

**A REGULAR MEETING OF THE COUNCIL OF THE TOWN OF OYEN WAS
HELD IN THE COUNCIL CHAMBERS ON
September 16, 2019 AT 7:00pm.**

PRESENT

Doug Jones Mayor
Stacey Wiechnik Deputy Mayor
Ed Hogan Councillor
Bob Kacso Councillor
James Walker Councillor

ABSENT

Blake Hertz Councillor
Jack Hauck Councillor

ATTENDING

Noreen Rude, CAO; Tracy Wright & Steven Kuhn, Recording Secretary; Deb Kovitch, Projects Manager; Lee Tucker, Recreation Director; Jordan Yake, Public Works Foreman

DELEGATIONS

High Ground Cannabis - Jeff Callaway, Keith McDonald, MLA Nate Horner, Special Areas Chair
Jordon Christianson

CALL TO ORDER

Mayor Jones called the meeting to order at 7:02pm

LEAVE OF ABSENCE

Request for Councillor Hertz and Councillor Hauck for approval for leave of absence from the September 16, 2019 Town of Oyen Regular Council meeting.

C164 (19/09/16)

RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve the leave of absence for Councillor Hertz and Councillor Hauck from September 16, 2019 Regular Council Meeting

CARRIED.

AGENDA:

C165 (19/09/16)

RESOLUTION by Councillor Kacso that the Council of the Town of Oyen approve the agenda governing the Regular Council meeting of September 16, 2019, as presented.

CARRIED.

Financial Reports

Projects Manager Deb Kovitch presented council with two examples of Financial Reports. Councillors were advised to review, acknowledge any preferences, and prepare any questions they may have in regards to the reports, for the following week.

**ADOPTION OF PREVIOUS
MINUTES:**

C166 (19/09/16)

RESOLUTION by Councillor Kacso that the Council of the Town of Oyen approve of the minutes of the Regular Council meeting of August 19, 2019, as presented.

CARRIED.

**BUSINESS ARISING
FROM MINUTES:**

**COUNCIL BUSINESS /
ISSUE TRACKING**

Updates to the Council Directives Tracking Sheet were discussed and is in the process of being cleaned up before implemented

**CUSTOMER SERVICE
REQUEST LOG**

CAO Rude presented council with an updated Service Request and Tracking Resolution Sheet that was viewed as a positive tracking tool

Mayor

CAO

DEPARTMENT REPORTS:

PUBLIC WORKS

Jordon Yake, Public Works Foreman, reviewed and discussed his written report with Council. In addition to his written report, Jordan informed council that previous service requests had been cleaned up and also spoke briefly about work that is being done by ATCO on the 1st Avenue Gas line.

RECREATION

Lee Tucker, Recreation Director, reviewed and discussed his written Report with Council. In addition to his report, he also noted that the pool is in need of a new boiler and that he will be changing the compressor in the upcoming week.

Projects Manager

Deb Kovitch, Projects Manager, reviewed and discussed her written report with Council.

CAO

Noreen Rude, CAO, reviewed and discussed her written report with Council. In addition to the report, there was discussion to change the land use bylaw to add cannabis growing and tracking. There was also discussion to include Council members in the scheduling of safety courses

C167 (19/09/16)

RESOLUTION by Deputy Mayor Wiechnik that the Council of the Town of Oyen receive for information the reports of the CAO, Public Works Foreman, Projects Manager, and Recreation Director as presented.

CARRIED.

NEW BUSINESS:

**RFD PUBLIC AUCTION
DUE TO TAX ARREARS**

Noreen Rude, CAO requests the Council of the Town of Oyen to rescind Resolution C158 (19/08/19) and to direct administration to hold a public auction and set a reserve bid for (Plan 9711063, Block 11, Lot3) in the amount of \$15,000.00 to cover the tax arrears, advertising and administrative costs, to reflect the appropriate market value for the parcel. CAO also requests the Council to direct administration to schedule the Public Auction on November 26th, 2019 at 2:00 P.M. in the Council chambers of the Town of Oyen

C168 (19/09/16)

RESOLUTION by Deputy Mayor Wiechnik that the Council of the Town of Oyen rescind the Resolution C158 (19/08/19) and to approve the reserve bid of \$15,000.00 as well as the public auction date of November 26, 2019 at 2:00 P.M. in Council Chambers.

CARRIED.

**RFD CAO Letters of
Support for Commis.
for Oaths & Notary
Public**

Noreen Rude, CAO requests the Council of the Town of Oyen provide Letters of Support for her Commissioner of Oaths and Notary Public applications

C169 (19/09/16)

RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve the Mayor signing letters of support for Noreen Rude's Commissioner for Oaths and Notary Public applications.

CARRIED.

Mayor

CAO

**RFD SAMDA SUPPORT
GOING FORWARD**

Noreen Rude, CAO requests the Council of the Town of Oyen officially rescind the 2018 July 11th resolution giving one (1) year's notice of discontinuing membership in SAMDA. Noreen advised that the intent was to confirm renewed goals of SAMDA at the Sept 19th SAMDA meeting, and the Town of Oyen representatives would bring back recommendations to provide ongoing support of the SAMDA organization, including financial contributions, based on:

- renewed SAMDA goals of focusing on Economic Development Opportunities,
- hiring of an Economic Development Officer (EDO)
- working with PEP to follow potential leads to review and/or execution stage
- ongoing connection with member agencies

C170 (19/09/16)

RESOLUTION by Councillor Kacso that the Oyen Town Council approve officially rescinding the 2018 July 11th resolution giving one (1) year's notice of discontinuing membership to SAMDA. Further, Council directed that Oyen's appointed SAMDA representatives to bring back information from the Sept. 19, 2019 SAMDA meeting for further discussion, looking for confirmation that the go-forward goals of SAMDA will include:

- A key focus on Economic Development opportunities
- Hiring of an Economic Development Officer (EDO)
- Working with PEP (and others) to follow potential economic development leads
- Ongoing connection with member agencies

At the October Regular Council meeting, Town Council will then discuss and confirm status as a shareholder of SAMDA, with all the rights and responsibilities, including budgeting for an annual per capita levy to fund SAMDA activities.

CARRIED.

**RFD REGIONAL
EMERGENCY PLAN-
SUPPORT TO
PROCEED**

Noreen Rude, CAO requests Council approve the Town of Oyen supporting the ongoing development of a Regional Emergency Plan.

C171 (19/09/16)

RESOLUTION by Deputy Mayor Wiechnik that the Council of the Town of Oyen approve the Town of Oyen supporting the ongoing development of a Regional Emergency Plan (REP) with participation by the CAO (Emergency Management Director) and other staff as required by the CAO.

CARRIED.

**RFD NEW COUNCIL
MEETING DATE**

Noreen Rude, CAO requests that the Council of the Town of Oyen approve rescheduling the October 21, 2019 Regular Council Meeting to Tuesday, October 22, 2019 at 7:00 P.M. and schedule the annual Organizational Meeting of Council on Tuesday, October 22, 2019 at 6:00 P.M.

C172 (19/09/16)

RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve the new Council Meeting Date of Tuesday, Oct. 22, 2019:

- a. 6:00 P.M. - Annual Council Organizational Meeting
- b. 7:00 P.M. - Regular Council Meeting

CARRIED.

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings attended since the August 19, 2019, Council Meeting.

C173 (19/09/16)

RESOLUTION by Deputy Mayor Wiechnik that Council accept for information the verbal Council reports received on activities and meetings that were attended since the August 19, 2019, regular Council meeting

CARRIED.

CORRESPONDENCE:

C174 (19/09/16)

RESOLUTION by Councillor Walker that the Council of the Town of Oyen accept the list of correspondence as presented.

CARRIED.

Mayor

CAO

RECESS

Mayor Jones called for a recess of the regular Council meeting at 9:05pm.

RECONVENE

Mayor Jones called for the regular Council meeting to reconvene at 9:18pm.

**IN CAMERA:
C175 (19/09/16)**

RESOLUTION by Councillor Kacso that the Council of the Town of Oyen go in-camera at 9:15 PM to discuss matters related to Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP).

CARRIED.

OUT OF CAMERA

RESOLUTION by Deputy Mayor Wiechnik that the Council of the town of Oyen come out of camera at 9:45pm.

CARRIED.

**ADJOURNMENT
C176 (19/09/16)**

RESOLUTION by Councillor Hogan that the regular Council meeting of September 16, 2019, be adjourned at 9:50 pm.

CARRIED.

Mayor

CAO