

REGULAR COUNCIL MEETING
WEDNESDAY, APRIL 12, 2017

PRESENT

Doug Jones	Mayor
Stacey Wiechnik	Deputy Mayor
Kevin Brost	Councillor
Trevor Hittel	Councillor
Joseph Lazzari	Councillor
Dennis Punter	Councillor
Tom Tracy	Councillor

ABSENT

None

ATTENDING

Charmain Snell	Chief Administrative Officer (CAO)
Tracy Wright	Recording Secretary

CALL TO ORDER

Mayor Jones called the meeting to order at 6:30 p.m.

AGENDA

C569(17/04/12)

RESOLUTION by Deputy Mayor Wiechnik that Council adopts the agenda governing the regular Council meeting of April 12, 2017 with the following additions:

6 (i) Number of Elected Officials

CARRIED

MINUTES

Regular Council
Meeting held
March 6, 2017

C570(17/04/12)

RESOLUTION by Councillor Punter that Council approves the minutes of the March 6, 2017 regular Council as presented.

CARRIED

BUSINESS ARISING
FROM PREVIOUS
MINUTES

None.

WRITTEN and/or
VERBAL REPORTS:

Public Works
Foreman's Report

The PWF provided a written report with verbal updates to Council on matters related to Public Works.

Recreation
Director's Report

The RD provided a written report with verbal updates to Council on matters related to Recreation.

C571(17/04/12)

RESOLUTION by Councillor Tracy that Council accepts for information the Public Works Foreman's and the Recreation Director's reports as presented.

CARRIED

DELEGATIONS

Corporal Jamie Day,
Constable Leonard
Beaton, and
Constable Dylan
Barber

Corporal Jamie Day, Constable Leonard Beaton, and Constable Dylan Barber of the Oyen RCMP Detachment were all in attendance to

Initials: _____
Mayor

CAO

discuss with Council the community priorities that will be the focus for the department for the 2017 fiscal year. Identified priorities include (1) traffic/speeding and (2) police visibility/community relations. In addition they informed Council of the programming that they were working to institute within the community such as the Junior Investigator Program, Positive Ticketing, Bike Safety, and the HOME (Habitual Offender Monitoring Enforcement) Program.

Keith Knudson and
Shelley Sammaritino
BowArc Energy Ltd.

BowArc Energy is a natural gas, power, and renewable energy developer based out of Calgary. Keith Knudson and Shelley Sammaritino of BowArc Energy were in attendance to discuss with Council their proposed Lanfine Wind Energy Project.

Jeff Benson, JMH

Jeff Benson, Auditor for the Town of Oyen was available via conference call to review and discuss the 2016 financial statements with Mayor and Council.

C572(17/04/12)

RESOLUTION by Councillor Punter that Council accepts for information the 2016 Audited Financial Statements as presented.

CARRIED

NEW BUSINESS:

Calendars

Council was provided with an updated calendar of upcoming events and meetings for the period April, 2017 through June, 2017.

C573(17/04/12)

RESOLUTION by Councillor Brost that Council accepts for information the calendar of upcoming events and meetings for the period April, 2017 through June, 2017 with the following changes:

- 1. April 18 – Logistics Park/PEP – Mayor Jones**
- 2. May 8 – Victim Services – Deputy Mayor Wiechnik (Councillor Brost Alternate)**
- 3. June 5 – Oyen & District Family and Community Support Services – Deputy Mayor Wiechnik (Councillor Hittel Alternate)**
- 4. June 15 – Meridian Community Futures – Deputy Mayor Wiechnik (Councillor Hittel Alternate)**

CARRIED

Public Auction

As per Section 418(1) of the Municipal Government Act (MGA), "Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid". The Town of Oyen has two properties to which this applies in 2017, and Administration is looking for Council to set a date and reserve bids for that public auction.

C574(17/04/12)

RESOLUTION by Councillor Brost That Administration be directed to hold a public auction for (Plan 8451GT, Block 21, Lot 4) and (Plan 2958JK, Block 21, Lot 5) on Tuesday, July 25, 2017 at 2:00 P.M. in the Council Chambers of the Town of Oyen at a reserve bid of \$32,470 and \$33,540 respectfully, in cash.

CARRIED

Policy #12-009
Debit Card Acceptance
Policy

This policy is to establish guidelines for debit card acceptance and processing.

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C575(14/04/12)

RESOLUTION by Deputy Mayor Wiechnik that Council approve Policy 12-009 as presented. CARRIED

Policy 12-010
Community Donation
Policy

The Town of Oyen recognizes the many benefits that various groups, organizations, volunteers and events within the Town provide by promoting and improving upon the cultural, social and economic well-being of the community. Mayor and Council of the Town of Oyen are committed to treating all requests for contributions in a consistent, fair and equitable manner subject to local needs, priorities, and Council's approved budget.

C576(17/04/12)

RESOLUTION by Councillor Hittel that Council approve Policy 12-010 with the following amendments:

4.6.4 Oyen Lions Club – Show N' Shine – Town Staff Support, Use of Town Materials and Equipment, *and any Road Closure that is deemed necessary.*

4.8 The CAO has the authority to approve a donation for a single event up to a maximum value of \$300.00. *The CAO will notify Mayor and Council of any donation and its subsequent approval prior to the donation being released to the qualified donee.*

CARRIED

Canadian Badlands
Sponsorship

Administration received a request from Chris McLellan, of the Canadian Badlands, for sponsorship of a breakout session, an event, or a scholarship for a student in the tourism field to be utilized at the Canadian Badlands Tourism Development Conference.

C577(17/04/12)

RESOLUTION by Councillor Punter that Council authorize the donation of \$500.00 to the Canadian Badlands for the promotion of tourism in the region. CARRIED

Big Country Medical
Clinic Steering
Committee

In order to facilitate the process in an expedient manner, it has been suggested by the Big Country Medical Dental Board that a Steering Committee be formed to deal with the design and construction of the new Medical Clinic that is to be constructed in the Town of Oyen.

C578(17/04/12)

RESOLUTION by Councillor Lazzari that Council approve the development of the Big Country Medical Clinic Steering Committee and appoint the Mayor and the CAO to the committee as per the Terms of Reference. CARRIED

Proposed Subdivision

As a municipality adjacent to the proposed subdivision located at NE ¼ 09-27-04-W4M, Palliser Regional Municipal Services is requesting comment or concern from the Town.

C579(17/04/12)

RESOLUTION by Councillor Brost that Council support the application for the proposed subdivision located at NE ¼ 09-27-04 W4M and direct Administration to inform Palliser Regional Municipal Services to proceed with the proposal. CARRIED

Initials: _____
Mayor

CAO

Environmental Hazard
Assessment – 101
Main Street

Administration is seeking Council approval for the contracting of an Environmental Assessment Consulting Firm to conduct an assessment of the hazardous building materials which may be present in the buildings located at 101 Main Street prior to the demolition of the buildings.

C580(17/04/12)

RESOLUTION by Councillor Lazzari that Council direct Administration to have a contract prepared and executed between the Town of Oyen and Sherlock Environmental for the Environmental Hazard Assessment of 101 Main Street for a cost not to exceed \$6,500.00.

CARRIED

Number of Councillors
for the Town

The Mayor and Council members discussed the option of adjusting the number of Councillors that would be elected. As per Section 143 (2) The council of a city or town consists of 7 councillors unless the council passes a bylaw specifying a higher or lower odd number. If this bylaw were to be enacted it must be passed at least 180 days before the general election on October 16, 2017.

Mayor and Council decided that no further action would be taken at this time regarding a change in the number of Councillors.

BYLAWS

None.

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings since the March 6, 2017 regular Council meeting.

C581(17/04/12)

RESOLUTION by Deputy Mayor Wiechnik that Council accept for information the verbal Councillor reports received on activity and meetings that were attended since the March 6, 2017 regular Council meeting.

CARRIED

CAO REPORT &
ACTION LIST

The CAO and Project Manager provided written reports with verbal updates to Council.

C582(17/04/12)

RESOLUTION by Councillor Hittel that Council accept for information the CAO and Project Managers reports and action list as presented.

CARRIED

FINANCIAL

None.

CORRESPONDENCE

1. Letter received from Betty Lynn-Benson, Director, Oyen & District Family and Community Support Services re: Donation of Family Swim Pass
2. Letter received from Jack Hauck, Oyen Lions Club re: Request for Road Closure for Oyen Show N' Shine
3. Email received from Savanna Tye, Chair, Bull-A-Rama Committee re: Request for Use of RCMP Centennial Grounds to host a Bull-A-Rama

Initials: _____
Mayor

CAO

- 4. Letter received from Hon. Stephanie McLean, Minister of Service Alberta re: SuperNet
- 5. Letter received from Clark Somerville, FCM President re: Request for Contribution to FCM’s Legal Defence Fund
- 6. Letter received from Alberta Sports Hall of Fame re: Advertising in the Induction Banquet Program

C583(17/04/12) RESOLUTION by Deputy Mayor Wiechnik that Council approve the donation of a Family Swim Pass as prize for the “Name our Antelope” contest that the Oyen and District Family and Community Support Services is hosting. **CARRIED**

C584(17/04/12) RESOLUTION by Councillor Punter that Council approve the request of the Oyen Lion’s Club for a street closure on July 22, 2017 from the Special Areas Office North to the end of Main Street at the Park for the purposes of hosting their annual Show n’ Shine event. **CARRIED**

C585(17/04/12) RESOLUTION by Councillor Lazzari that Council approve a donation in the amount of \$50.00 for the Legal Defence Fund of the Federation of Canadian Municipalities. **CARRIED**

C586(17/04/12) RESOLUTION by Deputy Mayor Wiechnik that Council direct Administration to place a congratulatory message to Mayor Doug Jones in the Induction Banquet program for the Alberta Sports Hall of Fame. **CARRIED**

C587(17/04/12) RESOLUTION by Deputy Mayor Wiechnik that Council receives for information the balance of the correspondence presented at the April 12, 2017 regular Council meeting. **CARRIED**

C588(17/04/12) RESOLUTION by Councillor Brost that Council go in Camera at 9:56 p.m. to discuss a matters related to land. **CARRIED**

C589(17/04/12) RESOLUTION by Deputy Mayor Wiechnik that Council comes out of camera at 10:07 p.m. **CARRIED**

CONFIDENTIAL None.

ADJOURNMENT Mayor Jones adjourned the regular Council meeting on April 12, 2017 at 10:08 pm.

*Original Signed by
Doug Jones*

DATE

MAYOR

*Original Signed by
Charmain Snell*

DATE

CHIEF ADMINISTRATIVE OFFICER (CAO)

Initials: _____
Mayor

CAO