

**A REGULAR MEETING OF THE COUNCIL OF THE TOWN OF OYEN WAS
HELD IN THE COUNCIL CHAMBERS ON
AUGUST 19, 2019 AT 7:00pm.**

PRESENT

Doug Jones Mayor
Stacey Wiechnik Deputy Mayor
Blake Hertz Councillor
Ed Hogan Councillor
Jack Hauck Councillor
Bob Kacso Councillor
James Walker Councillor

ABSENT

Blake Hertz Councillor Hertz arrived at 7:24pm

ATTENDING

Noreen Rude, CAO; Tanya Greenan, Recording Secretary; Lee Tucker, Recreation Director;
Jordan Yake, Public Works Foreman

DELEGATIONS

Paul Lijdsman, Oyen Fire Chief re: Wildland Fire Truck

CALL TO ORDER

Mayor Jones called the meeting to order at 7:02pm

AGENDA:

C145 (19/08/19)

RESOLUTION by Deputy Mayor Wiechnik to approve the agenda governing the Regular Council meeting of August 19, 2019, as presented.

CARRIED.

**WILDLAND FIRE
TRUCK**

Paul Lijdsman, Fire Chief, reviewed with Council the benefits of a Wildland Fire Truck in Oyen and area and the Fire Department's efforts in fundraising \$125,000 in pursuance of this truck. With costs estimated at \$400,000, he is seeking the Council's approval in pursuing a partnership with Special Areas as well as locating and applying for any grants and funding available to assist in the purchase.

C146 (19/08/19)

RESOLUTION by Councillor Hauck that the Council of the Town of Oyen approve the Fire Department's request to seek partnership with the Special Areas and in locating and applying for any grants and funding in pursuance of the Wildland Fire Truck

CARRIED.

**ADOPTION OF PREVIOUS
MINUTES:**

C147 (19/08/19)

RESOLUTION by Councillor Kacso that the Council of the Town of Oyen approve of the minutes of the Regular Council meeting of July 15, 2019, as presented.

CARRIED.

**BUSINESS ARISING
FROM MINUTES:**

**COUNCIL BUSINESS /
ISSUE TRACKING**

Noreen Rude, CAO in process of developing a process to ensure all Council Direction / Approvals are tracked, monitored, completed, and reported back to Council.

**CUSTOMER SERVICE
REQUEST LOG**

Town of Oyen resident has submitted an 'unsightly premises' service request for the Antelope Inn. CAO has sent letters to the site and owner requesting clean up. A "**Service Request Log**" has been created and implemented to track, monitor, and report.

**ASSUMPTION SCHOOL
& TOWN TRACK**

Noreen Rude, CAO, reports that item is pending return to work of Debbie Kovitch, Project Manager.

Mayor

CAO

**PRAIRIE ROSE SCHOOL
ADMIN OFFICE**

Noreen Rude, CAO, reports that item is pending return to work of Debbie Kovitch, Project Manager.

**DEPARTMENT
REPORTS:**

PUBLIC WORKS

Jordon Yake, Public Works Foreman, reviewed and discussed his written report with Council. In addition to his written report, Jordan informed council that there are two sewers that have required frequent clearing and that part of the problem lays on town property, which will require repair.

At a different site, ATCO Gas has detected a gas leak. The town has detected a water leak at this site also. Mayor Jones added that CNR rail has a plan to install a gas line under the rail track that might require the same area of road be opened up to install. Jordan will try to coordinate the dig and repairs with ATCO gas and CNR in an effort to reduce the cost of repairs and minimize disruption to the town.

RECREATION

Lee Tucker, Recreation Director, reviewed and discussed his written Report with Council.

CAO

Noreen Rude, CAO, reviewed and discussed her written report with Council. Councillor Hertz inquired if Council can get their First Aid / CPR paid for by the Town. Deputy Mayor Wiechnik asked that the CAO build and supply council with a monthly calendar of meetings and events. Noreen will look into First Aid / CPR training for Council and report back.

C148 (19/08/19)

RESOLUTION by Councillor Kacso that the Council of the Town of Oyen receive for information the reports of the CAO, Public Works Foreman and Recreation Director as presented.

CARRIED.

NEW BUSINESS:

**RFD CAO
APPOINTMENT**

Noreen Rude, CAO, requests the Council of the Town of Oyen approve her appointment as CAO of the Town of Oyen.

C149 (19/08/19)

RESOLUTION by Councillor Walker that the Council of the Town of Oyen approve Noreen Rude's appointment as the Town of Oyen CAO.

CARRIED.

**RFD CAO SIGNING
AUTHORITY:**

Noreen Rude, CAO requests the Council of the Town of Oyen to approve her signing authority for the Town of Oyen's financial transactions and contracts.

C150 (19/08/19)

RESOLUTION by Deputy Mayor Wiechnik that the Council of the Town of Oyen approve signing authority for Noreen Rude, CAO.

CARRIED.

**RFD CAO CREDIT
CARD:**

Noreen Rude, CAO requests the Council of the Town of Oyen to approve a credit card for her business use with a limit of \$12,000.

C151 (19/08/19)

RESOLUTION by Councillor Hauck that the Council of the Town of Oyen approve a credit card for Noreen Rude, with a limit of \$12,000.

CARRIED.

**RFD CAO
APPOINTMENT AS
DEVELOPMENT
OFFICER**

Noreen Rude, CAO requests from the Council of the Town of Oyen to approve her appointment as the Town's Development Officer.

Mayor

CAO

C152 (19/08/19)	RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve Noreen Rude, CAO's appointment as the Town's development officer.	CARRIED.
RFD CAO APPOINTMENT AS LICENSE INSPECTOR	Noreen Rude, CAO requests from the Council of the Town of Oyen to approve her appointment as the Town's License Inspector.	
C153 (19/08/19)	RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve Noreen Rude, CAO's appointment as the Town's License Inspector.	CARRIED.
RFD CAO APPOINTMENT AS SAMDA REP	Noreen Rude, CAO requests from the Council of the Town of Oyen to approve her appointment as the Town's SAMDA Representative.	
C154 (19/08/19)	RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve Noreen Rude, CAO's appointment as the Town's SAMDA Representative.	CARRIED.
RFD CAO APPOINTMENT AS EMERGENCY MGMT DIRECTOR	Noreen Rude, CAO requests from the Council of the Town of Oyen to approve her appointment as the Town's Emergency Management Director.	
C155 (19/08/19)	RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve Noreen Rude, CAO's appointment as the Town's Emergency Management Director.	CARRIED.
RFD CAO APPOINTMENT AS FOIP COORDINATOR	Noreen Rude, CAO requests from the Council of the Town of Oyen to approve her appointment as the Town's FOIP Coordinator.	
C156 (19/08/19)	RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve Noreen Rude, CAO's appointment as the Town's FOIP Coordinator.	CARRIED.
RFD WEB / SOCIAL MEDIA COMM'NS	Noreen Rude, CAO requests from the Council of the Town of Oyen to approve tendering / advertising for a person or organization to proceed with enhanced electronic communication channel development, maintenance and operation.	
C157 (19/08/19)	RESOLUTION by Councillor Kacso that the Council of the Town of Oyen approve proceeding with tendering / advertising for a person or organization to proceed with enhanced electronic communication channel development, maintenance and operation	CARRIED.
RFD PUBLIC AUCTION DUE TO TAX ARREARS	Noreen Rude, CAO requests the Council of the Town of Oyen to approve a public auction, per MGA Section 418(1), due to tax arrears not paid, be set for Plan 9711063, Block 11, Loc 3, with a reserve bid in the amount of \$2000.00 and that the public auction be scheduled for November 15, 2019	
C158 (19/08/19)	RESOLUTION by Councillor Hertz that the Council of the Town of Oyen approve: a) a public auction be set for Plan 9711063, Block 11, Loc 3, and b) a reserve bid in the amount of \$2000.00 be set to cover the tax arrears, advertising and administrative costs, and c) that the public auction be scheduled for November 15, 2019 at 2:00pm in the Council Chambers of the Town of Oyen.	CARRIED.

Mayor

CAO

**INTERMUNICIPAL
DEVELOPMENT PLAN**

Palliser Regional Services has sent out 1st Draft for municipal review. Council requested Noreen follow-up with Debbie Kovitch about Town's lead on this initiative, as well as connect with Palliser Regional Services about next steps, including joint public consultation.

**HALO AIR
AMBULANCE**

Mayor Jones reported his Southern Alberta Mayors & Reeves meeting in Brooks regarding the challenges of Air Ambulance in responding to Oyen and area emergency calls. He is looking for approval from the Council of the Town of Oyen to send letters of support to Premier Kenney and Minister of Health Shandro, per request from Southern Alberta Mayors and Reeves

C159 (19/08/19)

RESOLUTION by Councillor Hertz that the Council of the Town of Oyen approve sending letters of support about Halo services as requested by the Southern Alberta Mayors & Reeves.

CARRIED.

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings attended since the July 15, 2019 Council Meeting.

C160 (19/08/19)

RESOLUTION by Councillor Walker that Council accept for information the verbal Council reports received on activities and meetings that were attended since the July 15, 2019, regular Council meeting

CARRIED.

CORRESPONDENCE:

C161 (19/08/19)

RESOLUTION by Councillor Hertz that the Council of the Town of Oyen accept the list of correspondence as presented.

CARRIED.

RECESS

Mayor Jones called for a recess of the regular Council meeting at 9:05pm.

RECONVENE

Mayor Jones called for the regular Council meeting to reconvene at 9:10pm.

IN CAMERA:

C162 (19/08/19)

RESOLUTION by Councillor Kacso that the Council of the Town of Oyen go in camera at 9:15 PM to discuss matters related to Labour as per Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP).

CARRIED.

OUT OF CAMERA

RESOLUTION by Deputy Mayor Wiechnik that the Council of the town of Oyen come out of camera at 9:25pm.

CARRIED.

ADJOURNMENT

C163 (19/08/19)

RESOLUTION by Councillor Hauck that the regular Council meeting of August 19, 2019, be adjourned at 9:50 pm.

Mayor

CAO