

AGENDA
TOWN OF OYEN - REGULAR COUNCIL MEETING
TUESDAY, May 19, 2020, 7:00 PM – emailed out May 18, 2020

1) CALL TO ORDER

2) LEAVE OF ABSENCE

3) ACCEPTANCE OF AGENDA

- Council Member Conflict of Interest declaration

4) FINANCIAL REPORTS

- 2020 Budget (see 7 below)

5) DELEGATIONS

- 7:10pm Keystone Pipeline – presentation on KXL Work Camp and work plans

6) ADOPTION OF THE PREVIOUS MINUTES:

- April 21, 2020 Regular Council Meeting

7) BUSINESS ARISING / ACTION LIST FROM COUNCIL MINUTES:

- a) 2020 Operating & Capital Budgets, including 2020 Tax Rate Bylaw
- b) 2021-23 Operating and 2021-2026 Capital Plans

** Updates to Council Directives Tracking Sheet (emailed separately)

** Service Requests Tracking & Resolution Sheet (emailed separately)

8) DEPARTMENT REPORTS

- a) Public Works
- b) Recreation
- c) Project Manager
- d) CAO

9) NEW BUSINESS

n/a

10) COUNCILLOR REPORTS

- a) Mayor Jones
- b) Deputy Mayor Hertz
- c) Councillor Hauck
- d) Councillor Hogan
- e). Councillor Kacso
- f). Councillor Walker

11) CORRESPONDENCE

12) IN-CAMERA ITEMS (item emailed out May 18, 2020)

- a) VIC

13) ADJOURNMENT

**** followed by Municipal Planning Commission meeting**

A REGULAR MEETING OF THE COUNCIL OF THE TOWN OF OYEN WAS HELD VIRTUALLY (via Zoom Meetings) ON APRIL 21, 2020 AT 7:00PM.

PRESENT	Doug Jones Mayor Blake Hertz D/Mayor Jack Hauck Councillor Ed Hogan Councillor Bob Kacso Councillor James Walker Councillor
ABSENT	n/a
ATTENDING	Noreen Rude, CAO; Steven Kuhn, Corporate Services Manager; Deb Kovitch, Project Manager; Jordan Yake, Public Works Foreman; Lee Tucker, Recreation Director
CALL TO ORDER	Mayor Jones called the meeting to order at 7:02pm
ACCEPTANCE OF AGENDA	
C276(21/04/20)	RESOLUTION by Councillor Walker that the Council of the Town of Oyen approve the agenda governing the Regular Council meeting of April 21, 2020. CARRIED.
LEAVE OF ABSENSE	n/a
DELEGATIONS ADOPTION OF PREVIOUS MINUTES	7:30pm - Jeff Benson, JMH & Co, Town Auditors
C277(21/04/20)	RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve the minutes of the Regular Council meeting of April 21, 2020, as amended. CARRIED.
FINANCIAL REPORTS	Mr. Jeff Benson of JMH & Co Chartered Accountants, presented the draft 2019 Year-End Financial Statements via teleconference.
C278(21/04/20)	RESOLUTION by Councillor Kacso that the Council of the Town of Oyen accept for information the presentation from Jeff Benson of JMH & Co, and approve the 2019 Financial Statements as presented. CARRIED.
BUSINESS ARISING FROM MINUTES	
<u>Rescind Tax Forfeiture Title</u>	CAO Rude advised that full payment of tax arrears was received on a property (Plan 9711063, Block 11, Lot 3) that had gone through Tax Forfeiture Sale and subsequent resolution (C239 20/02/20) for the Town of Oyen to assume Tax Forfeiture title to property.
C279(21/04/20)	RESOLUTION by Councillor Walker that the Council of the Town of Oyen: 1) rescind resolution C239 (20/02/20) which had directed taking Tax Forfeiture Title of noted property; and 2) that Administration remove the noted property from Tax Arrears and update the arrears account list with Provincial Government. CARRIED.
<u>Wastewater Lagoon Options</u>	CAO Rude advised that due to capacity issues and challenges with the Lagoon discharges, work is being undertaken to review options for additional wastewater lagoon Stage 4 storage. More information will be coming back to next Council Meeting.
<u>COUNCIL BUSINESS / ISSUE TRACKING:</u>	CAO Rude advised the updated Council Issue Tracking sheet is being emailed out.

Mayor

CAO

CUSTOMER SERVICE
REQUEST LOG:

CAO Rude advised the updated Service Request Log will be emailed out.

**DEPARTMENT
REPORTS**

PUBLIC WORKS:

Jordan Yake, Public Works Foreman, via Zoom virtual connection, updated Council on activities since last Council meeting, including current discharge of approximately 2000 cubic meters from lagoon, clean out of sewer lift stations, construction of plexiglass barriers for some essential businesses in town, beginning street sweeping, dumptruck floor upgrade completion, and sewer flushing. Work will begin on demolition of gazebo behind Seniors lodge, and staff are updating certifications such as WHMIS, etc.

RECREATION:

Lee Tucker, Recreation Director, reviewed the Recreation Report as submitted. Staff will put up 'closed' signage around Skateboard Park and playground. Researching the appropriate actions to keep pool liner in good condition.

PROJECTS MANAGER:

Deb Kovitch, Project Manager, reviewed the report as submitted. Deb will research files about land around old swimming pool and playground.

CAO:

Noreen Rude, CAO, provided a verbal update on work underway. In addition, a few late requests were received and discussed with Council, with the following resolutions in response.

C280(21/04/20)

RESOLUTION by Councillor Hogan that Council of the Town of Oyen receive for information the reports of the CAO, Public Works Foreman, and Recreation Director as presented.

CARRIED.

NEW BUSINESS

ISDAB Bylaw,
Agreement, &
Appointment

Council previously (C214 19/12/19) approved the Town of Oyen joining as a member municipality in an Intermunicipal Subdivision Development Appeal Board with Palliser Regional Municipal Services (PRMS). Need to formalize the Agreement with PRMS, rescind old SDAB bylaw, and pass new ISDAB Bylaw.

Agreement for ISDAB
C281(21/04/20)

RESOLUTION by Deputy Mayor Hertz that the Council of the Town of Oyen authorize the Mayor and CAO to sign the Agreement between the Town of Oyen and Palliser Regional Municipal Services (PRMS) for the provision of Intermunicipal SDAB services.

CARRIED.

ISDAB Bylaw 867-20

Being a By-Law of the Town of Oyen in the Province of Alberta to establish an Intermunicipal Subdivision & Development Appeal Board (ISDAB)

C282(21/04/20)

RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve 1st reading of ISDAB By-Law 867-20.

CARRIED.

C283(21/04/20)

RESOLUTION by Councillor Kacso that the Council of the Town of Oyen approve 2nd reading of ISDAB By-Law 867-20.

CARRIED.

C284(21/04/20)

RESOLUTION by Councillor Walker that the Council of the Town of Oyen present ISDAB By-law 867-20 for 3rd reading.

CARRIED UNANIMOUSLY.

C285(21/04/20)

RESOLUTION by Deputy Mayor Hertz that the Council of the Town of Oyen approve 3rd reading of ISDAB By-Law 867-20.

CARRIED.

C286(21/04/20)

RESOLUTION by Councillor Hogan that the Council appoint Steve Kuhn as the Town of Oyen's representative on the regional ISDAB.

CARRIED.

HandiBus Operating
Grant

C287(21/04/20)

RESOLUTION by Councillor Walker that the Council of the Town of Oyen direct Administration to provide a \$2000 Operating Grant for 2020 to the Oyen Community Handibus Association.

Mayor

CAO

Netago Letter of Support
C288(21/04/20)

RESOLUTION by Councillor Kacso that the Council of the Town of Oyen authorize Mayor Jones to sign a letter of support for Netago's CRTC application.

CARRIED.

Partial Payment of Repairs to land beside Lagoon
C289(21/04/20)

RESOLUTION by Councillor Hogan that the Council of the Town of Oyen authorize payment of \$2,205.00 to Diana Walker as half the costs of required repairs to land adjacent to the Lagoon completed in 2017.

CARRIED.

Flower Boxes funding
C290(21/04/20)

RESOLUTION by Councillor Kacso that the Council of the Town of Oyen authorize payment of \$700 to Lou Melvill to fund flowers and required supplies to plant flowers and take care of them in 2020.

CARRIED.

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings attended since the April 2, 2020 Council Meeting.

CARRIED.

C291 (21/04/20)

RESOLUTION by Councillor Hogan that Council accept for information the verbal Council reports received on activities and meetings that were attended since the April 2, 2020 Regular Council meeting.

CARRIED.

CORRESPONDENCE:

C292 (21/04/20)

RESOLUTION by Councillor Walker that the Council of the Town of Oyen accept the list of correspondence as presented.

CARRIED.

**IN CAMERA:
C293 (21/04/20)**

RESOLUTION by Councillor Walker that the Council of the Town of Oyen go in-camera at 9:23pm to discuss matters related to Section 17 of the *Freedom of Information and Protection of Privacy Act (FOIP)*.

CARRIED.

**OUT OF CAMERA
C294 (21/04/20)**

RESOLUTION by Councillor Kacso that the Council of the Town of Oyen come out of camera at 9:29pm.

CARRIED.

**ADJOURNMENT
C295 (21/04/20)**

RESOLUTION by Deputy Mayor Hertz that the regular Council meeting of April 21, 2020, be adjourned at 9:30pm.

Mayor

CAO