

A REGULAR MEETING OF THE COUNCIL OF THE TOWN OF OYEN WAS HELD IN THE COUNCIL CHAMBERS ON SEPTEMBER 12, 2018 AT 7:00 PM

PRESENT

Doug Jones	Mayor
Stacey Wiechnik	Deputy Mayor
Ed Hogan	Councillor
Jack Hauck	Councillor
Joseph Lazzari	Councillor
Blake Hertz	Councillor
James Walker	Councillor

ABSENT

N/A

ATTENDING

Debbie Kovitch; Interim CAO, Tanya Greenan; Recording Secretary, Lee Tucker; Recreation Director

DELEGATIONS

Erin Logan – Oyen Minor Ball
Rick Strankman, MLA – Senior Care Additions
Paloma Navarro; SAMDA – Proposed Grant Submission

CALL TO ORDER

Mayor Jones called the meeting to order at 7:02 p.m.

AGENDA

RESOLUTION by Deputy Mayor Wiechnik to add to the agenda the following additions:

- 7) (f) - ATCO Electric street light relocation proposal**
- 7)(g) – Letter of thankyou from Oyen Historical Society**

CARRIED.

RESOLUTION by Councillor Walker to approve the agenda as amended.

CARRIED.

PREVIOUS

RESOLUTION by Councillor Hogan that Council adopt the minutes of the regular Council meeting of August 7, 2018 as presented.

CARRIED.

BUSINESS ARISING FROM PREVIOUS MINUTES:

ROBERT GATES

RESOLUTION by Councilor Hogan for the Town to reimburse all arrears for water, sewer and garbage as of July 31st, in the amount of \$403.05, and with that, the matter be considered dealt with and concluded.

DEFEATED.

BALLS TRAILER PARK WATER ADJUSTMENT

Public Works Forman, Potter was absent to review and discuss the matter.

APPOINTMENT TO PART 9 CO. DISCUSSION

Discussion took place with regard to the appointments of Directors to the Special Areas & Oyen Development Corporation-Part 9. Mayor Jones to look up Bylaws. Present Directors are Doug Jones, Daryl Swenson, Trent Caskey, Jay Slemp and Debbie Kovitch.

Mayor

Interim CAO

DELEGATIONS:

**ERIN LOGAN –
OYEN MINOR
BALL**

Mrs. Logan reviewed with Council the issues with short notice of dates given from Alberta Baseball for hosting Provincial Baseball Tournaments and booking the food booth and ball diamonds. Requested flexibility from Town of Oyen when making future bookings. Council thanked Mrs. Logan for bringing her concerns and comments forward.

**RICK
STRANKMAN,MLA**

Mr. Strankman presented questions to Mayor and Council with regard to the progress of the proposed Oyen Senior Assistant Living project. Mayor Jones responded and answered his questions. Mr. Strankman went on to discuss and seek support for the UCP Candidate to represent Drumheller-Stettler constituency.

**PALOMA NAVARO
SAMDA**

Ms. Navaro, representing SAMDA, presented and reviewed with Council the proposed grant application for a Seniors Outdoor Fitness Project next to the Oyen Seniors Lodge and Community Garden. She is requesting the Town's approval of supporting, owning & maintaining this project/facility and placing under the Town of Oyen's insurance policy. Councilor Hertz requested that more information be obtained regarding liability, and responsibilities of this project. Mr. Tucker, Recreation Director would like to do further research on the maintenance and repairs for this project. To be discussed after details are submitted for review.

**RECREATION
REPORT**

Lee Tucker, Recreation Director, reviewed and discussed his written report with Council.

NEW POOL LINER

Mr. Tucker, Recreation Director, reviewed and discussed with Council the immediate need for a new pool liner. Three (3) estimates were presented & reviewed with Council. The Oyen Otters Swim Club have submitted a grant application under the Community Facilities Enhancement Program (CFEP) for \$90,000.00 with the matching funding from: Oyen Otters-\$10,000.00 & Town of Oyen MSI-\$80,000.00, total \$180,000.00. A donation of \$10,000.00 was also received from EDP Renewable Resources for this project.

RESOLUTION by Councilor Hertz that to proceed with this much needed project, the Council of the Town of Oyen approve of utilizing MSI funding for the purchase of a new pool liner if the Oyen Otters Swim Club CFEP application is not successful.

CARRIED.

RESOLUTION by Councillor Walker that the Council of the Town of Oyen approve of Paradise Leisure Scapes estimate in the amount of \$199,937.30 for the replacement of PVC Membrane liner with a 20 year warranty.

CARRIED.

**PUBLIC WORKS
REPORT**

Mike Potter, Town Foreman, was absent.

**INTERIM CAO
REPORT**

The Interim CAO provided a written report with verbal updates to Council.

Mayor

Interim CAO

RESOLUTION by Mayor Jones that the Council of the Town of Oyen accept for information the report of Interim CAO/Project Manager Debbie Kovitch, and the Recreation Director's as presented.

CARRIED

NEW BUSINESS:

**RFD – SALE OF
MEDICAL DENTAL
RESIDENCE**

The Interim CAO presented Council with a Request for Decision (RFD) for the proposed sale of Lot 2, Block 1, Plan 5017JK for \$125,000.00, at a cost lower than the assessed value.

RESOLUTION by Councillor Hauck that the Council of the Town of Oyen propose to sell Lot 2, Block 1, Plan 5017JK for \$125,000, as recommended by Big Country Medical Dental Board, subject to advertising in accordance with Section 606(1) of the MGA.

CARRIED.

**ASSESSMENT
SERVICES
AGREEMENT**

The Interim CAO presented Council with a Request for Decision (RFD) for the renewal of a 5-year Contract/Agreement; 2019 incl. to 2023 for Assessment Services for the Town of Oyen with Municipal Property Consultants (2009) Ltd.

RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve of entering into a 5 year Contract/Agreement (2019 incl to 2023) with Municipal Property Consultants (2009) Ltd. to provide assessment services for the Town of Oyen at the costs submitted.

CARRIED.

**PERSONNEL
COMMITTEE**

CELL PHONE

The Personnel Committee reviewed and agreed that the Town of Oyen Cell Phone Policy requires to be updated. It was recommended that Mayor Jones be reimbursed \$85.00 per month for usage of his personal phone for Town business.

RESOLUTION by Councillor Lazzari that approval be given for the Town of Oyen to approve the Personnel Committees recommendation to review and update the current cell phone policy, and approve reimbursing Mayor Jones \$85.00 per month for usage of his personal cell phone for Town business.

CARRIED.

CAO POSITION

The Personnel Committee recommend that Council of the Town of Oyen Advertise for the position of Chief Administrative Officer immediately.

RESOLUTION by Councilor Lazzari for the Personnel Committee to Advertise for the position of Chief Administrative Officer immediately.

CARRIED.

**EMPLOYEE
EVALUATIONS**

Interim CAO reviewed Town of Oyen Salary Grid and reported that evaluations will be completed on three Town Employees & that there will be recommendations for grid increases for these positions

Mayor

Interim CAO

INTERIM CAO

Interim CAO reviewed and expressed concerns with regard to the Town of Oyen's situation with regards to Grant applications, accounting, financial statement, budget, agreements deadlines, etc. not met and many administrative tasks/duties not completed which is taking the majority of our time to rectify/complete.

RFD – REAL PROGRAM

The Interim CAO presented Council with a Request for Decision (RFD) to approve a Community Donation Request in the amount of \$500 from the REAL Program to assist with the Healthy Snack Program in Oyen Public School. As per Policy #12-010, a Donation request that exceeds the authorized limits of the CAO to approve requires Council approval.

RESOLUTION by Councilor Hertz to approve the Community Donation Request in the amount of \$500 to the REAL Program for the Healthy Snack Program.

CARRIED.

ATCO PROPOSAL

The Interim CAO presented to Council a quote received from ATCO to relocate existing streetlight.

RESOLUTION by Councilor Hertz to leave the streetlight as is, and to apply visual aids for safety precautions.

CARRIED.

VERN JOHNSTON LETTER

The Interim CAO presented to Council a letter of concern received from Vern Johnston regarding a White Poplar growing on Town land, originating from a private residence.

RESOLUTION by Council that the tree originates from a private property, therefore, the Town of Oyen cannot act on removal.

CARRIED.

Council instructed the Interim CAO to investigate if there are concerns with this type of tree spreading throughout the Town.

COUNCIL REPORTS

Mayor and Council submitted verbal reports on activities and meetings attended since the August 7, 2018 regular Council meeting.

RESOLUTION by Deputy Mayor Wiechnik that Council accept for information the verbal Council reports received on activities and meetings that were attended since the August 7, 2018, regular Council meeting.

CARRIED.

CORRESPONDENCE

RESOLUTION by Deputy Mayor Wiechnik that the Council of the Town of Oyen accept the list of correspondence as presented.

CARRIED.

Mayor

Interim CAO

ORGANIZATIONAL MEETING

RESOLUTION by Mayor Jones that the Organizational meeting of the Town of Oyen be held on October 10, 2018, at 6:00 PM in the Council Chambers.

CARRIED.

IN CAMERA

RESOLUTION by Councilor Walker that the Council of the Town of Oyen go in-camera at 10:26 PM.

CARRIED.

OUT OF CAMERA

RESOLUTION by Councillor Hertz that the Council of the Town of Oyen go in camera at 10:40 PM.

CARRIED.

ADJOURNMENT

RESOLUTION by Councillor Walker that the Council meeting be adjourned.

CARRIED.

Mayor

Interim CAO