



Oyen & District Memorial Arena

RETURN TO PLAY

ARENA USER RULES AND GUIDELINES – COVID-19

- UPDATED October 15th, 2020 -

The purpose of this document is to communicate practices in place to minimize the risk of transmission of COVID-19 during the opening of the Town of Oyen indoor arena. We ask for your patience and cooperation as we work to maintain a safe user space. This document will be regularly reviewed on a monthly basis or whenever changes are released regarding COVID-19 from the government of Alberta, AHS, Hockey Alberta, Hockey Canada, and/or Skate Canada. Please review the guidance below.

We look forward to welcoming our various user groups back in a safe manner. The following restrictions are in place to ensure safety of our users and our staff.

Facility Changes Impacting Users

- Designated arrival and departure times for each booking.
- Changerooms will be available for practices and games.
- Sanitization stations will be set up at each entrance and must be used by all patrons entering the facility.
- Masks may be worn in the arena, but are currently not mandatory so long as physical distancing and cohort grouping is adhered to.
- No yelling, spitting, singing, cheering, blowing nose or in any other way intentionally fouling the facility will be permitted. Failure to adhere may result in dismissal from the facility.
- Lobby area will be closed to spectators.
- All patrons entering the facility must adhere to social/physical distancing measures established by the government of Alberta. The facility will also have signage and physical barriers including floor and wall markings suggesting flow of movement, physical distancing spaces, etc.

- Spectators will be allowed to view from the arena bleachers. Spectator capacity is currently 100 for practices and games. Spectators should help minimize the numbers in the bleacher area by limiting the number per family attending to 1 or 2 family/cohort members.
- All spectators must be seated on the bleachers, maintaining physical distance on the arena bleachers between family/cohort groups and should not stand at arena glass.
- No un-attended children permitted in the Lobby area at any time. The Lobby will remain closed to all spectators with the exception of having access to the washrooms, food booth and/or changerooms when needed.
- The food booth will be available during games and must adhere to all rules and regulations set forth by the Government of Alberta, Alberta Health Services, the Town of Oyen and the Oyen Minor Hockey Association.
- Users must arrive no more than 30 minutes prior to their booking time and must exit the facility no more than 30 minutes after their booking time has concluded.
- Water bottles must be labelled. Public water fountains will not be available and it is recommended that water bottles be filled at home.
- Designated COVID safety coordinator must be identified by each Association/user group and that person will be responsible for ensuring their organizations compliance with all restrictions and will be the central point of contact between the Town of Oyen and their Association/user group on all issues relating to this document and COVID-19.

Facility Changes Impacting Operation

- Increased cleaning and sanitization standards will be implemented.
- Large signage indicating basic expectations of behaviours will be placed upon the entry of the building as well as throughout the facility.
- The Town of Oyen and the Recreation Department will communicate in our signage and social media in regards to restrictions and protocols as well as any other temporary closures and/or changes to services offered at the facility.
- We will work with user groups to assist them through this process where it makes sense in order to follow the guidelines from AHS and laws set forth by the Government of Alberta.
- Organized Public Skating will adhere to the following rules and regulations:
 - All patrons must sign the registry for contact tracing at the entryway.
 - All patrons must use hand sanitizer upon entering and exiting the facility.
 - Physical distancing between family/cohort groups while in the facility and on the ice.
 - Maximum of 30 skaters on the ice surface as suggested by Hockey Alberta.
 - If capacity is reached it is recommended that users limit their ice time to 1-hour in order to accommodate others who may be waiting.

- No SPITTING, blowing nose, or in any other way intentionally foul the facility. Doing so may result in the cancellation of Organized Public Skating.
- Cheering and yelling is also strongly discouraged as it presents a high risk of spreading droplets.
- A maximum session length of 3 hours after which the arena will close for a short time to allow staff to clean and disinfect common areas and touch points. After disinfection another session will begin if time permits.

Pre-Entry

- Each Association/user group is responsible for preparing a “Return to Play” document prior to their first scheduled ice session.
- Each Association/user group is responsible for reading, signing and adhering to this document prior to their first scheduled ice session.
- Each Association/user group is responsible for contact tracing their users. Each Association/user group will need to develop a system to ensure that the information on who is in the facility at each specific time slot associated with the group is correct.
 - *Common ways to do this include attendance sheets for athletes/coaches/volunteers and sign in sheets for spectators. These must be maintained for two weeks as per AHS guidelines.*
- Each Association/user group is responsible for ensuring they are monitoring the health screening of those entering the facility with their association/user group.
 - *Common ways to do this is a verbal health screen as members arrive, pre-filled out health screening questionnaires or an online app. Generally, the respective Association/user group will have outlined their expectations within their own “Return to Play” document.*
- Users must not arrive more than 30 minutes prior to their scheduled ice time. Arrival any earlier will require the user to wait OUTSIDE the building. Users will also be required to exit the facility within 30 minutes after their ice time is concluded.

Within the Facility

- Upon entering the facility, everyone must hand sanitize.
- Skaters, coaches, and volunteers will enter and exit on the WEST side entrance.
- Spectators and public skaters will enter and exit on the EAST side entrance.
- Facility staff, food booth volunteers, skate sharpeners and referees will enter and exit using the main doors on the EAST side.
- Respect physical distancing throughout the building when outside of your cohort group.
- Immediately proceed to the designated area/changeroom for each user group and remain within that group until the end of the users booked timeslot.
- Spectators are to proceed directly to the spectator area on arena bleachers. There will be no seating available for spectators within the lobby at this time.

- If skaters require help putting skates on, volunteers tying skates should sanitize prior to assisting with skate tying and also sanitize between tying different athletes' skates.
- Showers are available for users with added sanitization in place. Disinfectant will be available for users to apply before and after users shower and staff will further disinfect the showers after the user group has left.
- Athletes to proceed to their designated areas once changed i.e., bench, ice, marked locations within the facility. Absolutely no roaming around the facility.
- Upon completion of the booking time:
 - Skaters are to quickly change out of their skates and immediately exit the facility with their spectator within 30min.
 - Loitering to socialize within the facility will not be permitted (even if within the 30-minute exit time allotted).
 - Every person who has entered the facility should sanitize their hands as they leave.

Skaters

Skaters will adhere to the following restrictions:

- Skaters enter and exit the facility on the WEST side entrance.
 - Public Skaters will enter and exit the facility on the EAST side entrance, near the curling rink. These are the same doors the spectators use.
- No SPITTING, blowing nose, or in any other way intentionally foul the facility. Cheering and yelling is also strongly discouraged as it presents a high risk of spreading droplets.
- Water bottles will be labelled and there will be no sharing of water bottles.
- Physical distancing should be practiced at all times off ice, including the benches when possible.
- Athletes should proceed directly to their respective changeroom after arriving no more than 30 minutes prior to practice. Athletes will be expected to stay within their respective group at all times. Under no circumstance will the athletes be allowed to randomly roam within the facility.
- Masks may be worn by both athletes and spectators at times when physical distancing is not possible such as when entering or exiting the facility, within the changerooms, etc. Masks should not be worn by athletes while participating in physical activity. The Province of Alberta and the Town of Oyen currently do not have a mandatory mask policy within public buildings.

Spectators

- Spectators will enter and exit the facility on the EAST side entrance near the curling rink.

- Spectators will be required to sign in for the purpose of contact tracing. Hand sanitizer and a sign in sheet will be provided and available prior to entering the bleachers. This information will only be used by AHS in the event of an outbreak.
- Proper hand sanitization should be followed at all times. It is recommended that every person entering the facility use hand sanitizer and regularly wash their hands.
- After signing in and using hand sanitizer, spectators will proceed directly to the stands.
- A maximum of 100 spectators will be permitted during games, as per the Government of Alberta regulations.
- Masks may be worn in the arena, but are currently not mandatory so long as physical distancing and cohort grouping is adhered to. In instances where physical distancing and proper cohort grouping is not possible it is recommended by AHS and the Government of Alberta that masks should be worn. However, the Town of Oyen and Province of Alberta currently do not have a mandatory mask policy within public spaces.
- Yelling, singing, cheering is strongly discouraged as it presents a high risk of spreading droplets.
- Spitting, blowing nose and intentionally fouling the facility with bodily fluids and/or physical damage will result in that individual and/or user group to be reprimanded. See section on “Compliance” for more details.
- Physical distancing of 2 meters between family/cohort groups is recommended at all times.

Skate Sharpening

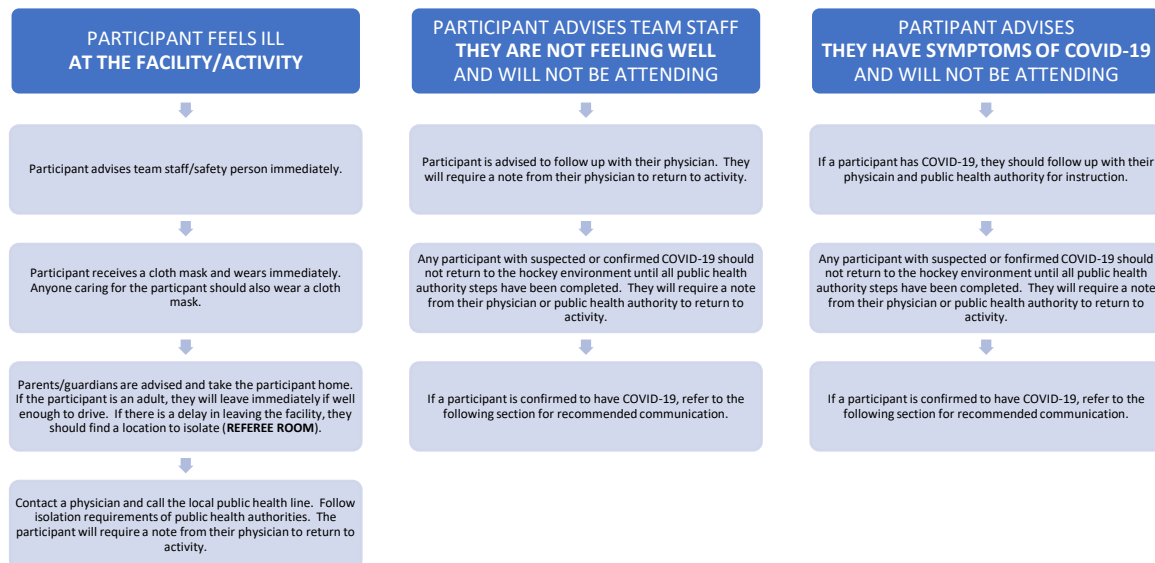
- The skate sharpening room is available for use by the public.
- A contact tracing sheet and hand sanitizer is available for use at the front door.
- It is recommended that each cohort group have a couple parent volunteers that will help sharpen skates for that specific grouping of skaters.

Visiting User Groups/Out of Community Teams

- Visiting groups will follow all protocols and restrictions of the facility.
- Home teams will be responsible for sharing all relevant information regarding facility rules and regulations prior to the visiting team’s arrival.
- Visiting groups are expected to follow the same stringent policies as our regular user groups.
- Failure to adhere to the policies set forth in this document or by the Government of Alberta will result in a written/verbal warning followed by a season ban if the behavior is repeated after receiving a warning. For more information see the section on “Compliance.”

Rapid Response Room for Potential COVID case

- The Town of Oyen Recreation Department has designated the referee room in the back changeroom area as an isolation room in the event an individual identifies any symptoms while in the facility. The change room will remain locked but will be available to be unlocked by the facility staff and/or responsible COVID Association/user group volunteer.
- Each Association/user group will develop their own rapid response plan or utilize the Rapid Response Plan indicated below. Each Association/user group will advise the Town of Oyen Recreation Department of their rapid response plan if it differs from the one set forth in this document. Each Association/user group is required to keep masks, sanitizer, gloves and relevant first aid equipment on hand for their volunteers and their athletes in the event of a symptomatic situation.

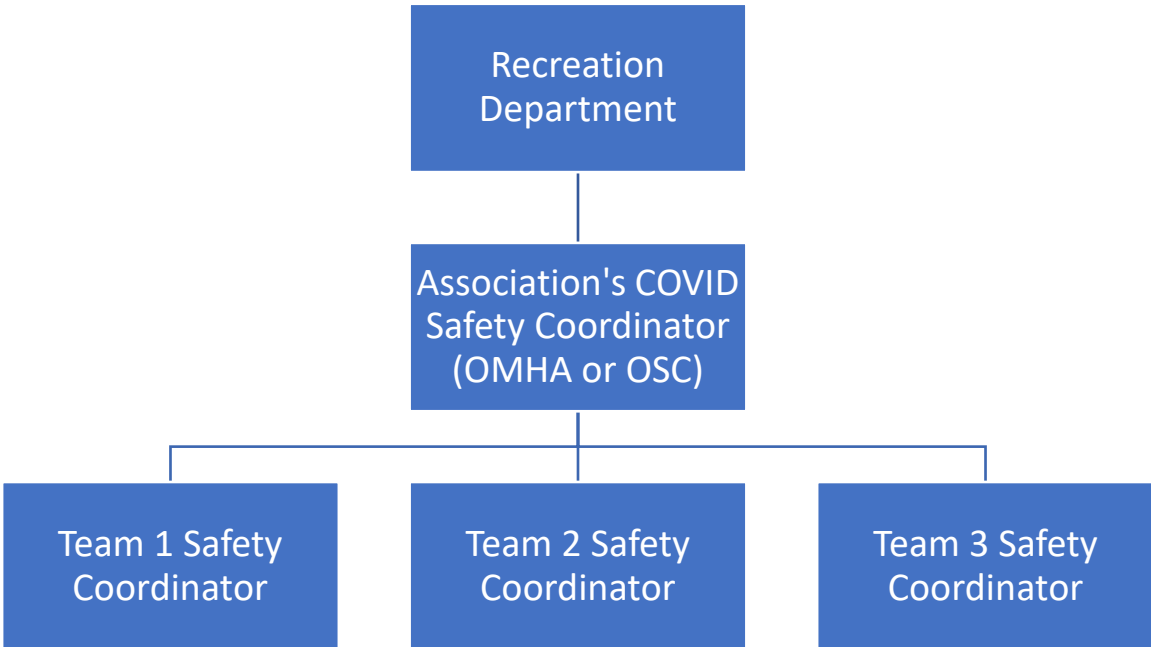


Designated COVID Safety Coordinator

A designated COVID Safety Coordinator must be identified by each Association/user group and that person will be responsible for ensuring their organization compliance with all restrictions and will be the central point of contact between the Town of Oyen and their Association/user group on all issues relating to this document and COVID.

This person will be responsible for implementing protocols and procedures within their own Association/user group to ensure communication, education, and compliance at all levels provincially, municipally, and organizationally.

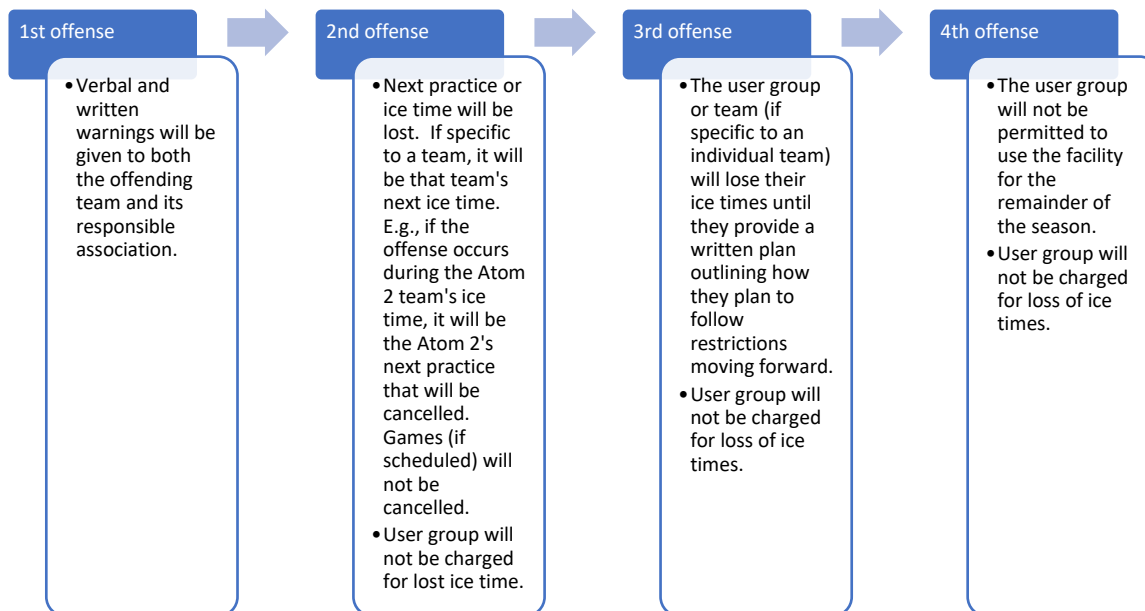
For larger Associations such as OMHA/OSC we would encourage each team or level to have a designated COVID Safety Coordinator responsible for that smaller group that reports to a Central COVID Safety Coordinator responsible for the Association as a whole. For example:



Compliance

Given the high-risk manner of COVID and the potential for AHS and the Alberta Government to shut the facility down in the event our users are not following protocols, we are implementing a compliance plan. Associations, groups or users claiming ignorance of expectations will not be a valid excuse to avoid an offense consequence.

In the event that user groups (including spectators) are not following the restrictions outlined in this document the following will be applied:



Visiting Teams/Groups: Visiting teams/groups will be expected to follow the restrictions and protocols of our facility. In the event a visiting group/team is in breach we will send a letter notifying them of the offense and advising them of our protocols and rules including the next steps should they repeat their actions. In the event of a 2nd breach by the same group, they will not be permitted back within the facility for the remainder of the season.

The following items will need to be completed and submitted prior to the Association being permitted on the ice.

Please complete all items and submit together as one plan to recreation@townofoyen.com or submit in person to either the Town Office or Arena.

Name of Association/Group: _____

Contact Person (Position): _____

Contact Phone Number: _____

Contact E-mail: _____

- Identify a Central COVID Safety Coordinator for your Association/user group
 - If Association is large enough, identify COVID Safety Coordinators for each team/group.
- Develop a plan to communicate the above items to your members.
- Develop a Rapid Response Plan (the Association/user group can use the Oyen & District Memorial Area's Rapid Response Plan).
- Identify a plan to contact trace.
- Identify a plan to health screen spectators and participants.

Please sign and acknowledge that you have read the Return to Play for Oyen & District Memorial Arena and agree that your Association/user group, _____, will adhere to these restrictions and protocols.

(Association Name)

SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

DATE: _____