

A REGULAR MEETING OF THE COUNCIL OF THE TOWN OF OYEN WAS HELD in-person and virtually (via Zoom Meetings) ON AUGUST 11, 2020 AT 7:00PM.

PRESENT

Doug Jones Mayor
Blake Hertz D/Mayor
Ed Hogan Councillor
Bob Kacso Councillor (via Zoom Meetings)
James Walker Councillor

ABSENT

Jack Hauck, Councillor

ATTENDING

Noreen Rude, CAO; Steven Kuhn, Corporate Services Manager; Deb Kovitch, Project Manager; Jordan Yake, Public Works Foreman (virtual); Lee Tucker, Recreation Director (virtual)

CALL TO ORDER

Mayor Jones called the meeting to order at 7:05pm

LEAVE OF ABSENCE

Councillor Jack Hauck was unable to attend the meeting due to previous commitments.

C361(20/08/11)

RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve the request for leave of absence from Councillor Hauck from the August 11, 2020 Regular Council Meeting

CARRIED.

ACCEPTANCE OF AGENDA

C362(20/08/11)

RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve the agenda governing the Regular Council meeting of August 11, 2020.

CARRIED.

DELEGATIONS

Jamie Day, Corporal, Oyen RCMP Detachment attended and presented his gratitude for the Town of Oyen during his time in Oyen. He begins his new assignment in Three Hills RCMP Detachment on October 1, 2020.

**FINANCIAL REPORTS
C363(20/08/11)**

RESOLUTION by Deputy Mayor Hertz that the Council of the Town of Oyen receive for information the Town of Oyen's Financial Report for the period ending July 31, 2020.

CARRIED.

ADOPTION OF PREVIOUS MINUTES

C364(20/08/11)

RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve the minutes of the Regular Council meeting of July 14, 2020.

CARRIED.

BUSINESS ARISING FROM MINUTES

ATCO Gas Franchise Agreement - 2nd & 3rd Reading of Bylaw 870-20

Project Manager Deb Kovitch described the actions since the first reading of Bylaw 870-20, including advertising, no comments received, and approval from the Alberta Utilities Commission for the agreement.

**Bylaw 870-20 2nd Reading
C365(20/08/11)**

RESOLUTION by Deputy Mayor Hertz that the Council of the Town of Oyen give second reading to Bylaw 870-20, the ATCO Gas Franchise Agreement Renewal.

CARRIED.

**Bylaw 870-20 3rd Reading
C366(20/08/11)**

RESOLUTION by Councillor Walker that the Council of the Town of Oyen give third and final reading to Bylaw 870-20, authorizing Administration to proceed with execution of the ATCO Gas Franchise Agreement.

CARRIED.

1st Avenue Project Update

CAO Rude provided update on progress of the 1st Avenue Project, and identified some required updates to the project budget.

Mayor

CAO

RESOLUTION by Deputy Mayor Hertz that the Council of the Town of Oyen approve the revised 1st Avenue Infrastructure Project budget:

\$4,720,000 Original Contract Budget (per June 16, 2020 Council Meeting)
60,000 Addition for Lift Station Installation
106,000 Addition for Main to 1st St Water & Service Connections
25,000 Addition for Unforeseen Concrete Removal
(70,000) Reduction for reduced scope of 4th Street East Storm Water
\$4,841,000 Revised 1st Ave Infrastructure Project Budget

**1st Avenue - Project
BUDGET Update
C367(20/08/11)**

and the revised funding model:

\$3,000,000 Borrowing Bylaw 869-20
686,000 Available MSI Funds
314,000 Available Federal Gas Tax Funds
720,000 Unrestricted Reserves
121,000 new Municipal Stimulus Program (MSP) Funding
\$4,841,000 updated FUNDING for Revised 1st Avenue Infrastructure Project

CARRIED.

**1st Ave Project -
Contingency Funding
Allowance
C368(20/08/11)**

RESOLUTION by Councillor Hogan that the Council of the Town approve the CAO setting aside and utilizing up to \$15,000 from existing MSI funding pool for any further unforeseen expenditures that may arise during the 1st Avenue Infrastructure Project construction. All unforeseen expenditures will be reported at the following Council Meeting.

CARRIED.

**Municipal Stimulus
Program Funding**

CAO Rude provided information on the new Municipal Stimulus Program (MSP) Funding as announced by Municipal Affairs, with Oyen allocated \$121,484.

**MSP Memorandum
of Agreement
C369(20/08/11)**

RESOLUTION by Deputy Mayor Hertz that Council approve the Mayor and CAO signing and submitting the MSP Memorandum of Agreement to Alberta Municipal Affairs.

CARRIED.

**MSP Application
C370(20/08/11)**

RESOLUTION by Councillor Walker that the Council approve the CAO signing and submitting the MSP Application for funding to Alberta Municipal Affairs.

CARRIED.

**Utility ROW
Agreement - 4th St E
Storm Sewer -
REVISED MAP**

CAO Rude provided information on the change to the Utility ROW Agreement with Pedekach Holdings for the easement on their land located immediately north of the Oyen Golf Course, due to the change in construction plan for the storm sewer.

**Utility ROW - revised
map
C371(20/08/11)**

RESOLUTION by Councillor Walker that Council approve the revised map of the Utility Right of Way Lease agreement with the landowner, Pedekach Holdings, on their land immediately north of the Oyen Golf Course.

CARRIED.

**COUNCIL BUSINESS /
ISSUE TRACKING:**

CAO Rude advised the updated Council Issue Tracking sheet will be emailed out separately.

**CUSTOMER SERVICE
REQUEST LOG:**

CAO Rude advised the updated Service Request Log will be emailed out separately.

**DEPARTMENT
REPORTS**

PUBLIC WORKS:

Jordan Yake, Public Works Foreman, via Zoom virtual connection, updated Council on activities since last Council meeting.

RECREATION:

Lee Tucker, Recreation Director, via Zoom virtual connection, updated Council on activities since last Council meeting.

PROJECTS MANAGER:

Deb Kovitch, Project Manager, updated Council on activities since last Council meeting.

CAO:

Noreen Rude, CAO, provided a verbal update on work underway.

Mayor

CAO

Department Reports C372(20/08/11)	RESOLUTION by Deputy Mayor Hertz that Council of the Town of Oyen receive for information the reports of the CAO, Project Manager, Public Works Foreman, and Recreation Director as presented.	CARRIED.
RECESS	Mayor Jones called for a recess of the Regular Council Meeting at 8:40pm.	
RECONVENE	Mayor Jones called for the Regular Council Meeting to reconvene at 8:50pm.	
NEW BUSINESS		
<u>Utility Rates & Fees</u>	CAO Rude provided background information on the current cost of potable water from Henry Kroeger Water Commission (\$2.83 per cubic metre), as well as impact of proposed rates to be charged to Town Utility Customers and consumption from the Reservoir truck fill. Council directed the rate to be charged for potable water be increased to \$2.90 per cubic metre and the rate to be charged for Truck Fill to be increased to \$4.00 per cubic metre.	
Rescind Bylaw 850-16 C373(20/08/11)	RESOLUTION by Deputy Mayor Hertz that Council of the Town of Oyen rescind Bylaw 850-16, the last amendment to Utility Rates & Fees Bylaw 831-14.	CARRIED.
Bylaw 871-20 - 1st Reading C374(20/08/11)	RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve 1st reading of Bylaw 871-20, an amendment to Bylaw 831-14 Utility Rates & Fees.	CARRIED.
Bylaw 871-20 - 2nd Reading C375(20/08/11)	RESOLUTION by Deputy Mayor Hertz that the Council of the Town of Oyen approve 2nd reading of Bylaw 871-20, an amendment to Bylaw 831-14 Utility Rates & Fees.	CARRIED.
Bylaw 871-20 - forward for 3rd Reading C376(20/08/11)	RESOLUTION by Councillor Walker that the Council of the Town of Oyen approve motion to proceed with 3rd reading of Bylaw 871-20, an amendment to Bylaw 831-14 Utility Rates & Fees	CARRIED UNANIMOUSLY.
Bylaw 871-20 - 3rd Reading C377(20/08/11)	RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve 3rd reading of Bylaw 871-20, an amendment to Bylaw 831-14 Utility Rates & Fees.	CARRIED.
<u>STARS Fuel Support Agreement</u> C378(20/08/11)	CAO Rude provided background information on the Town being requested to support STARS fuel delivery and maintenance of the STARS fuel storage shed at the Oyen Airport. RESOLUTION by Deputy Mayor Hertz that Council of the Town of Oyen approve the CAO finalizing the STARS Fuel Agreement, setting up work procedures with the Public Works staff and STARS representative, and signing on behalf of the Town of Oyen.	CARRIED.
<u>5th Avenue Water Loop Construction Award</u>	CAO Rude advised that MPE Engineering had reached out to two contractors for quotes for the 5th Avenue Water Loop Construction. The lowest bid received was from UG Excavating with a quote of \$100,167 + GST.	
5th Ave Water Loop award of Contractor C379(20/08/11)	RESOLUTION by Councillor Walker that Council approve the award of the 5th Avenue Water Loop project to UG Excavating for a maximum of \$100,167 plus GST.	CARRIED.
5th Ave Water Loop award of Project Management C380(20/08/11)	RESOLUTION by Councillor Hogan that Council approve the award of the 5th Avenue Water Loop project engineering and project management to MPE Engineering for a maximum of \$32,033 plus GST.	CARRIED.

Mayor

CAO

Keystone Funding Agreement for 4th Ave W and 5th Avenue Water Loop Projects

CAO Rude outlined the draft agreement that combined Keystone's commitment to fund both the 4th Avenue roadway and temporary approach to highway 895 construction project, as well as the 5th Avenue water loop construction project. Both projects have been awarded to contractors, and when both are completed, an invoice will be sent to TC Energy for compensation per the noted agreement.

CARRIED.

**Keystone Funding Agreement for 4th Ave W & 5th Ave Water Loop projects
C381(20/08/11)**

RESOLUTION by Deputy Mayor Hertz that Council approve the CAO completing and signing an Agreement whereby TC Energy compensates the Town of Oyen for a maximum of \$182,175 plus GST upon completion of both the 4th Avenue West temporary approach / roadway construction project as well as the 5th Avenue Water Loop construction project.

CARRIED.

COUNCILLOR REPORTS

Mayor and Council submitted verbal reports on activities and meetings attended since the July 14, 2020 Council Meeting.

C382(20/08/11)

RESOLUTION by Deputy Mayor Hertz that Council accept for information the verbal Council reports received on activities and meetings that were attended since the July 14, 2020 Regular Council meeting.

CARRIED.

IN CAMERA:

C383 (20/08/11)

RESOLUTION by Councillor Kacso that the Council of the Town of Oyen go in-camera at 9:35pm to discuss matters related to Section 17 of the *Freedom of Information and Protection of Privacy Act (FOIP)*.

CARRIED.

OUT OF CAMERA

C384 (20/08/11)

RESOLUTION by Deputy Mayor Hertz that the Council of the Town of Oyen come out of camera at 9:50pm.

CARRIED.

ADJOURNMENT

C385(20/08/11)

RESOLUTION by Deputy Mayor Hertz that the regular Council meeting of August 11, 2020, be adjourned at 9:51pm.

Mayor

CAO