

**A REGULAR MEETING OF THE COUNCIL OF THE TOWN OF OYEN
WAS HELD IN THE COUNCIL CHAMBERS ON JANUARY 14, 2019,
AT 7:00 PM**

PRESENT

Doug Jones	Mayor
Stacey Wiechnik	Deputy Mayor
Ed Hogan	Councillor
Blake Hertz	Councillor
James Walker	Councillor
Jack Hauck	Councillor

ABSENT

Joseph Lazzari	Councillor
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ATTENDING

Debbie Kovitch; Interim CAO, David Alderdice; CAO, Tanya Greenan; Recording Secretary, Lee Tucker; Recreation Director, Jordon Yake & Quinton Rowland; Public Works Representative.

CALL TO ORDER

Mayor Jones called the meeting to order at 7:03 pm

**AGENDA
C001(19/01/14)**

RESOLUTION by Councillor Walker to approve the agenda governing the regular Council meeting of January 14, 2019, with the addition of a request for Councillor Lazzari's Leave of Absence.

CARRIED.

**LEAVE OF
ABSENCE
C002(19/01/14)**

RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve the absence of Councillor Lazzari from the regular Council meeting of January 14, 2019.

CARRIED.

**REGULAR COUNCIL
MEETING
C003(19/01/14)**

RESOLUTION by Deputy Mayor Wiechnik that the Council of the Town of Oyen approve the minutes of the Regular Council meeting held on December 10, 2018, as presented.

CARRIED.

**BUSINESS ARISING
FROM PREVIOUS
MINUTES:**

**OYEN SOLAR
PARTNERS
C004(19/01/14)**

RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve of the Town of Oyen applying under the Alberta Community Generation Capacity Building Grant Program in the amount of \$100,000.00 for the Oyen Solar Partners Project.

CARRIED.

C005(19/01/14)

RESOLUTION by Deputy Mayor Wiechnik that the Town of Oyen enter into a Community Benefit Agreement with Oyen Solar Partners for benefits from the proposed project.

CARRIED.

DELEGATIONS:

None in Attendance

**RECREATION
REPORT**

Lee Tucker, Recreation Director, reviewed and discussed his written report with Council.

Mayor

CAO

**PROJECTS
MANAGER/
INTERIM CAO**

The Interim CAO/ Project Manager provided a written report which was reviewed and discussed with Council.

**PUBLIC WORKS
REPORT**

Jordon Yake, Public Works, reviewed and discussed his written report with Council.

C006(19/01/14)

RESOLUTION by Councillor Hauck that the Council of the Town of Oyen accept for information the reports of Interim CAO/Project Manager & Public Works and Recreation Director as presented.

CARRIED.

NEW BUSINESS:

RFD - CAO

A Request for Decision (RFD) was presented to Council for approval of following:

- Appoint David Alderdice as the Chief Administrative Officer for the Town of Oyen;
- Signing authority for the Town of Oyen Financial Transactions and Contracts;
- Access to a Credit Card for Town of Oyen purchases.

**CAO APPOINTMENT
C007(19/01/14)**

RESOLUTION by Councillor Hogan that David Alderdice be appointed as the Chief Administrative Officer (CAO) for the Town of Oyen, in accordance with Section 206 (1) of the Municipal Government Act.

CARRIED.

**SIGNING
AUTHORITY
C008(19/01/14)**

RESOLUTION by Councillor Hertz that David Alderdice, CAO, be approved for signing authority for the Town of Oyen's Financial Transactions and Contracts.

CARRIED.

**TOWN CREDIT CARD
C009(19/01/14)**

RESOLUTION by Councillor Walker that David Alderdice, CAO, be provided with access to a credit card for the Town of Oyen Purchases.

CARRIED.

**SPECIAL AREAS
ACP GRANT -
EMERGENCY
MANAGEMENT PLANS**

Interim CAO, Debbie Kovitch, presented to Council an E-Mail & copy of a grant application submitted by Special Areas under the Alberta Community Partnership -Regional Collaboration Component grant for funding to assist in the development and updating of Municipal & Regional Emergency Management Plans required by the Emergency Management Amendment Act. As the Town of Oyen will be one of the Projects Partners, Special Areas is requesting support of the application from the Town of Oyen.

C010(19/01/14)

RESOLUTION by Councillor Hertz that the Council of the Town of Oyen approve of supporting Special Areas grant application under the Alberta Community Partnership-Regional Collaboration Component Program for Regional Planning- Emergency Management Planning & Joint Resources Project.

CARRIED.

Mayor

CAO

**IRON HORSE
ENERGY-WATER
SERVICES**

A letter was received from Iron Horse, requesting water services to be installed at the their sand plant office in Oyen. Council agreed to have Public Works investigate, obtain more information and report the scope of work and cost options available.

**SPECIAL AREAS-
FINANCIAL
CONTRIBUTION**

A letter and cheque in the amount of \$90,000.00 was received from the Special Areas Board for financial assistance to assist with the replacement of the pool liner at the Shirley McClellan Aquatic Centre. Mayor and Council agree to acknowledge Special Areas financial contribution by sending a letter of thanks and publishing a recognition announcement in Oyen's local press.

**RFD - BANK
RECONCILIATION
MODULE**

A Request for Decision (RFD)was presented to Council for the purchase of a bank reconciliation Module for the Munisoft Accounting Program at a cost of \$799.00.

C011(19/01/14)

RESOLUTION by Deputy Mayor Wiechnik that the Council of the Town of Oyen approve of the purchase of the bank reconciliation Module at a cost of \$799.00.

CARRIED.

**HENRY KROEGER
REGIONAL
WATER SERVICES**

A letter was received from Henry Kroeger Regional Water Services, informing the Town of a water rate increase of 2% as of January 2019.

Discussion took place and Interim CAO Kovitch was asked to provide to a financial review and report to determine if this increase will be applied to customer water/sewer billing.

**PALLISER
REGIONAL
MUNICIPAL
SERVICES**

A letter was received from Palliser Regional Municipal Services outlining their 2019 Budget together with invoice for the 2019 Municipal Requisition fee in the amount of \$11,815.76.

**BIG COUNTRY
MEDICAL
DENTAL
CENTER**

A letter was received from Big Country Medical Dental Center outlining their 2018 financial reporting, 2019 Budget and 2019 Municipal Requisition in the amount of \$36,190.00.

**COUNCIL
REPORTS**

Mayor and Council submitted verbal reports on activities and meetings attended since the December 10, 2018, regular Council meeting.

C012(19/01/14)

RESOLUTION by Councillor Hauck that Council accept for information the verbal Council reports received on activities and meetings that were attended since the December 10, 2018, regular Council meeting.

CARRIED.

**CORRESPONDENCE
C013(19/01/14)**

RESOLUTION by Deputy Mayor Wiechnik that the Council of the Town of Oyen accept the list of correspondence as presented.

CARRIED.

**UNFINISHED
BUSINESS**

**GARBAGE PICK
UP CONTRACT**

Public Works Committee to meet with the Public Works Department to explore the options for garbage pickup within the Town of Oyen.

Mayor

CAO

**PRAIRIE ROSE
ADMINISTRATION
OFFICE
C014(19/01/14)**

RESOLUTION by Councillor Hauck that the Town of Oyen form a committee consisting of Mayor Jones, Councillor Walker & Hertz and David Alderdice, CAO, to investigate the possible purchase of the Prairie Rose Administration Office.

CARRIED

**ADJOURNMENT
C015(19/01/14)**

RESOLUTION by Councillor Hertz that the regular Council Meeting be adjourned at 8:48 PM.

CARRIED.

*Original Signed by
Doug Jones*

Mayor

*Original Signed by
Deborah Kovitch*

CAO