

REGULAR COUNCIL MEETING
WEDNESDAY, SEPTEMBER 13, 2017

PRESENT

| | |
|-----------------|--------------|
| Doug Jones | Mayor |
| Stacey Wiechnik | Deputy Mayor |
| Kevin Brost | Councillor |
| Trevor Hittel | Councillor |
| Joseph Lazzari | Councillor |
| Tom Tracy | Councillor |

ABSENT

None.

ATTENDING

| | |
|----------------|------------------------------------|
| Charmain Snell | Chief Administrative Officer (CAO) |
| Tracy Wright | Recording Secretary |

CALL TO ORDER

Mayor Jones called the meeting to order at 6:29 p.m.

AGENDA

C667(17/09/13)

RESOLUTION by Councillor Tracy that Council adopts the agenda governing the regular Council meeting of September 13, 2017 with the following changes:

REMOVE 5(a) Corporal Jamie Day – Oyen RCMP Detachment

CARRIED

MINUTES

Regular Council
Meeting held
August 16, 2017

C668(17/09/13)

RESOLUTION by Councillor Brost that Council approves the minutes of the August 16, 2017 regular Council meeting as presented.

CARRIED

Special Council
Meeting held
September 6, 2017

C669(17/09/13)

RESOLUTION by Councillor Brost that Council approves the minutes of the September 6, 2017 special Council meeting as presented.

CARRIED

BUSINESS ARISING
FROM PREVIOUS
MINUTES

None.

DELEGATIONS

None.

WRITTEN and/or
VERBAL REPORTS:

Public Works
Foreman's Report

The PWF provided a written report with verbal updates to Council on matters related to Public Works.

Recreation
Director's Report

The RD provided a written report with verbal updates to Council on matters related to Recreation.

Initials: _____
Mayor

CAO

C670(17/09/13)

RESOLUTION by Councillor Lazzari that Council accepts for information the Public Works Foreman's and the Recreation Director's reports as presented.

CARRIED

NEW BUSINESS:

Calendars

Council was provided with an updated calendar of upcoming events and meetings for the period September, 2017 through November, 2017.

C671(17/09/13)

RESOLUTION by Deputy Mayor Wiechnik that Council accepts for information the calendar of upcoming events and meetings for the period September, 2017 through November, 2017 with the following changes:

- 1. September 14 – Oyen Multi-Model Logistics Park Open House – Mayor Jones**
- 2. September 18 – Oyen Golf and Country Club Executive – Councillor Brost (Councillor Lazzari Alternate)**
- 3. September 20 – Meeting with Minister Anderson (Municipal Affairs) – Mayor Jones**
- 4. October 12 (tentative date) – Oyen Multi-Model Logistics Park Ribbon Cutting – Mayor Jones**

CARRIED

Franchise Fee Review

Annually, the municipality has the choice to increase their franchise fee. At our current rate of 6% the estimated 2018 distribution revenue from ATCO Electric will be \$60,088.66. If the franchise fee increased by 1% this would result in an estimated increase in distribution revenues of \$10,014.78.

C672(17/09/13)

RESOLUTION by Councillor Lazzari that Council receive the information as presented but maintain the current franchise fee at 6% for the 2018 fiscal year. CARRIED

Rental Fees

Administration is presenting Council with a schedule of fees and charges for use of facilities operated by the Town of Oyen. Rental Rates at the Arena have been maintained at the same rate for the last five years (2013); and player maintenance fees for users of the ball diamonds and soccer fields have not been increased in eight years (2008).

C673(17/09/13)

RESOLUTION by Deputy Mayor Wiechnik that Council approve the proposed schedule of fees and charges for use of the recreation facilities in the Town of Oyen as presented.

CARRIED

Christmas Decorations

The current Christmas decorations were originally purchased in 1970 and most of them have deteriorated to the point that we will not be able to erect them. Administration is proposing to replace all the decorations over a three year period. In the first year we would replace all of Main Street – approximately 13 units at a budget not to exceed \$10,000. Then next year we will replace the decorations on 1st Avenue and in the third year we would replace the decorations along 2nd Avenue and Railway Avenue.

C674(17/09/13)

RESOLUTION by Councillor Tracy that Council direct Administration to transfer \$10,000.00 from 23225100 Roads: Infrastructure R & M to 26722100 Economic Development: Advertising/Promotions/PR for the purposes of purchasing thirteen (13) Christmas decorations

Initials: _____
Mayor

CAO

for Main Street; and further to direct Administration to ensure that there is sufficient funds in the budget to purchase Christmas decorations in the 2018 budget for 1st Avenue and in 2019 budget for 2nd Avenue and Railway Avenue. CARRIED

BYLAWS

Bylaw 859-17
School and Playground
Zones Bylaw

A bylaw of the Town of Oyen to provide for the regulation, control and management of vehicle traffic in school and playground zones on highways within the Town.

C675(17/09/13)

RESOLUTION by Councillor Lazzari for Council to table the discussion with respect to Bylaw 859-17 and strike a committee of Council to review the matter and bring their findings forward to the next Council meeting. CARRIED

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings since the August 16, 2017 regular Council meeting.

C676(17/09/13)

RESOLUTION by Councillor Hittel that Council agree to make available the clay stockpile that is located on the west side of Town next to the Trans Canada Pipeline Lease for the Oyen Multi-Model Logistic Park project. CARRIED

C677(17/09/13)

RESOLUTION by Deputy Mayor Wiechnik that Council accept for information the verbal Councillor reports received on activity and meetings that were attended since the August 16, 2017 regular Council meeting. CARRIED

RECESS

Mayor Jones called for a recess of the regular Council meeting at the request of Councillor Lazzari at 8:26 pm.

RECONVENE

Mayor Jones called for the regular Council meeting to resume at 8:33 pm.

CAO REPORT &
ACTION LIST

The CAO provided a written report with verbal updates to Council.

C678(17/09/13)

RESOLUTION by Councillor Brost that Council direct Administration to purchase skunk traps to be made available to the residents of the Town of Oyen; and for Administration to prepare a live trap waiver indicating that a deposit is required and that residents will relocate the skunks to a location outside of the Town Boundaries, and, upon obtaining permission from the land owner release the skunks to the wild; and for Council to direct Administration to prepare an education campaign to educate residents about making their properties skunk proof. CARRIED

C678(17/09/13)

RESOLUTION by Councillor Hittel that Council accept for information the CAO report and action list as presented. CARRIED

FINANCIAL

The CAO presented the Budget Performance Report for the Year-to-Date Period ending August 31, 2017.

C679(17/09/13)

RESOLUTION by Councillor Tracy that Council accepts for information the Budget Performance Report as presented. CARRIED

Initials: _____
Mayor

CAO

CORRESPONDENCE

1. Invoice received from Robert Gates

C680(17/09/13)

RESOLUTION by Deputy Mayor Wiechnik that Council deny payment of the both the invoices that were submitted and direct Administration to prepare correspondence to Mr. Gates informing him of their decision. **CARRIED**

CONFIDENTIAL

None.

ADJOURNMENT

Mayor Jones adjourned the regular Council meeting on September 13, 2017 at 8:47 pm.

*Original Signed by
Doug Jones*

DATE

MAYOR

*Original Signed by
Charmain Snell*

DATE

CHIEF ADMINISTRATIVE OFFICER (CAO)

Initials: _____
Mayor

CAO