

**A REGULAR MEETING OF THE COUNCIL OF THE TOWN OF OYEN
WAS HELD IN THE COUNCIL CHAMBERS ON March 11, 2019, AT
7:00 PM**

PRESENT	Doug Jones Stacey Wiechnik Blake Hertz James Walker Jack Hauck Joseph Lazzari	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
ABSENT	ED Hogan	Councillor
ATTENDING	David Alderdice, CAO; Debbie Kovitch, Project Manager; Tracy Wright, Recording Secretary; Quinton Rowland, Public Works Representative.	
CALL TO ORDER	Mayor Jones called the meeting to order at 7:02 pm	
AGENDA	Additions to New Business j) SAMDA k) Prairie Crocus Foundation l) Prairie Rose Admin Office m) Garbage Truck n) Barrette Lease o) Instream	
C040(19/0311)	RESOLUTION by Councillor Walker to approve the agenda with Additions and changes.	CARRIED
ABSENCE REQUEST: C041(19/03/11)	RESOLUTION by Deputy Mayor Wiechnik to accept Councillor Hogans Leave of Absence Request	CARRIED
DELEGATIONS:	NONE	
ADOPTION OF PREVIOUS MINUTES: C042(19/03/11)	RESOLUTION by Councillor Hertz to adopt previous minutes of February 11, 2019	CARRIED
BUSINESS ARISING FROM PREVIOUS MINUTES:	NONE	
RECREATION REPORT	Lee Tucker, Recreation Director, provided his written report to Council.	
PROJECTS MANAGER	Project Manager provided a written report which was reviewed and discussed with Council.	

Mayor

CAO

CAO REPORT

David Alderdice, CAO, reviewed and discussed his written report with Council

PUBLIC WORKS REPORT

Quinton Rude, Public Works, reviewed and discussed his written report with Council.

C043(19/03/11)

RESOLUTION by Councillor Walker that the Council of the Town of Oyen accept for information the reports of Project Manager, CAO & Public Works and Recreation Director as presented.

CARRIED

NEW BUSINESS

RFD-Time Extension Subdivision AHS C044(19/03/11)

RESOLUTION by Councillor Hauck to request an extension for Alberta Health Services Subdivision; at Lot 1, Block H, Plan 6533 JK all within the NE 34 – 27 – 04 W4M.

CARRIED

RFD - Stars Battle River Ride Donation C045(19/03/11)

RESOLUTION by Councillor Lazzari that the Town of Oyen donate promotional items in the immediate area.

CARRIED

RFD – East Central Review Advertisement C046(19/03/11)

Advised by Council this is an Administrative function; however advertising should be included in the budget as previous years.

RFD – Automated Call Out Service

TABLED Council instructed Administration to get more specific information on Call-em-all.

RFD - Auditors C047(19/0311)

RESOLUTION by Councillor Lazzari that The Town of Oyen switch Auditors from Meyers Norris Penny to Johnston Morrison Hunter and Company to conduct our Audit for 2018.

CARRIED

RFD – Credit Card Limits C048(19/03/11)

RESOLUTION by Councillor Lazzari to set limits to \$5,000.00 for A/P/Payroll Clerk and same for Public Works Foreman.

CARRIED

RFD – Amend Capital MSI C049(19/0311)

RESOLUTION by Deputy Mayor Wiechnik that The Council of the Town of Oyen approve of amending the 2018 Capital MSI funds approved for the Oyen Swimming Pool Liner and apply for \$115, 000.00 for the Oyen Airport Runway Lighting Project

CARRIED

RFD – Contract Awarding Airport Lighting Project C050(19/03/11)

RESOLUTION by Councillor Hertz that The Council of the Town of Oyen approve MPE Engineering Ltd. recommendation of awarding the contract for the Airport Lighting Project to Inphase Electric & Controls (Brooks) Ltd. in the amount of \$215, 257.90 inc GST.

CARRIED

Mayor

CAO

**RFD – Proposed
Subdivision North
West Oyen
C051(19/03/11)**

RESOLUTION by Councillor Hertz that The Town of Oyen Council approve purchasing the subdivided piece from Bill Burns once the Subdivision is approved. Legal Description is Parts of Block C, Plan 135 FT, SW ¼ Sec, 3 – 28 – 4 – W4M.

CARRIED

**RFD- Playground/
Pheasant Festival**

Administration is instructed by Council to review if money loaned to Hi-way 41 Pheasant Festival has been reimbursed.

RFD - SAMDA

Council discussed having a conversation with Jay Slep from Palliser Economic Partnership about moving forward with SAMDA

**RFD-Prairie
Crocus
Foundation**

Mayor Jones recommended we donate \$500.00 to the Prairie Crocus Foundation. Tabled

**RFD - PRRD
Division Building**

Mayor is scheduled to meet with Prairie Rose School Division Personnel March 13th, 2019.

**RFD – Garbage
Tender
C052(19/03/11)**

RESOLUTION by Councillor Hauck for the Town of Oyen Council to instruct Administration to start the necessary process of putting a tender out for the Town of Oyen garbage pick up.

CARRIED

**IN – CAMERA
C053(19/03/11)**

RESOLUTION by Councillor Hertz to Go In - Camera at 8:56 pm

CARRIED

**OUT – CAMERA
C054(19/03/11)**

RESOLUTION by Councillor Hertz to Go Out – Camera at 9:01 pm

CARRIED

**INSTREAM
C055(19/03/11)**

RESOLUTION by Deputy Mayor Wiechnik that the costs of necessary repairs/replacement of the control structural gate for Oyen Sewage Lagoon be added to the 2019 budget.

CARRIED

RECESS

Mayor Jones called for a short recess at 9:03 pm
Back from recess 9:11 pm

**COUNCIL
REPORTS**

Mayor and Council submitted verbal reports on activities and meetings attended since the February 11, 2019, regular Council meeting.

C056(19/0311)

RESOLUTION by Councillor Walker that Council accept for information the verbal Council reports received on activities and meetings that were attended since the February 11, 2019, Regular Council meeting.

CARRIED

Mayor

CAO

**FINANCIAL
BUDGET
REPORT**

Discussion that it is critical to get a budget completed for presentation. A budget meeting will be set and take place before the next council meeting on April 15th, 2019

C057(19/02/11)

RESOLUTION by Councillor Hertz that the Council of the Town of Oyen accept the financial report as presented.

CARRIED

**UNFINISHED
BUSINESS**

RECESS

Councillor Hertz called for a recess at 10:06
Back from Recess at 10:15

**IN – CAMERA
C058(19/03/11)**

RESOLUTION by Councillor Hauck to go In – Camera at 10:16

CARRIED

OUT – CAMERA

RESOLUTION by Councillor Hauck to go Out – Camera at 10:56

C059(19/03/11)

CARRIED

**ADJOURNMENT
C060(19/03/11)**

RESOLUTION by Councillor Hertz that the regular Council Meeting be adjourned at 10:57 pm

CARRIED

Original Signed by Doug Jones

Mayor

Original Signed by David Alderdice

CAO

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