

REGULAR COUNCIL MEETING
WEDNESDAY, MAY 17, 2017

PRESENT

Doug Jones	Mayor
Stacey Wiechnik	Deputy Mayor (via teleconference)
Kevin Brost	Councillor
Trevor Hittel	Councillor
Joseph Lazzari	Councillor
Dennis Punter	Councillor
Tom Tracy	Councillor

ABSENT

None

ATTENDING

Charmain Snell	Chief Administrative Officer (CAO)
Tracy Wright	Recording Secretary

CALL TO ORDER

Deputy Mayor Wiechnik called the meeting to order at 6:33 p.m.

AGENDA

C590(17/05/17)

RESOLUTION by Councillor Punter that Council adopts the agenda governing the regular Council meeting of May 17, 2017 as presented.

CARRIED

MINUTES

Regular Council
Meeting held
April 12, 2017

C591(17/05/17)

RESOLUTION by Councillor Brost that Council approves the minutes of the April 12, 2017 regular Council meeting as presented.

CARRIED

Budget
Meeting held
April 30, 2017

C592(17/05/17)

RESOLUTION by Councillor Brost that Council approves the minutes of the April 30, 2017 Budget meeting as presented.

CARRIED

BUSINESS ARISING
FROM PREVIOUS
MINUTES

None.

WRITTEN and/or
VERBAL REPORTS:

Public Works
Foreman's Report

The PWF provided a written report to Council on matters related to Public Works.

Recreation
Director's Report

The RD provided a written report with verbal updates to Council on matters related to Recreation.

C593(17/05/17)

RESOLUTION by Councillor Lazzari that Council accepts for information the Public Works Foreman's and the Recreation Director's reports as presented.

CARRIED

Initials: _____
Mayor

CAO

DELEGATIONS

Andrea Thornton,
Network Navigator,
Oyen FCSS

Andrea Thornton was in attendance to speak to Council regarding the inaugural event in Oyen "Walk a Mile in Her Shoes". This event is to raise awareness about violence against women and to raise funds towards transportation and support to local individuals and families in crisis. The event is to take place on June 7, 2017 from 12:00 pm to 1:00 and will end with a BBQ in Friendship Park. Council members were encouraged to consider registering for this worthwhile event.

Ryan O'Connor,
Project Manager
RDP Renewables

Ryan O'Connor was in attendance to speak to Council regarding the Sharp Hills Wind Farm Project. The project is proposed as up to 300 megawatt project near Sedalia and New Brigden on approximately 47,000 acres of private land. If approved, the Project will have between 75 to 100 turbines, as well as associated infrastructure. Council was informed that this project could possibly create up to 300 construction and 15-20 permanent local jobs in operations and maintenance plus contract opportunities for local businesses in excavation, civil works, aggregate supply, etc. as well as contract opportunities for local businesses in snow clearing, road maintenance, fencing, reclamation, etc.

Michelle Volk and
Lindsay Strutt
Assumption School
Parent Advisory
Council

Michelle Volk and Lindsay Strutt were in attendance to speak to Council regarding the construction of a new playground on the Assumption School grounds. The Parent Advisory Council has been informed by the School Board that the current playground will need to be replaced in 2-3 years and they are requesting a letter of support and funding support from the Town to complete this project. The project is expected to be completed in two phases with phase I of the project expected to cost approximately \$72,000 and phase II to cost approximately \$42,000.

Mayor Doug Jones arrived at the meeting 7:15 pm and took over the position of Chair.

NEW BUSINESS:

Calendars

Council was provided with an updated calendar of upcoming events and meetings for the period May, 2017 through July, 2017.

C594(17/05/17)

RESOLUTION by Councillor Tracy that Council accepts for information the calendar of upcoming events and meetings for the period May, 2017 through July, 2017 with the following changes:

- 1. May 17 – Meridian Community Futures – Change of Meeting Date to May 23**
- 2. May 25 – Oyen and District Family and Community Support Services Executive Meeting – Deputy Mayor Wiechnik**
- 3. May 29 – Oyen Library Board – Cancelled**
- 4. June 2 – Southeast and Southwest Mayors and Reeves Association – Mayor Jones**

Initials: _____
Mayor

CAO

- 5. June 12 – Big Country Victim Services – Deputy Mayor Wiechnik (Councillor Brost Alternate)
- 6. June 15 – Meridian Community Futures AGM – Change of Meeting Date to June 29
- 7. June 26 – Oyen Municipal Library Board – Cancelled
- 8. July 24 – Oyen Municipal Library Board - Cancelled **CARRIED**

2017 Operating Budget

The mill rate required for the Town of Oyen will increase by 2.90% from 13.2777 in 2016 to 13.6623 in 2017. This will result in municipal taxes increase for a property assessed at \$100,000 by approximately \$38.46. This does not include any changes in the Education or Seniors Requisitions.

C595(17/05/17)

RESOLUTION by Councillor Tracy that Council adopt the 2017 Operating Budget for the Town of Oyen that includes a minimum municipal tax rate of \$300 as follows:

	<u>REVENUES</u>	<u>EXPENSES</u>
Taxes & Grants in Lieu of Taxes	\$1,116,726.42	
General Government Services	\$ 476,244.21	\$ 813,577.12
Protective Services	\$ 72,325.00	\$ 128,745.00
Transportation Services	\$ 20,000.00	\$ 611,161.96
Utility Services	\$ 799,600.00	\$1,135,214.27
Public Health & Welfare Services	\$ 97,167.00	\$ 108,975.00
Development Services	\$ 101,500.00	\$ 186,897.98
Recreation & Culture Services	\$ 372,330.00	\$ 852,131.30
SUB-TOTALS	\$3,055,892.63	\$3,836,702.63
<i>Transfer through depreciation</i>	<i>\$ 780,810.00</i>	
TOTALS	\$3,836,702.63	\$3,836,702.63

CARRIED

2017 Capital Budget

Council reviewed the 2017 MSI/BMGT/FGTF Allocations at the April 30, 2017 Budget Meeting. Administration has prepared a detailed resolution for the Capital Budget and is presenting it for adoption at the May 17, 2017 regular Council meeting.

C596(17/05/17)

RESOLUTION by Councillor Tracy that Council adopts the 2017-2022 Capital Budget for the Town of Oyen as follows:

CAPITAL PROJECT	OPERATING	RESERVES	MSI/BMTG	FGTF	BORROWING	Alternative Funding
Arena Equipment			\$109,000.00			
Doctor's Clinic			\$430,000.00			\$2,070,000.00
Demo of Hotel			\$245,000.00			\$15,000.00
Sidewalk Replacement			\$50,000.00			
Condo Roof Replacement	\$68,998.00					\$218,493.00
Street Improvement				\$80,000.00		
RCMP Park Playground			\$75,000.00			\$25,000.00
Purchase of Land for Lagoon Expansion						\$130,000.00
Lift Station(s)						\$4,303,000.00
1 st Avenue to Main Street Improvement						\$3,484,180.00
Lagoon Storage Expansion						\$2,522,000.00

CARRIED

Initials: _____
Mayor

CAO

Old Swimming Pool
Property

The membership of the Legion has requested a timeline for the complete remediation with environmental soil chemical testing and return of the property to the Legion's satisfaction. This request was made first in 2010, then again in 2011, and is now being resubmitted to Council for their consideration.

C597(17/05/17)

RESOLUTION by Councillor Lazzari that Council table this discussion until the next meeting. CARRIED

Drinking Water Safety
Plan

A drinking water safety plan is a proactive method of assessing risk to drinking water quality, which better protects public health.

Plans are based on an assessment of risk factors that could potentially adversely affect drinking water quality. Assessments consider such things as:

- The source of the water;
- How drinking water is treated; and
- How treated water is stored and distributed.

These plans do not replace the Guidelines for Canadian Drinking Water Quality or the drinking water monitoring and reporting requirements under the Environmental Protection and Enhancement Act. Rather, drinking water safety plans are meant to complement and enhance drinking water quality standards and procedures. An effective drinking water safety plan is dependent on four principals:

- Collecting and evaluating the best information available about the water supply system
- Analyzing and understanding potential risks
- Correctly assessing risk mitigation – how to reduce risks to an acceptable level
- Determining what resources and actions are necessary to ensure identified risks are reduced.

C598(17/05/17)

RESOLUTION by Councillor Lazzari that Council accept for information the AEP Waterworks Inspection Report and the Drinking Water Safety Plan. CARRIED

Banking Agreement

The three year banking agreement that the Town had signed in 2013 with ATB Financial has expired and a new RFP has been issued to ATB Financial and TD Canada Trust.

C599(17/05/17)

RESOLUTION by Deputy Mayor Wiechnik that Council accept the terms in the TD Canada Trust proposal and direct Administration to enter into a new 4 year banking contract with TD Canada Trust. CARRIED

Purchase of Doctors
House

The Medical Dental Board has decided that it is time to upgrade the current doctor's home, and has brought forward a recommendation to the funding municipalities (MD of Acadia, Oyen, and Special Areas) for approval.

Initials: _____
Mayor

CAO

The Medical Dental Board has put forth a recommendation for the funding municipalities to enter into negotiations for the purchase of 402 – 7th Avenue East. The Board would require a budget of \$380,000. Under this proposal, the estimated maximum cost to each municipality would be: MD of Acadia (15%) \$57,000; Oyen (20%) \$76,000; and the Special Areas (65%) \$247,000. The current doctors residence, located at 512 Martin Place will be sold once the new home is purchased and will be available for rent to Doctor Akin Osakuade and his family if they so chose.

C600(17/05/17)

RESOLUTION by Councillor Tracy that Council approve a motion to approve a budget of up to \$380,000.00 for the Big Country Medical Dental Board for the propose of purchasing an upgraded residence located at 402 – 7th Avenue East as per the recommendation received from the Big Country Medical Dental Board with the maximum cost to the municipality not to exceed \$80,000.00. The funding for the purchase will be taken from the money held in trust with the Medical Dental Board, with balance of the funds required to be taken from the sale of the current doctors residence located at 512 Martin Place. **CARRIED**

Destruction of Documents

Council is being provided with a listing of records and documents that are slated for destruction, and approval is being sought for Administration to proceed with the destruction as per Bylaw 814-12.

Town Staff have completed a review of the documents and records held by the Town of Oyen, and were able to prepare 11 boxes of documents and records that may be destroyed as permitted by Bylaw 814-12. A listing of these documents is provided for Council's review. Documents will be disposed of in a secure manner.

C601(17/05/17)

RESOLUTION by Councillor Punter that Council authorize the destruction of the 11 boxes of records listed and detailed in the listing attached to this request and destroyed as required under Section 5(d) of the Town of Oyen Bylaw 814-12. **CARRIED**

BYLAWS

Bylaw 856-17
Mill Rate Bylaw

None.

Bylaw 856-17, a Bylaw of the Town of Oyen to authorize the rates of taxation to be levied against assessable property within the Town of Oyen for the 2017 taxation year has been prepared based on the 2017 Operating and Capital Budgets passed by Council on May 17, 2017 and is presented for first, second, and third reading.

C602(17/05/17)

RESOLUTION by Deputy Mayor Wiechnik that Bylaw 856-17, a bylaw of the Town of Oyen to authorize the rates of taxation to be levied against assessable property within the Town of Oyen for the 2017 taxation year, be given first reading. **CARRIED**

C603(17/05/17)

RESOLUTION by Councillor Brost that Bylaw 856-17, a bylaw of the Town of Oyen to authorize the rates of taxation to be levied against assessable property within the Town of Oyen for the 2017 taxation year, be given second reading. **CARRIED**

Initials: _____
Mayor

CAO

C604(17/05/17) RESOLUTION by Councillor Tracy that Council, with the unanimous consent of Council members present, to proceed to 3rd reading of Bylaw 856-17 at this meeting. **CARRIED UNANIMOUSLY**

C605(17/05/17) RESOLUTION by Councillor Hittel that Bylaw 856-17, a bylaw of the Town of Oyen to authorize the rates of taxation to be levied against assessable property within the Town of Oyen for the 2017 taxation year, be given third and final reading. **CARRIED**

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings since the April 12, 2017 regular Council meeting.

C606(17/05/17) RESOLUTION by Councillor Brost that Council accept for information the verbal Councillor reports received on activity and meetings that were attended since the April 12, 2017 regular Council meeting. **CARRIED**

CAO REPORT &
ACTION LIST

The CAO and Project Manager provided written reports with verbal updates to Council.

C607(17/05/17) RESOLUTION by Councillor Punter that Council accept for information the CAO and Project Managers reports and action list as presented. **CARRIED**

FINANCIAL

None.

CORRESPONDENCE

1. Letter from Tim Leer, Executive Director, Hockey Alberta Foundation re: Induction of Melody Davidson into Alberta Hockey Hall of Fame
2. Letter from Senator Doug Black re: Senator's Contribution Award
3. First Quarter Crime Report – Oyen RCMP Detachment
4. Letter from The Oyen Echo re: Letter of Support to digitize Alberta's Historic Newspapers

C608(17/05/17) RESOLUTION by Councillor Hittel that Council direct Administration to place a congratulatory message to Melody Davidson in the Induction Banquet program for the Alberta Hockey Hall of Fame. **CARRIED**

C609(17/05/17) RESOLUTION by Councillor Punter that Council direct Administration to write for the Mayor signature a letter of support to digitize Alberta's historic newspapers and to save this history now only being preserved on microfilm or on paper. **CARRIED**

C610(17/05/17) RESOLUTION by Councillor Punter that Council direct Administration to submit the names of Sheila Davidson and Heather Norris to Senator Doug Black for the Senator's Contribution Award that will recognize the important contributions to our community. **CARRIED**

C611(17/05/17) RESOLUTION by Councillor Tracy that Council receives for information the balance of the correspondence presented at the May 17, 2017 regular Council meeting. **CARRIED**

Initials: _____
Mayor

CAO

CONFIDENTIAL

None.

ADJOURNMENT

Mayor Jones adjourned the regular Council meeting on May 17, 2017 at 9:46 pm.

*Original Signed by
Doug Jones*

DATE

MAYOR

*Original Signed by
Charmain Snell*

DATE

CHIEF ADMINISTRATIVE OFFICER (CAO)

Initials: _____
Mayor

CAO