

**A REGULAR MEETING OF THE COUNCIL OF THE TOWN OF OYEN WAS HELD VIRTUALLY (via Zoom Meetings) ON APRIL 2, 2020 AT 7:00PM.**

<b>PRESENT</b>	Doug Jones            Mayor Blake Hertz            D/Mayor Jack Hauck            Councillor Ed Hogan              Councillor Bob Kacso             Councillor James Walker        Councillor
<b>ABSENT</b>	n/a
<b>ATTENDING</b>	Noreen Rude, CAO; Steven Kuhn, Corporate Services Manager; Deb Kovitch, Project Manager; Jordan Yake, Public Works Foreman; Lee Tucker, Recreation Director
<b>CALL TO ORDER</b>	Mayor Jones called the meeting to order at 7:00pm
<b>ACCEPTANCE OF AGENDA</b>	
<b>C259(02/04/20)</b>	<b>RESOLUTION</b> by Councillor Hogan that the Council of the Town of Oyen approve the agenda governing the Regular Council meeting of April 2, 2020. <b>CARRIED.</b>
<b>LEAVE OF ABSENSE</b>	n/a
<b>DELEGATIONS</b>	Patrick Boyd, MPE Engineering, 7:15pm via Zoom conference call. Patrick reviewed the four Capital projects (see New Business) and outlined the priority, engineering considerations and cost estimates for each.
<b>ADOPTION OF PREVIOUS MINUTES</b>	
<b>C260(02/04/20)</b>	<b>RESOLUTION</b> by Councillor Kacso that the Council of the Town of Oyen approve the minutes of the Regular Council meeting of February 20, 2020, as presented. <b>CARRIED.</b>
<b>FINANCIAL REPORTS</b>	Staff is still finalizing year-end entries with auditors, thus no reports at this time.
<b>BUSINESS ARISING FROM MINUTES</b>	
<b><u>Councillor Resignation</u></b>	CAO Rude presented the letter of resignation received from Stacey Wiechnik on Sat, March 28, 2020, and outlined the MGA requirements for by-election or extension of timeline for by-election to next general election in October 2021. <b>RESOLUTION</b> by Councillor Hogan that the Council of the Town of Oyen formally receive the letter from Stacey Wiechnik, resigning as Town of Oyen Councillor effective March 28, 2020. Further, approve Mayor Jones to sign the letter to Minister of Municipal Affairs, requesting extension of the timing for filling the council vacancy to the next general election in October 2021. <b>CARRIED.</b>
<b>C261(02/04/20)</b>	
<b><u>Committee Appointments</u></b>	CAO Rude presented the list of Committees and Appointments requiring update due to councillor resignation.

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Mayor

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CAO

**RESOLUTION** by Councillor Walker, that the following appointments be approved to replace Stacey Wiechnik per the following list, and CAO Rude to notify each of the organizations as to new appointments:

C262(02/04/20)

- Personnel Committee - add Councillor Hogan as Appointee, add Mayor Jones as Alternate
- Big Country Recycling Society - add Mayor Jones as Alternate
- FCSS Board - add Councillor Walker as Appointee, add Deputy Mayor Hertz as Alternate
- Meridian Community Futures - add Deputy Mayor Hertz as Appointee
- Palliser Economic Partnership - add Councillor Kacso as Appointee, and CAO Rude as Alternate
- Palliser Regional Municipal Planning - add Councillor Kacso as Alternate
- SAMDA Economic Partnership - add CAO Rude as Member-at-Large
- SE Mayors & Reeves Assoc - add Councillor Kacso as Alternate

**CARRIED.**

Council Meeting Day /  
Time

CAO Rude advised that the October 2019 Organizational Meeting had directed a review of Council meeting day-of-week be reviewed after Q2 2020. Discussion at Council suggested that the third Tuesday of each month, 7:00pm, would be appropriate, beginning with April 14, 2020.

C263(02/04/20)

**RESOLUTION** by Councillor Kacso that the Council of the Town of Oyen approve the scheduling of Regular Council Meetings to the third Tuesday of each month, beginning with April 21, 2020.

**CARRIED.**

COUNCIL BUSINESS /  
ISSUE TRACKING:

CAO Rude advised she had not had time to update the Council Issue Tracking sheet.

CUSTOMER SERVICE  
REQUEST LOG:

CAO Rude advised she had not had time to update the Service Request Log.

DEPARTMENT  
REPORTS

PUBLIC WORKS:

Jordan Yake, Public Works Foreman, via Zoom virtual connection, updated Council on equipment repairs, work practices to ensure safety during COVID-19 pandemic, and emphasized the need for critical water and sewer infrastructure projects.

RECREATION:

Lee Tucker, Recreation Director, reviewed the Recreation Report as submitted.

PROJECTS MANAGER:

Deb Kovitch, Project Manager, provided a verbal update on work to finalize year end as well as ongoing meetings, etc. related to COVID-19 pandemic.

CAO:

Noreen Rude, CAO, provided a verbal update on work underway. In addition, a few late requests were received and discussed with Council, with the following resolutions in response.

Utility Charges for  
Badlands Baseball  
Academy

C264(02/04/20)

**RESOLUTION** by Councillor Walker that the Council of the Town of Oyen forgive the utility charges for the Club House payable by Badlands Baseball Academy, for the months of April, May, and June 2020 .

**CARRIED.**

Overland drainage  
issue at Oyen  
Storage Compound

C265(02/04/20)

**RESOLUTION** by Councillor Hauck that the Council of the Town of Oyen direct Administration to repair the overland drainage issue caused by the 2017 roadway upgrade of 2nd St N, between 1st and 2nd Ave N, next to Oyen Storage Compound.

**CARRIED.**

C266(02/04/20)

**RESOLUTION** by Councillor Kacso that the Council of the Town of Oyen receive for information the reports of the CAO, Project Manager, Public Works Foreman, and Recreation Director as presented.

**CARRIED.**

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Mayor

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CAO

**NEW BUSINESS**

**Capital - 1st Ave East  
Critical Water,  
Sewer, Road  
Upgrades**

**C267(02/04/20)**

Updated engineered drawings and project estimates provided by MPE Engineering. This project is a critical project to maintain stability and safety of water and sanitary sewer infrastructure. Financing options, including grant programs, any new funding initiatives that may be announced by the Provincial and Federal governments, as well as potential borrowing, will be explored and returned to Council for final financing approval.

**RESOLUTION** by Councillor Hauck that the Council of the Town of Oyen approve proceeding with the 1st Ave East Capital Infrastructure Upgrade project, with MPE Engineering as project lead, to maximum budget of \$5,021,000 , per estimate providedby MPE Engineering, subject to final financing recommendations coming forward to Council when confirmed.

**CARRIED.**

**Capital - Hospital  
Storm Water Lift  
Station Upgrades**

**C268(02/04/20)**

Updated engineered drawings and project estimates provided by MPE Engineering. This project is a critical project to maintain stability and safety of both water and sewer systems. Financing options, including grant programs, any new funding initiatives that may be announced by the Provincial and Federal governments, as well as potential borrowing, will be explored and returned to Council for final financing approval.

**RESOLUTION** by Councillor Kacso that the Council of the Town of Oyen approve proceeding with the Hospital Storm Water Lift Station and Infrastructure Upgrade project, with MPE Engineering as project lead, to maximum budget of \$2,500,000, per estimate providedby MPE Engineering, subject to final financing recommendations coming forward to Council when confirmed.

**CARRIED.**

**Capital - 2nd Ave  
West Stormwater  
Infrastructure Repair**

**C269(02/04/20)**

Engineered drawings and project estimates provided by MPE Engineering. This project is required to resolve overland drainage which is causing hazardous driving conditions along 2nd Ave west of Main Street. Preliminary review of the stormwater drainage south of 2nd Ave through the High School yard will be reviewed prior to final decision on extent of repair and/or replacement initiative. Financing options, including grant programs, any new funding initiatives that may be announced by the Provincial and Federal governments, as well as potential borrowing, will be explored and returned to Council for final financing approval.

**RESOLUTION** by Councillor Kacso that the Council of the Town of Oyen approve proceeding with the 2nd Ave West Stormwater Infrastructure Repair project, with MPE Engineering as project lead, to maximum budget of \$830,000, per estimate providedby MPE Engineering, subject to final financing recommendations coming forward to Council when confirmed.

**CARRIED.**

**Capital - Main St &  
4th Ave Roadway &  
Drainage  
Infrastructure Repair**

**C270(02/04/20)**

Engineered drawings and project estimates provided by MPE Engineering. This project is required to resolve overland drainage which is causing hazardous driving conditions along Main Street between 4th and 5th Ave S. Financing options, including grant programs, any new funding initiatives that may be announced by the Provincial and Federal governments, as well as potential borrowing, will be explored and returned to Council for final financing approval.

**RESOLUTION** by Councillor Kacso that the Council of the Town of Oyen approve proceeding with the Main St & 4th Ave Roadway & Drainage Infrastructure project, with MPE Engineering as project lead, to maximum budget of \$470,000, per estimate providedby MPE Engineering, subject to final financing recommendations coming forward to Council when confirmed.

**CARRIED.**

**Keystone Pipeline  
Project**

CAO Rude provided an update on the Keystone Pipeline Project. Will be working with the Keystone project team towards a coordinated project implementation, ensuring pandemic plans are adhered to, community issues are identified and mitigated, and that local hiring and the use of local businesses is maximized to the extent possible. Keystone has committed to attending an upcoming Council meeting to present the project components.

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Mayor

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CAO

Utility & Taxes Billing,  
Interest, Deferrals, etc

CAO Rude provided an outline of information being gathered and considered related to concepts of utility billing, due date deferrals, and property tax installment payments, etc. A report will be brought to the April 14, 2020 meeting with recommendations and impacts of actions that Town Council may undertake. Utility billing will continue as normal, with messaging added suggesting those who can pay continue to do so, and anyone with concerns or questions to contact the Town Office via email.

ISDAB Bylaw,  
Agreement, &  
Appointment

Tabled to next Council Meeting.

**COUNCILLOR  
REPORTS**

Mayor and Council submitted verbal reports on activities and meetings attended since the February 20, 2020 Council Meeting.

**C271 (02/04/20)**

**RESOLUTION** by Councillor Hogan that Council accept for information the verbal Council reports received on activities and meetings that were attended since the February 20, 2020 Regular Council meeting.

**CARRIED.**

**IN CAMERA:  
C272 (02/04/20)**

**RESOLUTION** by Councillor Hogan that the Council of the Town of Oyen go in-camera at 8:31pm to discuss matters related to Section 17 of the *Freedom of Information and Protection of Privacy Act (FOIP)*.

**CARRIED.**

**OUT OF CAMERA  
C273 (02/04/20)**

**RESOLUTION** by Councillor Walker that the Council of the Town of Oyen come out of camera at 8:57pm.

**CARRIED.**

Prairie Rose School  
Division office and  
Land beside Oyen  
Public School

**C274 (02/04/20)**

**RESOLUTION** by Councillor Hauck that Council directs Administration to negotiate with Prairie Rose School Division and pursue the option of swapping town-owned land that Oyen Public School has been operating on (three parcels) for the ownership of the Prairie Rose School Division office on 2nd Ave West.

**CARRIED.**

**ADJOURNMENT  
C275 (02/04/20)**

**RESOLUTION** by Mayor Jones that the regular Council meeting of April 2, 2020, be adjourned at 8:56pm.

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Mayor

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CAO