gone over the unit and identified what repairs and maintenance are currently required.

**C524(17/01/25)**

**RESOLUTION by Councillor Lazzari that Council request for the Public Works Committee to meet with the Public Works Foreman to review the quote that was received and bring a recommendation of the necessary repairs and costs forward to the next regular Council meeting.**

**CARRIED**

Engagement of Auditor

As per Council Resolution C456(16/09/14) Administration was directed to prepare for distribution Request for Proposals for the positions of Auditor, Civil Engineer and Legal Council. This process is not yet complete. The 2017 Operating and Capital Budgets and our 2016 financial reporting cannot be completed until our 2016 financial records can be audited and financial statements prepared.

**C525(17/01/25)**

**RESOLUTION by Deputy Mayor Wiechnik that Council engage Jeff Benson of Johnson Morrison Hunter & Co. to audit the 2016 financial statements of the Town of Oyen.**

**CARRIED**

Transfer of Credit AgriCard

The Town has a current credit agreement with AgriCard, which allows the Town to make purchases from John Deere, that is still in the names of Debbie Kovitch and Darcy Dobrosky. AgriCard will not change the authorized representatives without a resolution from Council.

**C526(17/01/25)**

**RESOLUTION by Councillor Punter that Council approve the change in the authorized representatives for the AgriCard from Debbie Kovitch and Darcy Dobrosky to Charmain Snell and Michael Potter.**

**CARRIED**

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings since the December 14, 2016 regular Council meeting.

**C527(17/01/25)**

**RESOLUTION by Councillor Tracy that Council go in Camera at 7:36 p.m.**

**CARRIED**

**C528(17/01/25)**

**RESOLUTION by Councillor Punter that Council comes out of camera at 7:44 p.m.**

**CARRIED**

Initials: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

**C529(17/01/25)** RESOLUTION by Councillor Tracy that Council direct Administration to purchase a retirement gift for Heather Norris and approve spending not to exceed \$150.00. CARRIED

**C530(17/01/25)** RESOLUTION by Councillor Lazzari that Council go in Camera at 8:05 p.m. CARRIED

**C531(17/01/25)** RESOLUTION by Councillor Lazzari that Council comes out of camera at 8:09 p.m. CARRIED

**C532(17/01/25)** RESOLUTION by Deputy Mayor Wiechnik that Council accept for information the verbal Councillor reports received on activity and meetings that were attended since the December 14, 2016 regular Council meeting. CARRIED

CAO REPORT &  
ACTION LIST

The CAO and Project Manager provided written reports with verbal updates to Council.

**C533(17/01/25)** RESOLUTION by Councillor Brost that Council accepts for information the CAO and Project Manager's reports as presented. CARRIED

FINANCIAL

The CAO presented the Budget Performance Report for the Year-to-Date Period ending December 31, 2016.

**C534(17/01/25)** RESOLUTION by Councillor Brost that Council accepts for information the Budget Performance Report as presented. CARRIED

CORRESPONDENCE

1. Email received from Maryann Chichak, Mayor of Whitecourt re: Carbon Tax
2. Fourth Quarter Crime Statistics – Oyen RCMP Detachment
3. Letter received from Seniors re: Garages
4. Message from the Minister of Municipal Affairs
5. Letter from the Alberta Electoral Boundaries Commission re: Input into Alberta's Electoral Boundaries
6. Information regarding the Implications of Taxing Employer-Paid Benefits Plans
7. Letter from Big Country Victim Services Association re: Information on how the Association Performs its Duties

**C535(17/01/25)** RESOLUTION by Councillor Tracy that Council direct Administration to prepare for the Mayor's signature a letter to Premier Rachel Notley addressing the Town's concern with regards to the Carbon Tax Levy. CARRIED

**C536(17/01/25)** RESOLUTION by Councillor Hittel that Council direct Administration to prepare a response to the Seniors' regarding the complicated issues regarding the construction of the proposed garages and Council desire to provide a feasible solution to the project. CARRIED

**C537(17/01/25)** RESOLUTION by Councillor Punter that Council direct Administration to prepare for the Mayor's signature a letter Kevin Sorenson, MP for Battle River – Crowfoot regarding the implications for the Town of Oyen if Parliament imposes taxes on employer-paid health and dental benefits. CARRIED

Initials: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

C538(17/01/25)

**RESOLUTION by Councillor Brost that Council receives for information the balance of the correspondence presented at the January 25, 2017 regular Council meeting. CARRIED**

C539(17/01/25)

**RESOLUTION by Councillor Tracy that Council change the date of the March regular Council meeting from March 8<sup>th</sup>, 2017 to March 6, 2017. CARRIED**

ADJOURNMENT

Mayor Jones adjourned the regular Council meeting on January 25, 2017 at 9:39 pm.

*Original Signed by  
Doug Jones*

\_\_\_\_\_  
DATE

\_\_\_\_\_  
MAYOR

*Original Signed by  
Charmain Snell*

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER (CAO)

Initials: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO