

A REGULAR MEETING OF THE COUNCIL OF THE TOWN OF OYEN WAS HELD IN THE COUNCIL CHAMBERS ON DECEMBER 19, 2019 AT 7:00PM.

PRESENT	Blake Hertz Deputy Mayor Jack Hauck Councillor Bob Kacso Councillor James Walker Councillor Stacey Weichnik Councillor
ABSENT	Mayor Doug Jones, Councillor Ed Hogan
ATTENDING	Noreen Rude, CAO; Steven Kuhn, Recording Secretary;
DELEGATIONS	n/a
CALL TO ORDER	Deputy Mayor Hertz called the meeting to order at 7:01pm
AGENDA:	
C205 (19/12/19)	RESOLUTION by Councillor Weichnik that the Council of the Town of Oyen approve the agenda governing the Regular Council meeting of December 19, 2019. CARRIED.
LEAVE OF ABSENSE	Request from Mayor Doug Jones for approval for leave of absence from the December 19, 2019, Town of Oyen Regular Council meeting.
C206 (19/12/19)	RESOLUTION by Councillor Weichnik that the Council of the Town of Oyen approve the leave of absence for Mayor Doug Jones from December 19, 2019, regular Council Meeting. CARRIED.
LEAVE OF ABSENSE	Request from Councillor Hogan for approval for leave of absence from the December 19, 2019, Town of Oyen Regular Council meeting.
C207 (19/12/19)	RESOLUTION by Councillor Walker that the Council of the Town of Oyen approve the leave of absence for Councillor Hogan from December 19, 2019, regular Council meeting. CARRIED.
FINANCIAL REPORTS	Discussion will be part of 2020 Interim Budget discussions (below).
ADOPTION OF PREVIOUS MINUTES:	
C208 (19/12/19)	RESOLUTION by Councillor Kacso that the Council of the Town of Oyen approve of the minutes of the Regular Council meeting of November 19, 2019, as presented. CARRIED.
BUSINESS ARISING FROM MINUTES:	
SPECIAL AREAS & OYEN DEV. CORP.	Council requested the CAO invite the Special Areas & Oyen Development Corporation to attend the next Council Meeting, January 16, 2020, to provide an update on the Corporation's plans and activities.
COUNCIL BUSINESS / ISSUE TRACKING	CAO Rude advised Council that the Council Business Tracking spreadsheet was emailed to them separately.
CUSTOMER SERVICE REQUEST LOG	CAO Rude advised Council that the Service Requests Tracking spreadsheet was emailed to them separately.

Mayor

CAO

**DEPARTMENT
REPORTS:**

PUBLIC WORKS

Noreen Rude, CAO, reviewed the Public Works report as submitted by Town Foreman, Jordan Yake. Council requested that the Public Works Committee of Council meet at the Public Works Shop in January to discuss issues and provide input / direction.

RECREATION

Noreen Rude, CAO, reviewed the Recreation Report as submitted by Recreation Director, Lee Tucker.

PROJECTS MANAGER

Noreen Rude, CAO, reviewed the Projects Manager's report as submitted by Debbie Kovitch.

CAO

Noreen Rude, CAO, reviewed and discussed her written report with Council.
- Council advised that the Oyen Eagles would volunteer to assist with putting up the Christmas Street Lights in 2020.
- Council also requested the CAO to look into utilizing 'volunteers' to support various Town activities, such as ice making (in winter) and grass cutting and golf greens keeper (summer).
- Council also requested the CAO to review progress on the previous Strategic Planning initiative and report back.

C209 (19/12/19)

RESOLUTION by Councillor Walker that the Council of the Town of Oyen receive for information the reports of the CAO, Public Works Foreman, Projects Manager, and Recreation Director as presented.

CARRIED.

NEW BUSINESS:

**2020 Interim
Operating & Capital
Budgets**

CAO Rude presented the 2020 Interim Operating & Capital Budgets, based on the 2019 Operating and Capital Budgets, for approval.

C210 (19/12/19)

RESOLUTION by Councillor Hauck that the Council of the Town of Oyen adopt the Interim 2020 Operating Budget and the Interim 2020 Capital Budget as presented.

CARRIED.

**Technology Support
Agreement**

Corp. Services Intern, Steve Kuhn presented three (3) quotes received for provision of technology update, support, and ongoing maintenance of the Town's computer and data storage systems.

C211 (19/12/19)

RESOLUTION by Councillor Hauck that the Council of the Town of Oyen approve the CAO entering into an agreement with Reality Bytes Inc. for the Town's Information Technology Support, within the financial parameters presented.

CARRIED.

**Intermunicipal
Development Plan
(IDP)**

CAO Rude presented that with recent MGA regulation changes, municipalities can access an exemption to preparing an Intermunicipal Development Plan (IDP) if they have mutual agreement with their neighboring municipality.

C212 (19/12/19)

RESOLUTION by Councillor Wiechnik that the Council of the Town of Oyen authorize the CAO to prepare and sign the necessary paperwork and/or agreement with the Special Areas to cease the development of an Intermunicipal Development Plan (IDP).

CARRIED.

**Prairie Rose School
Division**

Council requested CAO Rude to invite the two Oyen area representatives on the Prairie Rose School Division (Lucille Hertz and Lois Bedwell) to the next Council Meeting, January 16, 2020. The rest of the Prairie Rose School Division is welcome to attend along with the Oyen representatives.

Mayor

CAO

Utility Arrears Settlement

CAO Rude presented a Utility Arrears Account #0016275 that has been on the books for over 18 months. It appears there were some mistakes with billing and collections from the Town over that time period, plus the desire to remove these long-standing overdue accounts from the Town's systems.

C213 (19/12/19)

RESOLUTION by Councillor Hauck that the Council of the Town of Oyen authorize the CAO to negotiate an agreeable settlement for Account #0016275, receiving partial payment from the account owner and authorizing subsequent write-off of any remaining outstanding utility bill amounts on that account.

CARRIED.

Intermunicipal SDAB

CAO Rude presented an update on the Palliser Regional Municipal Services (PRMS) opportunity to collaborate with other PRMS municipalities to form an Intermunicipal Subdivision Development Appeal Board.

C214 (19/12/19)

RESOLUTION by Councillor Weicknik that the Council of the Town of Oyen approve proceeding forward as a member municipality in the ISDAB and:
a) authorize the completion of an Agreement and respective Bylaw
b) CAO to approach Councillors and/or public members who may be interested in taking necessary training and becoming a member of the ISDAB
c) appoint the CEO of PRMS as the Town of Oyen's municipal ISDAB clerk (which enables this person to choose the appropriate members from a list of trained ISDAB members to lead an ISDAB appeal)

CARRIED.

Borrowing Bylaw 866-19 - Special Areas Fire Training Tower

Project Manager Kovitch's report outlined the previous Oyen Town Council resolutions in 2016 (C329 16/02/10) and 2018 (C840 18/04/11) approving commitment to Town of Oyen contributing to the capital costs of the Fire Training / Burn Tower facility in Hanna.

Being a By-Law of the Town of Oyen in the Province of Alberta to authorize borrowing for the purpose of Financing for assisting in the purchase of Burn Props for the New Fire Training Facility in Hanna.

C215 (19/12/19)

RESOLUTION by Councillor Weicknik that the Council of the Town of Oyen approve 1st reading of Borrowing By-Law 866-19.

CARRIED.

C216 (19/12/19)

RESOLUTION by Councillor Hauck that the Council of the Town of Oyen approve 2nd reading of Borrowing By-Law 866-19.

CARRIED.

C217 (19/12/19)

RESOLUTION by Councillor Walker that the Council of the Town of Oyen present Borrowing By-Law 866-19 for 3rd reading.

CARRIED UNANIMOUSLY.

C218 (19/12/19)

RESOLUTION by Councillor Hauck that the Council of the Town of Oyen approve 3rd reading of Borrowing By-Law 866-19.

CARRIED.

Canadian Badlands - Letter of Support

CAO Rude presented a request from Canadian Badlands to submit a letter of support to the Minister of Economic Development, Trade, and Tourism.

C219 (19/12/19)

RESOLUTION by Councillor Weichnik that the Council of the Town of Oyen authorize the Mayor to sign a Letter of Support to the Honorable Tanya Fir, Minister of Economic Development, Trade, and Tourism, in support of the Canadian Badlands.

CARRIED.

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings attended since the September 16, 2019, Council Meeting.

RECESS

Deputy Mayor Hertz called for a recess of the regular Council meeting at 9:15pm.

Mayor

CAO

RECONVENE

Deputy Mayor Hertz called for the regular Council meeting to reconvene at 9:18pm

C220 (19/12/19)

RESOLUTION by Councillor Walker that Council accept for information the verbal Council reports received on activities and meetings that were attended since the November 18, 2019 Regular Council meeting.

CARRIED.

CORRESPONDENCE:

C221 (19/12/19)

RESOLUTION by Councillor Kacso that the Council of the Town of Oyen accept the list of correspondence as presented.

CARRIED.

Mayor Jones

Mayor Doug Jones arrived and joined the meeting at 9:27pm.

IN CAMERA:

C222 (19/12/19)

RESOLUTION by Councillor Walker that the Council of the Town of Oyen go in-camera at 9:28PM to discuss matters related to Section 17 of the *Freedom of Information and Protection of Privacy Act (FOIP)*.

CARRIED.

**OUT OF CAMERA C223
(19/12/19)**

RESOLUTION by Councillor Kacso that the Council of the Town of Oyen come out of camera at 10:09pm.

CARRIED.

C224 (19/12/19)

RESOLUTION by Councillor Walker that the Council of the Town of Oyen approve an increase of 1.6% to the salary and wages for Town of Oyen employees on staff prior to October 1, 2019, effective January 1, 2020, based on the Consumer Price Index (CPI) for the Province of Alberta reported by Stats Canada.

CARRIED.

**ADJOURNMENT
C225 (19/12/19)**

RESOLUTION by Deputy Mayor Hertz that the regular Council meeting of December 19, 2019, be adjourned at 10:20 pm.

Mayor

CAO