

REGULAR COUNCIL MEETING
WEDNESDAY, DECEMBER 13, 2017

PRESENT	Doug Jones Stacey Wiechnik Blake Hertz Joseph Lazzari Douglas Lehman James Walker	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
ABSENT	Ed Hogan	Councillor
ATTENDING	Charmain Snell Tracy Wright	Chief Administrative Officer (CAO) Recording Secretary
CALL TO ORDER	Mayor Jones called the meeting to order at 7:03 p.m.	
<u>AGENDA</u> C773(17/12/13)	RESOLUTION by Councillor Walker that Council adopts the agenda governing the regular Council meeting of December 13, 2017 as presented. CARRIED	
<u>MINUTES</u> Regular Council Meeting held November 8, 2017		
C774(17/12/13)	RESOLUTION by Deputy Mayor Wiechnik that Council approves the minutes of the November 8, 2017 regular Council meeting as presented. CARRIED	
BUSINESS ARISING FROM PREVIOUS <u>MINUTES</u>	None.	
<u>WRITTEN and/or VERBAL REPORTS:</u>		
Public Works Foreman's Report	The PWF provided a written report with verbal updates to Council on matters related to Public Works.	
Recreation Director's Report	The RD provided a written report with verbal updates to Council on matters related to Recreation.	
Project Manager's Report	Debbie Kovitch the Project Manager for the Town of Oyen provided a written report detailing the status of ongoing projects for Council to review.	
C775(17/12/13)	RESOLUTION by Councillor Lazzari that Council accepts for information the Public Works Foreman's, the Recreation Director's, and the Project Manager's reports as presented. CARRIED	

Initials: _____
Mayor

CAO

DELEGATIONS

Richard Beaupre,
Tagish Engineering
and Dr. Akinseinde
Osakuade (via
Teleconference)

Richard Beaupre of Tagish Engineering was in attendance with Dr. Akinseinde Osakuade joining via teleconference to discuss with Council the proposed development of Plan 2879JK, Block 4 within the S.E. ¼ 34-27-4-4 now named McKay Ranch. The proposed development would consist of approximately 14 fully serviced residential lots for a 55 plus seniors community. The single family bungalows would be designed to be barrier free and would include oversized double car garages, RV parking, and architectural controls for exterior finishing, color schemes, roofing materials, and landscaping.

Brent Clampitt and
Jason Hagans, Waist
Management

Brent Clampitt and Jason Hagans of Waist Management were in attendance to discuss the renewal of their garbage contract with the Town that is due to expire in June, 2018.

NEW BUSINESS:

Calendars

Council was provided with an updated calendar of upcoming events and meetings for the period December, 2017 through February, 2018.

C776(17/12/13)

RESOLUTION by Councillor Hertz that Council accepts for information the calendar of upcoming events and meetings for the period December, 2017 through February, 2018 with the following changes:

- 1. December 4 – Henry Kroeger Regional Water Services Commission – Change of Meeting Date to December 19**
- 2. December 18 – Meeting with AECOM to discuss contract and payment of invoice – Mayor Jones**
- 3. December 21 – Big Country Medical Dental Board - Mayor Jones (Councillor**
- 4. January 8 – Henry Kroeger Regional Water Services Commission – Councillor Lazzari to Attend as the Alternate**
- 5. January 10 – Regular Council Meeting – Deputy Mayor Wiechnik and Councillor Lehman will be absent**
- 6. January 14 – Big Country Regional Recycling Society – Councillor Walker (Deputy Mayor Wiechnik Alternate) CARRIED**

Interim Operating
and Capital Budgets

Council is being requested to adopt interim operating and capital budgets for 2018.

C777(17/12/13)

RESOLUTION by Councillor Lazzari that Council adopts the Town of Oyen 2017 Operating Budget as the Town of Oyen 2018 Interim Budget; and further that Council authorize Administration to make expenditures for Capital in 2018 if the expenditures are for items that have been carried forward from the 2017 Capital Budget; and directs Administration to bring any other requests for Capital Expenditures in 2018 to Council for prior approval until such time as a Capital Budget is adopted for 2018. CARRIED

Initials: _____
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Leave of Absence

Council approval is being sought for a Leave of Absence for members of Council unable to attend the December 13, 2017 Regular Council Meeting.

C778(17/12/13)

RESOLUTION by Deputy Mayor Wiechnik that Council approve the absence of Councillor Ed Hogan from the December 13, 2017 regular Council meeting. CARRIED

Award of Audit Contract

As per Council Resolution C456(16/09/14) a Request for Proposal for External Audit Services was issued and the results have been summarized and a recommendation is being put forward for Council's consideration.

C779(17/12/13)

RESOLUTION by Deputy Mayor Wiechnik that Council accept the terms in the proposal offered by MNP and direct Administration to enter into a 5 (five) year contract for audit services. CARRIED

Outstanding Tax Account

Under Section 347 (1)(a), if Council considers it equitable to do so, it may, cancel or reduce the property tax owing on any parcel within the municipality. Administration is seeking Council approval to cancel the current tax balance and the arrears balance owing on Roll #70000 (#1 Ball's Mobile Home Park).

Community Donation Request

As per Policy #12-010, Administration is seeking Council approval for a Community Donation Request that exceeds the authorized limits of the Chief Administrative Officer to approve. The fundraising committee for the Badlands Baseball Academy is seeking a donation in the amount of \$500.00 to assist with the continued operations of the Badlands Baseball Academy.

Councillor Lehman declared a pecuniary interest in the matter, removed himself from the room, and abstained from participating in the vote.

C780(17/12/13)

RESOLUTION by Councillor Lazzari that Council approve for community donation under Policy 12-010 an amount not to exceed \$500.00 to the Badlands Baseball Academy for support their continued operations and direct Administration to include this donation in the 2018 operating budget. CARRIED

RECESS

Mayor Jones called for a recess of the regular Council at 8:44 pm.

RECONVENE

Mayor Jones called for the regular Council meeting to resume at 8:48 pm.

BYLAWS

Bylaw 859-17
School and Playground
Zone

Council was presented with Bylaw 859-17 being a bylaw of the Town of Oyen in the Province of Alberta to Provide for the Regulation, Control and Management of Vehicle Traffic in School and Playground Zones on Highways within the Town.

Initials: _____
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C781(17/12/13) RESOLUTION Deputy Mayor Wiechnik that Council provide 1st reading to Bylaw 859-17 being a bylaw of the Town of Oyen in the Province of Alberta to Provide for the Regulation, Control and Management of Vehicle Traffic in School and Playground Zones on Highways within the Town. **CARRIED**

C782(17/12/13) RESOLUTION by Councillor Lehman that Council provide 2nd reading to Bylaw 859-17 being a bylaw of the Town of Oyen in the Province of Alberta to Provide for the Regulation, Control and Management of Vehicle Traffic in School and Playground Zones on Highways within the Town. **CARRIED**

C783(17/12/13) RESOLUTION by Councillor Walker that Council, with the unanimous consent of Council members present, to proceed to 3rd reading of Bylaw 859-17 being a bylaw of the Town of Oyen in the Province of Alberta to Provide for the Regulation, Control and Management of Vehicle Traffic in School and Playground Zones on Highways within the Town. **CARRIED UNANIMOUSLY**

C784(17/12/13) RESOLUTION by Deputy Mayor Wiechnik that Council provide 3rd and final reading to Bylaw 859-17 being a bylaw of the Town of Oyen in the Province of Alberta to Provide for the Regulation, Control and Management of Vehicle Traffic in School and Playground Zones on Highways within the Town. **CARRIED**

Bylaw 861-18
Franchise Agreement

Council is being presented with Bylaw 861-18 being a bylaw of the Town of Oyen in the Province of Alberta to Authorize the Council of the Municipality to Enter into an Agreement Granting ATCO Electric (the "Company") the Right to Provide Distribution Access Services within the Municipality.

C785(17/12/13) RESOLUTION by Councillor Lazzari that Council provide 1st reading to Bylaw 861-18 being a bylaw of the Town of Oyen in the Province of Alberta to Authorize the Council of the Municipality to Enter into an Agreement Granting ATCO Electric (the "Company") the Right to Provide Distribution Access Services within the Municipality. **CARRIED**

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings since the November 8th regular Council meeting.

C786(17/12/13) RESOLUTION by Deputy Mayor Wiechnik that Council accept for information the verbal Councillor reports received on activity and meetings that were attended since the November 8, 2017 regular Council meeting. **CARRIED**

CAO REPORT &
ACTION LIST

The CAO provided a written report with verbal updates to Council.

RECESS Mayor Jones called for a recess of the regular Council at 9:52 pm.

RECONVENE Mayor Jones called for the regular Council meeting to resume at 9:57 pm.

Initials: _____
Mayor

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C787(17/12/13)

RESOLUTION by Deputy Mayor Wiechnik that Council direct Administration to investigate further the budget implications of instituting both a Job Sharing Program and an Enhanced Policing Agreement with the Oyen RCMP Detachment and bring both matters back for Council consideration at the next Council meeting.
CARRIED

C788(17/12/13)

RESOLUTION by Councillor Hertz that Council approve a gift of 2018 Family Swim Passes for the Shirley McClellan Aquatic Facility for each member of the Oyen RCMP Detachment as a thank-you for their service to our communities.
CARRIED

C789(17/12/13)

RESOLUTION by Deputy Mayor Wiechnik that Council accept for information the balance of the CAO report and action list as presented.
CARRIED

FINANCIAL

The CAO presented the Budget Performance Report for the Year-to-Date Period ending November 30, 2017.

C790(17/12/13)

RESOLUTION by Councillor Walker that Council accepts for information the Budget Performance Report as presented. **CARRIED**

CORRESPONDENCE

1. Letter received from Acadia Foundation re: Purchase of Land
2. Letter received from Senator Doug Black re: Congratulations on Recent Election
3. Letter received from Oyen & District Historical Society re: Appreciation for Generous Support
4. Letter received from Premier Rachel Notley re: Congratulations on the Oyen Rail Yard and Logistics Park
5. Letter received from Alberta Seniors Communities & Housing Association re: Congratulations on Recent Election
6. Letter received from the Office of the Chief Medical Officer of Health re: Alberta Health's updated Position Statement on Community Water Fluoridation
7. Letter received from Andrew Sims re: the Alberta Order of Excellence
8. Letter received from Canadian National Railway re: Positive and Continuous Dialogue on Rail Services and Rail Safety
9. Letter received from Richard Woods re: Demolition of Old Hotel

C791(17/12/13)

RESOLUTION by Deputy Mayor Wiechnik that Council direct Administration to prepare a letter for the Mayor's signature in response to the request by the Acadia Foundation to purchase the land surrounding the Oyen Senior's Lodge stating that the Town would prefer to maintain ownership of the land, however, should a specific project arise that would require the utilization of said land, that the Acadia Foundation would be welcome to present such plans for Council consideration.
CARRIED

C792(17/12/13)

RESOLUTION by Councillor Hertz that Council receive for information the balance of the Correspondence as presented.
CARRIED

CONFIDENTIAL

None.

Initials: _____
Mayor

CAO

ADJOURNMENT

Mayor Jones adjourned the regular Council meeting on December 13, 2017 at 10:51 pm.

*Original signed by
Doug Jones*

DATE

MAYOR

*Original signed by
Charmain Snell*

DATE

CHIEF ADMINISTRATIVE OFFICER (CAO)

Initials: _____
Mayor

CAO