

REGULAR COUNCIL MEETING
MONDAY, MARCH 6, 2017

PRESENT

Doug Jones	Mayor
Stacey Wiechnik	Deputy Mayor
Kevin Brost	Councillor
Trevor Hittel	Councillor
Dennis Punter	Councillor
Tom Tracy	Councillor

ABSENT

Joseph Lazzari	Councillor
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ATTENDING

Charmain Snell	Chief Administrative Officer (CAO)
Tracy Wright	Recording Secretary

CALL TO ORDER

Mayor Jones called the meeting to order at 5:35 p.m.

AGENDA

C555(17/03/06)

RESOLUTION by Councillor Punter that Council adopts the agenda governing the regular Council meeting of March 6, 2017 as presented.

CARRIED

MINUTES

Regular Council
Meeting held
February 8, 2017

C556(17/03/06)

RESOLUTION by Deputy Mayor Wiechnik that Council approves the minutes of the February 8, 2017 regular Council as presented.

CARRIED

BUSINESS ARISING
FROM PREVIOUS
MINUTES

Removal of Trees by
ATCO Electric

ATCO Electric has identified 55 trees and 426 m² of slash on Town property that were planted under or are too close to the power lines and are in danger of contacting the line. To ensure continued safe and reliable service, the trees must be removed at the expense of ATCO Electric. Compensation in the amount of \$10,000.00 will be given to the Town to assist in the purchase of replacement vegetation for the sites that are compatible with guidelines set out by ATCO Electric. A total of 29 of these trees are located on the Golf Course. The Oyen & District Golf Club was informed of the Town's decision to proceed with the removal of trees that are located under the power lines with the understanding that the trees will be replaced with suitable vegetation in the Spring.

C557(17/03/06)

RESOLUTION by Deputy Mayor Wiechnik that Council approve the removal of 55 trees and 426 m² of slash on Town property that were identified by ATCO Electric and direct Administration to sign the agreement and obtain compensation from ATCO Electric in the amount of \$10,000.00.

CARRIED

Initials: _____
Mayor

CAO

WRITTEN and/or
VERBAL REPORTS:

Public Works
Foreman's Report

The PWF provided a written report to Council on matters related to Public Works.

Recreation
Director's Report

The RD provided a written report with verbal updates to Council on matters related to Recreation.

C558(17/03/06)

RESOLUTION by Councillor Brost that Council accepts for information the Public Works Foreman's and the Recreation Director's reports as presented.

CARRIED

NEW BUSINESS:

Calendars

Council was provided with an updated calendar of upcoming events and meetings for the period March, 2017 through May, 2017.

C559(17/03/06)

RESOLUTION by Councillor Brost that Council accepts for information the calendar of upcoming events and meetings for the period March, 2017 through May, 2017 with the following changes:

1. **March 8 – Henry Kroeger Regional Water Services Commission – Councillor Tracy (Councillor Lazzari Alternate)**
2. **April 10 – Oyen & District Family and Community Support Services – Deputy Mayor Wiechnik (Councillor Hittel Alternate)**
3. **April 30 – Big Country Recycling Society – Deputy Mayor Wiechnik (Councillor Hittel Alternate)**

CARRIED

Committee
Appointment

Kim Walker, Funeral Director of the Maclean's Funeral Home has requested to become a Member at Large on the Cemetery Committee. A resolution of Council is required to appoint her to the Committee.

C560(17/03/06)

RESOLUTION by Councillor Punter that Council appoint Kim Walker as a Member at Large to the Cemetery Committee.

CARRIED

Policy #12-008
Charitable Donations
Receipt Policy

Under the Income Tax Act, 1985, the Corporation of the Town of Oyen is classified as a "qualified done" for charitable donations, and as such, without a registered charity number is afforded the same privileges as a charitable organization.

According to Sections 110.1 (1) (a) and 118.1 (1) of the Income Tax Act, Canadian municipalities are permitted to issue receipts for charitable donations. These donations may come in the form of cash or in-kind.

The Town has issued donation tax receipts for a number of years for various fundraising and sponsorship initiatives stemming from its own activities.

Initials: _____
Mayor

CAO

The purpose of this policy (Policy 12-008) is to formalize the charitable donations receipt program, including accounting for donations of cash or in-kind made to the Town. This policy also outlines the standards for evaluating donations in accordance with the CRA guidelines; and will serve as the foundation for standard operating procedures for issuing official charitable donation receipts to donors for income tax purposes.

C561(17/03/06)

RESOLUTION by Councillor Tracy that Council approve Policy 12-008 as presented and further that the Chief Administrative Officer be authorized to enter into written agreements for gifts in-kind.

CARRIED

Meeting Date Change

The Chief Administrative Officer will not be available to attend the May 10th, 2017 regular Council meeting and is requesting a change of date to accommodate the absence.

C562(17/03/06)

RESOLUTION by Councillor Hittel that Council approve a change of date for the regular Council meeting for the May 10th, 2017 meeting to May 17, 2017 to accommodate the absence of the Chief Administrative Officer.

CARRIED

BYLAWS

None.

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings since the February 8, 2017 regular Council meeting.

C563(17/03/06)

RESOLUTION by Deputy Mayor Wiechnik that Council accept for information the verbal Councillor reports received on activity and meetings that were attended since the February 8, 2017 regular Council meeting.

CARRIED

DELEGATION(S)

Council requested that Heather Norris, former Director of the Oyen & District Family and Community Support Services was in attendance for a presentation by Mayor and Council to Ms. Norris to honour her for her hard work and dedication to the Town of Oyen.

CAO REPORT &
ACTION LIST

The CAO and Project Manager provided written reports with verbal updates to Council.

C564(17/03/06)

RESOLUTION by Councillor Brost that Council direct Administration to schedule a Public Hearing for Bylaw 855-17, Road Closure Bylaw for April 12, 2017 at 5:50 pm.

CARRIED

C565(17/03/06)

RESOLUTION by Councillor Tracy that Council accept for information the CAO report and action list as presented.

CARRIED

FINANCIAL

None.

CORRESPONDENCE

1. Annual Crime Report received from Oyen Detachment of RCMP

Initials: _____
Mayor

CAO

2. Letter received from Betty Lynn-Benson, FCSS Executive Director re: Naming the Antelope Contest
3. Letter received from Maryann Purschke, FCSS Volunteer Coordinator re: Volunteer Week Celebrations
4. Letter received from Helen Thomson re: Water in Backyard
5. Letter from Lisa Holmes, AUMA President re: Loss of New Building Canada Fund
6. Letter from Past AUMA President, Helen Rice re: Provincial Resources for Public Infrastructure Capital Projects.

C566(17/03/06)

RESOLUTION by Deputy Mayor Wiechnik that Council approve the request for a "Name our Antelope" Contest received from Betty Lynn-Benson, Director of the Oyen & District Family and Community Support Services. CARRIED

C567(17/03/06)

RESOLUTION by Councillor Punter that that Mayor and Council for the Town of Oyen proclaim the week of April 23-29, 2017 as "Volunteer Appreciation Week"; and further that Council direct Administration to include in the 2017 Budget a contribution of \$500.00 towards offsetting the costs of the Volunteer Appreciation Week activities for the Oyen & District Family and Community Support Services. CARRIED

C568(17/03/06)

RESOLUTION by Deputy Mayor Wiechnik that Council receives for information the balance of the correspondence presented at the March 6, 2017 regular Council meeting. CARRIED

CONFIDENTIAL

None.

ADJOURNMENT

Mayor Jones adjourned the regular Council meeting on March 6, 2017 at 7:08 pm.

*Original Signed by
Doug Jones*

DATE

MAYOR

*Original Signed by
Charmain Snell*

DATE

CHIEF ADMINISTRATIVE OFFICER (CAO)

Initials: _____
Mayor

CAO