REGULAR COUNCIL MEETING
WEDNESDAY, APRIL 12, 2017

PRESENT
Doug Jones    Mayor
Stacey Wiechnik    Deputy Mayor
Kevin Brost    Councillor
Trevor Hittel    Councillor
Joseph Lazzari    Councillor
Dennis Punter    Councillor
Tom Tracy    Councillor

ABSENT
None

ATTENDING
Charmain Snell    Chief Administrative Officer (CAO)
Tracy Wright    Recording Secretary

CALL TO ORDER
Mayor Jones called the meeting to order at 6:30 p.m.

AGENDA
C569(17/04/12) RESOLUTION by Deputy Mayor Wiechnik that Council adopts the agenda governing the regular Council meeting of April 12, 2017 with the following additions:
6 (i) Number of Elected Officials CARRIED

MINUTES
Regular Council Meeting held March 6, 2017
C570(17/04/12) RESOLUTION by Councillor Punter that Council approves the minutes of the March 6, 2017 regular Council as presented. CARRIED

BUSINESS ARISING FROM PREVIOUS MINUTES
None.

WRITTEN and/or VERBAL REPORTS:
Public Works Foreman’s Report
The PWF provided a written report with verbal updates to Council on matters related to Public Works.

Recreation Director’s Report
The RD provided a written report with verbal updates to Council on matters related to Recreation.

C571(17/04/12) RESOLUTION by Councillor Tracy that Council accepts for information the Public Works Foreman’s and the Recreation Director’s reports as presented. CARRIED

DELEGATIONS
Corporal Jamie Day, Constable Leonard Beaton, and Constable Dylan Barber of the Oyen RCMP Detachment were all in attendance to

Initials: __________
Mayor

________ CAO
discuss with Council the community priorities that will be the focus for the department for the 2017 fiscal year. Identified priorities include (1) traffic/speeding and (2) police visibility/community relations. In addition they informed Council of the programming that they were working to institute within the community such as the Junior Investigator Program, Positive Ticketing, Bike Safety, and the HOME (Habitual Offender Monitoring Enforcement) Program.

Keith Knudson and Shelley Sammaritino BowArc Energy Ltd. BowArc Energy is a natural gas, power, and renewable energy developer based out of Calgary. Keith Knudson and Shelley Sammaritino of BowArc Energy were in attendance to discuss with Council their proposed Lanfine Wind Energy Project.

Jeff Benson, JMH Jeff Benson, Auditor for the Town of Oyen was available via conference call to review and discuss the 2016 financial statements with Mayor and Council.

C572(17/04/12) RESOLUTION by Councillor Punter that Council accepts for information the 2016 Audited Financial Statements as presented. CARRIED

NEW BUSINESS: Calendars Council was provided with an updated calendar of upcoming events and meetings for the period April, 2017 through June, 2017.

C573(17/04/12) RESOLUTION by Councillor Brost that Council accepts for information the calendar of upcoming events and meetings for the period April, 2017 through June, 2017 with the following changes:

1. April 18 – Logistics Park/PEP – Mayor Jones
2. May 8 – Victim Services – Deputy Mayor Wiechnik (Councillor Brost Alternate)
3. June 5 – Oyen & District Family and Community Support Services – Deputy Mayor Wiechnik (Councillor Hittel Alternate)
4. June 15 – Meridian Community Futures – Deputy Mayor Wiechnik (Councillor Hittel Alternate) CARRIED

Public Auction As per Section 418(1) of the Municipal Government Act (MGA), “Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid”. The Town of Oyen has two properties to which this applies in 2017, and Administration is looking for Council to set a date and reserve bids for that public auction.

C574(17/04/12) RESOLUTION by Councillor Brost That Administration be directed to hold a public auction for (Plan 8451GT, Block 21, Lot 4) and (Plan 2958JK, Block 21, Lot 5) on Tuesday, July 25, 2017 at 2:00 P.M. in the Council Chambers of the Town of Oyen at a reserve bid of $32,470 and $33,540 respectfully, in cash. CARRIED

Policy #12-009 Debit Card Acceptance Policy This policy is to establish guidelines for debit card acceptance and processing.

Initials: __________
Mayor

CAO
RESOLUTION by Deputy Mayor Wiechnik that Council approve Policy 12-009 as presented.  CARRIED

Policy 12-010 Community Donation Policy

The Town of Oyen recognizes the many benefits that various groups, organizations, volunteers and events within the Town provide by promoting and improving upon the cultural, social and economic well-being of the community. Mayor and Council of the Town of Oyen are committed to treating all requests for contributions in a consistent, fair and equitable manner subject to local needs, priorities, and Council’s approved budget.

RESOLUTION by Councillor Hittel that Council approve Policy 12-010 with the following amendments:

4.6.4 Oyen Lions Club – Show N’ Shine – Town Staff Support, Use of Town Materials and Equipment, and any Road Closure that is deemed necessary.

4.8 The CAO has the authority to approve a donation for a single event up to a maximum value of $300.00. The CAO will notify Mayor and Council of any donation and its subsequent approval prior to the donation being released to the qualified donee.  CARRIED

Canadian Badlands Sponsorship

Administration received a request from Chris McLellan, of the Canadian Badlands, for sponsorship of a breakout session, an event, or a scholarship for a student in the tourism field to be utilized at the Canadian Badlands Tourism Development Conference.

RESOLUTION by Councillor Punter that Council authorize the donation of $500.00 to the Canadian Badlands for the promotion of tourism in the region.  CARRIED

Big Country Medical Clinic Steering Committee

In order to facilitate the process in an expedient manner, it has been suggested by the Big Country Medical Dental Board that a Steering Committee be formed to deal with the design and construction of the new Medical Clinic that is to be constructed in the Town of Oyen.

RESOLUTION by Councillor Lazzari that Council approve the development of the Big Country Medical Clinic Steering Committee and appoint the Mayor and the CAO to the committee as per the Terms of Reference.  CARRIED

Proposed Subdivision

As a municipality adjacent to the proposed subdivision located at NE ¼ 09-27-04-W4M, Palliser Regional Municipal Services is requesting comment or concern from the Town.

RESOLUTION by Councillor Brost that Council support the application for the proposed subdivision located at NE ¼ 09-27-04 W4M and direct Administration to inform Palliser Regional Municipal Services to proceed with the proposal.  CARRIED

Initials: ____________

Mayor

CAO
Environmental Hazard Assessment – 101 Main Street

Administration is seeking Council approval for the contracting of an Environmental Assessment Consulting Firm to conduct an assessment of the hazardous building materials which may be present in the buildings located at 101 Main Street prior to the demolition of the buildings.

C580(17/04/12)

RESOLUTION by Councillor Lazzari that Council direct Administration to have a contract prepared and executed between the Town of Oyen and Sherlock Environmental for the Environmental Hazard Assessment of 101 Main Street for a cost not to exceed $6,500.00. CARRIED

Number of Councillors for the Town

The Mayor and Council members discussed the option of adjusting the number of Councillors that would be elected. As per Section 143 (2) The council of a city or town consists of 7 councillors unless the council passes a bylaw specifying a higher or lower odd number. If this bylaw were to be enacted it must be passed at least 180 days before the general election on October 16, 2017.

Mayor and Council decided that no further action would be taken at this time regarding a change in the number of Councillors.

BYLAWS

None.

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings since the March 6, 2017 regular Council meeting.

C581(17/04/12)

RESOLUTION by Deputy Mayor Wiechnik that Council accept for information the verbal Councillor reports received on activity and meetings that were attended since the March 6, 2017 regular Council meeting. CARRIED

CAO REPORT & ACTION LIST

The CAO and Project Manager provided written reports with verbal updates to Council.

C582(17/04/12)

RESOLUTION by Councillor Hittel that Council accept for information the CAO and Project Managers reports and action list as presented. CARRIED

FINANCIAL

None.

CORRESPONDENCE

1. Letter received from Betty Lynn-Benson, Director, Oyen & District Family and Community Support Services re: Donation of Family Swim Pass
2. Letter received from Jack Hauck, Oyen Lions Club re: Request for Road Closure for Oyen Show N’ Shine
3. Email received from Savanna Tye, Chair, Bull-A-Rama Committee re: Request for Use of RCMP Centennial Grounds to host a Bull-A-Rama

Initials: __________

Mayor

CAO
4. Letter received from Hon. Stephanie McLean, Minister of Service Alberta re: SuperNet
5. Letter received from Clark Somerville, FCM President re: Request for Contribution to FCM’s Legal Defence Fund
6. Letter received from Alberta Sports Hall of Fame re: Advertising in the Induction Banquet Program

C583(17/04/12) RESOLUTION by Deputy Mayor Wiechnik that Council approve the donation of a Family Swim Pass as prize for the “Name our Antelope” contest that the Oyen and District Family and Community Support Services is hosting. CARRIED

C584(17/04/12) RESOLUTION by Councillor Punter that Council approve the request of the Oyen Lion’s Club for a street closure on July 22, 2017 from the Special Areas Office North to the end of Main Street at the Park for the purposes of hosting their annual Show n’ Shine event. CARRIED

C585(17/04/12) RESOLUTION by Councillor Lazzari that Council approve a donation in the amount of $50.00 for the Legal Defence Fund of the Federation of Canadian Municipalities. CARRIED

C586(17/04/12) RESOLUTION by Deputy Mayor Wiechnik that Council direct Administration to place a congratulatory message to Mayor Doug Jones in the Induction Banquet program for the Alberta Sports Hall of Fame. CARRIED

C587(17/04/12) RESOLUTION by Deputy Mayor Wiechnik that Council receives for information the balance of the correspondence presented at the April 12, 2017 regular Council meeting. CARRIED

C588(17/04/12) RESOLUTION by Councillor Brost that Council go in Camera at 9:56 p.m. to discuss a matters related to land. CARRIED

C589(17/04/12) RESOLUTION by Deputy Mayor Wiechnik that Council comes out of camera at 10:07 p.m. CARRIED

CONFIDENTIAL None.

ADJOURNMENT Mayor Jones adjourned the regular Council meeting on April 12, 2017 at 10:08 pm.

Original Signed by
Doug Jones

DATE MAYOR

Original Signed by
Charmain Snell

DATE CHIEF ADMINISTRATIVE OFFICER (CAO)

Initials: __________
Mayor

CAO