

PRESENT

Doug Jones	Mayor
Stacey Wiechnik	Deputy Mayor
Blake Hertz	Councillor
Ed Hogan	Councillor
Joseph Lazzari	Councillor
James Walker	Councillor

ABSENT

Jack Hauck	Councillor
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ATTENDING

Charmain Snell	Chief Administrative Officer (CAO) & Recording Secretary
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CALL TO ORDER

Mayor Jones called the meeting to order at 7:06 p.m.

AGENDA
C868(18/05/09)

RESOLUTION by Councillor Hertz that Council adopt the agenda governing the regular Council meeting of May 9, 2018 with the following changes:

5 (k) Leave of Absence – Councillor Hauck **CARRIED**

DELEGATION(S)
Lorraine Guckert
and Lois Bedwell
Oyen & District
Historical Society

Lorraine Guckert and Lois Bedwell, representing the Oyen & District Historical Society were in attendance to make a request for funds to paint the exterior of the Ukrainian Catholic Church. They have received a quote in the amount of \$16,000 and have requested that the Town of Oyen and the Special Areas Board each cover one third of the cost with the final third being covered with the reserves that the Historical Society has available. Council requested a copy of the Historical Societies year end financial statements and will table the discussion until after they have had a chance to review the request in further detail.

MINUTES
Regular Council
Meeting held
April 11, 2018

C869(18/05/09)

RESOLUTION by Councillor Lazzari that Council approves the minutes of the April 11, 2018 regular Council meeting as presented. **CARRIED**

Special Council
Meeting held
April 16, 2018

C870(18/05/09)

RESOLUTION by Deputy Mayor Wiechnik that Council approves the minutes of the April 16, 2018 special Council meeting as presented. **CARRIED**

Special Council
Meeting held
April 19, 2018

C871(18/05/09)

RESOLUTION by Councillor Hertz that Council approves the minutes of the April 19, 2018 special Council meeting as presented. **CARRIED**

Initials: _____
Mayor

CAO

Organizational Meeting held May 2, 2018

C872(18/05/09)

RESOLUTION by Councillor Hogan that Council approves the minutes of the May 2, 2018 organizational Council meeting as presented. **CARRIED**

Budget Meeting held May 2, 2018

C873(18/05/09)

RESOLUTION by Councillor Walker that Council approves the minutes of the May 2, 2018 budget Council meeting as presented. **CARRIED**

BUSINESS ARISING FROM PREVIOUS MINUTES

None.

CONSENT AGENDA

Transfer of Agenda Items from Consent Agenda

There were no items that Council requested to be transferred from the Consent Agenda.

C874(18/05/09)

RESOLUTION by Councillor Hogan that Council accept for information the Public Works Foreman's report as presented. **CARRIED**

C875(18/05/09)

RESOLUTION by Councillor Hogan that Council accept for information the Recreation Director's report as presented. **CARRIED**

C876(18/05/09)

RESOLUTION by Councillor Hogan that Council accept for information the Project Manager's report as presented. **CARRIED**

C877(18/05/09)

RESOLUTION by Councillor Hogan that Council direct Administration to prepare a Letter of Support for the Mayor's Signature for EDP Renewables Canada Ltd. in their power generation application to the Alberta Utilities Commission for the Sharp Hills Wind Farm Project. **CARRIED**

NEW BUSINESS
Calendars

Council was provided with an updated calendar of upcoming events and meetings for the period May, 2018 through July, 2018.

C878(18/05/09)

RESOLUTION by Councillor Walker that Council accepts for information the calendar of upcoming events and meetings for the period of May, 2018 through July, 2018 with the following changes:

1. May 10 – Meeting with FCSS Director Betty Benson – Mayor Jones and Deputy Mayor Wiechnik
2. May 14 – Rail Meeting with Greg Karpo – Mayor Jones
3. May 15 – Oyen & District Golf Club – Councillor Hogan (Councillor Hertz Alternate)
4. June 1 – SAMDA – Cancelled
5. June 20 – Oyen & District Family and Community Support Services Board Meeting – Deputy Mayor Wiechnik (Councillor Walker Alternate)

Initials: _____
Mayor

CAO

6. June 25-26 – Strategic Planning with Julie Friesen – Mayor and Council

CARRIED

2017 Audited
Financial Statement

The final draft of the 2017 Audited Financial Statements were presented to Mayor and Council for approval.

C879(18/05/09)

RESOLUTON by Councillor Hogan that Council accepts for information the 2017 audited Financial Statements as presented.
CARRIED

Overtime Pub
Parking Lot

The curb, road and parking lot at the Overtime Pub have been torn out and require replacement. MPE Engineering have provided Administration with three (3) estimates of how the project can be completed and is requesting approval from Mayor and Council on how to proceed with the project.

C880(18/05/09)

RESOLUTION by Deputy Mayor Wiechnik that Council forward the Overtime Pub Parking Lot project to the Municipal Planning Commission for review and a recommendation on how to proceed.
CARRIED

2018-2020
Operating Budget

The mill rate required for the Town of Oyen will increase by 1.36% from 13.6623 in 2017 to 13.8477 in 2018. This will result in municipal tax increase for a property assessed at \$100,000 by approximately \$18.54.

C881(18/05/09)

RESOLUTION by Deputy Mayor Wiechnik that Council adopt the 2018 Operating Budget for the Town of Oyen that includes a minimum tax rate of \$300 as follows:

	REVENUES	EXPENSES
Taxes & Grants in Lieu of Taxes	\$1,141,855.65	
General Government Services	\$466,947.40	\$802,791.88
Protective Services	\$66,100.00	\$132,488.00
Transportation Services	\$10,000.00	\$598,532.61
Utility Services	\$819,460.00	\$1,206,005.20
Public Health & Welfare Services	\$85,167.00	\$118,770.75
Development Services	\$141,200.00	\$185,434.34
Recreation & Culture Services	\$359,181.00	\$821,011.25
SUBTOTALS	\$3,089,911.05	\$3,865,034.04
<i>Transfer through Depreciation</i>	<i>\$775,123.00</i>	
TOTALS	\$3,865,034.05	\$3,865,034.04

CARRIED

2018-2022
Capital Budget

Council reviewed the 2018 MSI/BMTG/FGTF Allocations at the May 2, 2018 Budget Meeting. Administration has prepared a detailed resolution for the Capital Budget and is presenting it for adoption at the May 9, 2018 regular Council meeting.

C882(18/05/09)

RESOLUTION by Councillor Hertz that Council adopts the 2018-2022 Capital Budget for the Town of Oyen as follows:

CAPITAL PROJECT	OPERATING	RESERVES	MSI/BMTG	FGTF	BORROWING	Alternative Funding
2018						
Arena Equipment			\$104,000.00			
Pool Liner			\$80,000.00			\$100,000.00
Doctor's Clinic						\$317,891.15
Airport Runway Lights				\$31,250.00		\$93,750.00

Initials: _____
Mayor

CAO

Demo of Hotel			\$85,000.00			\$15,000.00
Sidewalk Replacement				\$50,000.00		
Condo Roof Replacement		\$69,120.00				\$218,880.00
Curling Rink Roof			\$100,000.00			\$130,000.00
TOTALS	\$0.00	\$69,120.00	\$369,000.00	\$81,250.00	\$0.00	\$745,521.15
2019						
Doctor's Clinic			\$100,000.00			\$1,710,000.00
Assisted Living/Dementia Unit						\$7,000,000.00
1 st Avenue to Main Street Improvement						\$3,484,180.00
RCMP Centennial Playground			\$75,000.00			\$25,000.00
TOTALS	\$0.00	\$0.00	\$175,000.00	\$0.00	\$0.00	\$12,219,180.00
2020						
Doctor's Clinic			\$165,000.00			
Hospital Lift Station						\$4,303,000.00
TOTALS	\$0.00	\$0.00	\$165,000.00	\$0.00	\$0.00	\$4,303,000.00
2021						
Doctor's Clinic			\$165,000.00			
TOTALS	\$0.00	\$0.00	\$165,000.00	\$0.00	\$0.00	\$0.00
2022						
Purchase of Land for Lagoon Expansion						\$130,000.00
Lagoon Storage Expansion						\$2,652,000.00
TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,652,000.00

CARRIED

Board of Directors
Special Areas &
Oyen Development
Corporation Council
Appointment

As per Section 33 of the Articles of Association for the Special Areas & Oyen Development Corporation, the Town of Oyen and the Special Areas must jointly appoint a 5th (fifth) board member to sit on the Board of Directors as a neutral party to both communities. The Director must be over 18 years of age and a Canadian citizen; and as long as the majority of members present at the board meeting agree, they may participate in the meeting by such means as telephone, video conference, or other communications as to permit all persons to hear each other.

C883(18/05/09)

RESOLUTION by Councillor Walker that Council nominate Jay Slep as the fifth (5th) member of the Board of Directors to the Special Areas & Oyen Development Corporation. CARRIED

Fire QMP
Internal Audit

Administration has completed the 2017 Annual Internal Review of our Fire QMP and is now submitting the approved review for Council approval.

The QMP is a contract between the Safety Codes Council and the Town in relation to the administration of the Safety Codes Act for the fire discipline. The review is completed on an annual basis and it is an important requirement to ensure appropriate monitoring and oversight is completed within the safety codes system.

C884(18/05/09)

RESOLUTION by Councillor Hogan that Council accepts for information the 2017 Annual Internal Review of the Fire Quality Management Plan submitted to the Safety Codes Council on March 27, 2018 and direct Administration to prepare the documents for final sign-off by the Mayor. CARRIED

Initials: _____
Mayor

CAO

Public Auction
Plan 135FT, Block
19, Lot 7

As per Section 418(1) of the Municipal Government Act (MGA), "Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid". The Town of Oyen has one property to which this applies in 2018, and Administration is looking for Council to set a date for that public auction.

C885(18/05/09)

RESOLUTION by Councillor Hertz that Council that Administration be directed to hold a public auction for Plan 135FT, Block 19, Lot 7 on Tuesday, July 24, 2018 at 2:00 P.M. in the Council Chambers of the Town of Oyen at a reserve bid of \$107,110.00 respectfully, in cash. CARRIED

Oyen Municipal
Library Board
Appointment

The Oyen Municipal Library Board has submitted Kristie Snell as a new appointment to the Board. A resolution of Council is required to officially appoint her to the Board.

C886(18/05/09)

RESOLUTION by Deputy Mayor Wiechnik that Council appoint Kristie Snell as a Member at Large to the Oyen Municipal Library Board for a three-year term to October, 2021 CARRIED

CFEP Grant
Application –
Pool Liner

The Oyen Otters have offered to submit a grant application under the Community Facility Enhancement Program for the replacement of the pool liner at the Shirley McClellan Aquatic Facility. In addition, the Otters have committed \$10,000 towards the requirement for matching funds. Initial estimates for the replacement of the pool liner have come in at \$180,000. We are in the process of securing two other quotes for comparison purposes, however the deadline for the application is May 15, 2018. Applications must include a letter of support from the Municipality and confirmation that the organization has a long-term lease for the use of the facilities from the facility owner.

C887(18/05/09)

RESOLUTION by Councillor Lazzari that Council direct Administration to prepare a letter of support for the Mayor's signature indicating that the Town will commit to providing matching funds up to \$80,000 to support the Oyen Otters Community Facility Enhancement Project grant application; and further that the Town will enter into a long-term lease with the Oyen Otters to continue to utilize the Shirley McClellan Aquatic Facility. CARRIED

Leave of Absence
Councillor Hauck

Leave of Absence Council approval is being sought for a Leave of Absence for members of Council unable to attend the May 9, 2018 regular Council meeting.

C888(18/05/09)

RESOLUTION by Councillor Hertz that approve the absence of Councillor Hauck from the May 9, 2018 regular Council meeting. CARRIED

ITEM(S)
REMOVED
FROM THE
CONSENT
AGENDA

None.

Initials: _____
Mayor

CAO

BYLAWS

Bylaw 863-18
Mill Rate Bylaw

Bylaw 863-18, a Bylaw of the Town of Oyen to authorize the rates of taxation to be levied against assessable property within the Town of Oyen for the 2018 taxation year has been prepared based on the 2018 Operating and Capital Budgets passed by Council on May 9, 2018 and is presented for first, second, and third reading.

C889(18/05/09)

RESOLUTION by Deputy Mayor Wiechnik that Bylaw 863-18, a bylaw of the Town of Oyen to authorize the rates of taxation to be levied against assessable property within the Town of Oyen for the 2018 taxation year, be given first reading. CARRIED

C890(18/05/09)

RESOLUTION by Councillor Lazzari that Bylaw 863-18, a bylaw of the Town of Oyen to authorize the rates of taxation to be levied against assessable property within the Town of Oyen for the 2018 taxation year, be given second reading. CARRIED

C891(18/05/09)

RESOLUTION by Councillor Hogan that Council, with the unanimous consent of Council members present, to proceed to 3rd reading of Bylaw 863-18 at this meeting. CARRIED UNANIMOUSLY

C892(18/05/09)

RESOLUTION by Councillor Walker that Bylaw 863-18, a bylaw of the Town of Oyen to authorize the rates of taxation to be levied against assessable property within the Town of Oyen for the 2018 taxation year, be given third and final reading. CARRIED

RECESS

Mayor Jones called for a recess of the regular Council at 8:50 pm.

RECONVENE

Mayor Jones called for the regular Council meeting to resume at 9:00 pm.

Bylaw 861-18
Franchise
Agreement

Council is being presented with Bylaw 861-18 being a bylaw of the Town of Oyen in the Province of Alberta to Authorize the Council of the Municipality to Enter into an Agreement Granting ATCO Electric (the "Company") the Right to Provide Distribution Access Services within the Municipality for second and third reading.

C893(18/05/09)

RESOLUTION by Councillor Hogan that Council provide 2nd reading to Bylaw 861-18 being a bylaw of the Town of Oyen in the Province of Alberta to Authorize the Council of the Municipality to Enter into an Agreement Granting ATCO Electric (the "Company") the Right to Provide Distribution Access Services within the Municipality. CARRIED

C894(18/05/09)

RESOLUTION by Deputy Mayor Wiechnik that Council provide 3rd reading to Bylaw 861-18 being a bylaw of the Town of Oyen in the Province of Alberta to Authorize the Council of the Municipality to Enter into an Agreement Granting ATCO Electric (the "Company") the Right to Provide Distribution Access Services within the Municipality. CARRIED

COUNCILLOR
REPORTS

Mayor and Council submitted verbal reports on activities and meetings since the April 11, 2018 regular Council meeting.

C895(18/05/09)

RESOLUTION by Councillor Walker that Council accept for information the verbal Councillor reports received on activities and meetings that were attended since the April 11, 2018 regular Council meeting. CARRIED

CAO REPORT &

Initials: _____
Mayor

CAO

ACTION LIST

The CAO provided a written report with verbal updates to Council.

C896(18/05/09)

RESOLUTION by Councillor Hertz that Council accept for information the CAO report and action list as presented. CARRIED

CORRESPONDENCE

1. 4th Quarter Crime Statistics – Oyen RCMP Detachment
2. Letter from Municipal Affairs re: 2018 Fire Services Exemplary Service Medal – Fire Chief Paul Lijdsman to be Honored
3. Letter from Alberta Seniors and Housing re: Seniors’ Week
4. Newsletter from Marigold Library Systems
5. Letter from Kevin Brost, Curling Club President re: Professional Powerwash Invoice
6. Letter from Barry Morishita, President, AUMA re: Letter of Support for Trans Mountain Pipeline Expansion Project from AUMA and Members
7. Letter from Neil Specht, Sweetheart Pollinators re: Request to Land Seacan at Municipal Airport

C897(18/05/09)

RESOLUTION by Deputy Mayor Wiechnik for Mayor and Council to proclaim on behalf of the Town of Oyen, June 3-9, 2018 as “Seniors’ Week”. CARRIED

C898(18/05/09)

RESOLUTION by Councillor Hertz that Council provide the AUMA with express permission to include the Mayor’s name along with the Town of Oyen’s logo on the letter that will be issued to Prime Minister Justin Trudeau in support of the Trans Mountain Pipeline Expansion. CARRIED

C899(18/05/09)

RESOLUTION by Councillor Walker that Council agree to enter into a five (5) year lease agreement with Sweetheart Pollinators for a lot at the Oyen Municipal Airport. CARRIED

C900(18/05/09)

RESOLUTION by Deputy Mayor Wiechnik that Council accept for information the balance of the correspondence as presented. CARRIED

CONFIDENTIAL

None.

ADJORNMENT

Mayor Jones adjourned the regular Council meeting of May 9, 2018 at 10:01 p.m.

DATE

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Initials: _____
Mayor

CAO